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**WORKSHOP**  
**ON**  
**PROFESSIONAL DEVELOPMENT**  
**&**  
**EDUCATIONAL LEADERSHIP**

(09 - 11 May, 2013)

Venue: IIT Kharagpur



**To be organized**  
**by**  
**Centre for Educational Technology**  
**Indian Institute of Technology Kharagpur**

Coordinator  
**Principal Coordinator: Dr. Atasi Mohanty**

## Course Overview

Effective Professional development in teaching is very much job-embedded and linked to student learning outcomes, curriculum/content analysis, pedagogy, teaching-learning experiences as well as teachers' job satisfaction and intrinsic motivation for higher learning. This course is specially designed to focus on the professional development of academic community and encourage individual teachers to develop various competencies and enhance their self-efficacy in teaching profession. At the same time, there is an urgent need to groom the leadership skills of our academicians to make our educational institutions the global brand name. This course primarily focuses on all-round development of teaching professionals and is specifically designed for teachers/faculty of AICTE/UGC approved technical/higher educational institutions/colleges/universities.

## Course Objectives

- ✚ To make the participants familiar with various models of teaching, teaching styles and teaching effectiveness.
- ✚ To help the participants to learn and develop various competencies required to be an effective teacher and academician.
- ✚ To enhance the awareness of various effective leadership styles and how these can bring excellence in our educational institution.
- ✚ To impart training on effective educational leadership skills and competencies and how to practice these in the workplace.

## Course Contents

- ✓ Professional Development in Teaching: Opportunities and Challenges
- ✓ Models of Teaching and Teaching Styles
- ✓ Empowering Teachers as Leaders: Ways and Means
- ✓ Educational Management and Leadership
- ✓ Leadership in Higher Education: Issues and Challenges
- ✓ Domains of Learning & Learning Styles
- ✓ Instructional Techniques and Technologies
- ✓ Academic Leadership, Research and Quality of Education
- ✓ Counseling and Mentoring in Educational Institutions
- ✓ Professional Ethics and Values in Teaching
- ✓ Self-Efficacy and Personal Effectiveness
- ✓ Academic Stress and Coping

- ✓ Positive Character Strengths-Optimism and Resilience
- ✓ Effective Teacher as a Reflective Practitioner
- ✓ Work Motivation and Job Satisfaction in Academics
- ✓ Educational Leadership and Institution Building
- ✓ Emotional Intelligence and Educational Leadership
- ✓ Creativity and Innovation in the Workplace
- ✓ Outcome-based Learning
- ✓ Technology-enhanced Learning
- ✓ Virtual Learning and Technical Education
- ✓ Transactional Analysis in Educational Leadership
- ✓ Talent Retention and Management in Educational Institutions
- ✓ Role of Leadership in Technical Education
- ✓ Personality Attributes and Qualities of Effective Leader
- ✓ Teachers' Empowerment and Professional Development
- ✓ National Policy and Programme on Educational Leadership
- ✓ Communication Skills & Effective Leadership
- ✓ Conflict Resolution
- ✓ Managing Diversity in Education Sector
- ✓ Self-efficacy, Personal Effectiveness and Job Satisfaction
- ✓ Emotional Intelligence and Positive Leadership

## Faculty

Faculty from I.I.T. Kharagpur and some experts from other reputed institutes will deliver lectures in this course.

## Pedagogy

Lecture through audio-visual presentation, simulation, structured exercise, group discussion, case analysis, and with interactive-brain storming sessions.

Number of Participants: 20 (Twenty only)

## Eligibility:

Faculty from AICTE/UGC approved colleges, institutes and universities are eligible to participate in this workshop/course.

Approval Letter from concerned authority is mandatory.

Minimum PG qualification is required.

**Course Fees: No course fees for AICTE/UGC approved Colleges/Institutes Faculty Members.**

However, participants from **industry and other non-AICTE/UGC institute** will have to pay a course fee of **Rs. 10,000/-** per person. They should send the draft in favour of CEP-IIT Kharagpur to the undersigned along with the application form. They also have to pay for their boarding and lodging, which can be arranged in the guest house.

TA/DA: No TA/DA will be reimbursed in case of participants.

Accommodation: Accommodation and other logistic arrangements will be made by IIT Kharagpur (Ashutosh Mukherjee Hall / CEP Guest House).

Certificate: The participants will be provided certificates on successful completion of the programme.

### How to Apply?

Interested participants can fill-up the application form available on IIT Kharagpur website and apply through either by e-mail or by Indian post to the coordinator/s.

### Important Dates:

Last date for receiving Application: 25 April, 2013

Intimation to Participants latest by: 04 May, 2013

Arrival of Participants at IIT Kharagpur: 08May, 2013, Afternoon

Completion of the Course: 11 May, 2013- 16.00 hrs.

### About IIT Kharagpur

Situated about 120 km west of Calcutta, Kharagpur can be reached in about 2.5 hrs from the Howrah railway station of Calcutta. Kharagpur is also connected by direct train services to most major cities of the country. The Institute is about 10 minutes drive (5 km) from the Kharagpur railway station. Private taxi, auto rickshaw or cycle rickshaw can be hired to reach the Institute. Center for Educational Technology is located in the Takhasila building of the Institute.

### Address for Correspondence

**Dr. Atasi Mohanty,**

**Principle Coordinator**

**Center for Educational Technology, IIT Kharagpur**

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**Application Form  
For  
Workshop  
On  
PROFESSIONAL DEVELOPMENT  
&  
EDUCATIONAL LEADERSHIP  
(09 - 11 May, 2013)**

1. Name:
2. Gender: Male/Female:
3. Highest academic qualification:
4. Designation:
5. Name of the Institution /Organization:
6. Address:
7. Phone No: ; Fax No.:
8. E-mail: ; Mob:
9. Is your college recognized by AICTE/UGC? Y/N:

**Date:**

**Signature of Applicant**

**Approval for Candidates/Sponsorship**

We approve/ sponsor the above applicant as a candidate for the Workshop on “PROFESSIONAL DEVELOPMENT & EDUCATIONAL LEADERSHIP”, which is being organized by the Centre for Educational Technology, IIT Kharagpur at Kharagpur main campus during 09 - 11 May, 2013.

**Date:**

**Signature and Seal of  
Approving/ Sponsoring Authority**