

Management Development Programme at Bhubaneswar
on
“Effective Interpersonal Skills for Managerial Excellence”

Organized by

Department of Humanities and Social Sciences, IIT Kharagpur

Coordinator: Dr R K Pradhan, Dept of HSS, IIT Kharagpur-721302, India

Venue of the Course: IIT Kharagpur, Bhubaneswar Campus
Behind Hotel Swoti Premium, Joydev Vihar Bhubaneswar

Date: 12 January 2013: **Time:** 9.30am – 5.30 pm

Objective

The main objective of the course is to impart training on different interpersonal skills that are vital for working professionals for achieving managerial excellence; Secondly, to train the participants how to use different methods of imparting training for developing effective interpersonal skills of their employees in their respective organizations; Third, to make them understand the importance of interpersonal skills in organization in general and in groups or team works in particular, and also in nurturing effective leadership for leading their organizations ahead of others in today's competitive business.

Content : Personal Profiling, Self-Efficacy, Interpersonal Communication, Conflict Management, Decision Making, Assertiveness, Leadership & Team Skills, EQ Skills & Competencies, Stress Management

Faculty: Expert faculty from IIT Kharagpur

Method: Audio-Visual lectures, Structured exercises, Group activities, Role plays, Management games

Target Participants: Industry Managers, Professionals, Trainers, Academicians

Eligible Qualification: Graduation/Post Graduation

Course Fees: Academicians: Faculty: Rs. 5000, Research Scholar: 3000;

Private Practitioners: 4000, Industry Participants: Rs. 10000/-, Foreign Participants: Rs.15000/-

(Course fee includes course materials, tool kit, lunch and two times tea)

Pay your course fee by making a Demand Draft in favour of “**CEP-STC-IIT Kharagpur**” from any nationalized bank, payable at Kharagpur.

Accommodation will be arranged on prior request on advanced payment basis.

Certificate: Certificate will be provided after completion of course.

Last date of receiving application is 30th December 2012.

Location:

IIT Kharagpur Campus at Bhubaneswar is centrally located and will be approximately 8 KM distance from Airport, Railway stations and Bus terminals. The city of Bhubaneswar is situated on the meeting point of golden triangle of Konak-The Sun Temple, Puri-The Jagannath Temple and Bhubaneswar-The Lingaraj Temple. It is otherwise known as the city of temples. Bhubaneswar is well-connected by Trains, Flights and Buses. Beside, the city is surrounded with no. of tourist spots, and also known for its rich cultural heritage and handicrafts. Participants are expected to enjoy the programme with fun, food, and intellectual deliberations through management games and group activities.

Contact Person: Dr R K Pradhan, Asst Professor, Dept of HSS, IIT Kharagpur-721302, West Bengal, India

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Application Form

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“Effective Interpersonal Skills for Managerial Excellence”**

12 January 2013

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Department of Humanities & Social Sciences, IIT Kharagpur at Bhubaneswar

- 1. Name:**
- 2. Designation:**
- 3. Age:**
- 4. Sex:**
- 5. Highest Educational Qualification:**
- 6. Work Experience:**
- 7. Name of the Organization:**
- 8. Address for Correspondence:**
- 9. Contact No.:**
- 10. Email:**
- 11. Details of the Draft:**

DD No.-----; Date: -----; Issuing Bank: -----

(Signature of the Candidate)