



**Office of Alumni Affairs & International Relations
Indian Institute of Technology Kharagpur
Kharagpur – 721 302**

Ref. No. IITKGP/AAIR/NIT/RP-BBPROJECTION/2018-19/041

Date: 7th February 2019

Notice Inviting Tender

Sub: Procurement of Fixed Basketball projection (post) Equipment and Installation

Last Date to submit application on or before up to 28th Feb, 2019 up to 4:00 PM

Indian Institute of Technology Kharagpur, an institute of National Importance, invites sealed 2 part bids from reputed manufacturers or their authorized Distributors/Dealers, who have adequate credential for **supply and installation of Fixed Basketball projection(post) for Rajendra Prasad Hall Of Residence, Indian Institute of Technology Kharagpur, India**. The approximately tender value is Rs. **2, 00,000.00** (Rupees two lakh only apex.)

Interested parties may submit their sealed bids under Two cover system as per **Technical Specifications** given at **Annexure I**, and **General Terms & Conditions** as per **Annexure II** and **Price bid in INR with all inclusive prices as per Annexure III**.

The tender to be sent with **prominent image with all dimensions and materials of Fixed Basketball Projection (post)** in a sealed packet in technical bids documents, containing two separate sealed envelopes (one each for **Technical Bid and Price Bid**) with **Tender Notice No. IITKGP/AAIR/NIT/RP-BBPROJECTION/2018-19/041**, Date: 07.02.2019 to the Dean Alumni Affairs, Office of AAIR ,Indian Institute of Technology Kharagpur, PIN 721302, West Bengal, India on or before **28.02.2019 by 4:00 PM**.

For any query pertaining to this bid document, communication be address to the Dean Alumni Affairs, Office of AAIR ,Indian Institute of Technology Kharagpur, PIN 721302, West Bengal, India [*Ph.:03222-82048*]

The Technical bid will be evaluated first and price bids will be opened only in respect of those OEMs/Vendors, who are found technically qualified after evaluation of Technical bids.

The **Technical bids will be opened on 28.02.2019 at 4.30 PM** in the Office of AAIR, Indian Institute of Technology Kharagpur, PIN 721302, West Bengal, India

Dean Alumni Affairs
IIT Kharagpur

Copy to:

1. Institutewebsite
2. NoticeBoard
3. CPP Portal

Annexure – I

Technical Specifications of the Fixed Basketball Projection(Post)

Item Sl. No.	Description of Equipment	Preferable Brand	Unit	Quantity
01	<p><u>Fixed Basketball Projection(Post)</u></p> <p>Cost of 20 mm Glass Fiber Basketball Back Board (length=180cms, width=105cms thick) Transparent Acrylic with Angle frame and 20 mm Iron ring. Nate & Square Iron pipe horizontal projection 220 cm and proper white polish</p> <p>All lines of the backboards shall be:-</p> <ol style="list-style-type: none">1. In white and transparent2. 50 mm in width <p>The ring height should be 305 cms from basketball court ground and basketball net must be attached with the ring</p> <p>Additional Rectangle behind the ring as follows:-</p> <ol style="list-style-type: none">1. Outside the dimension 590 mm (+a maximum of 20mm) horizontally and 450 mm (+a maximum of 8mm) vertically.2. The top edge of the base of the rectangle shall be level with the top of the ring and 150 mm(-2mm) above the bottom edge of the backboard	Any reputed brand	Nos.	02 Nos. (01 Pair)

Technical Bid must contain the following documents:-

- a) Copy of Company Registration Certificate/Trade License.
- b) Copy of PAN Card, GST registration certificate.
- c) Copy of Income Tax return for the last three years.
- d) Clear image, Brand Name and Model No. of the fixed basketball projection (post).
- e) Signed copy of the tender document with company seal, agreeing to the all terms and conditions of the tender document.

Annexure-II
GENERAL TERMS and CONDITIONS

- (1) **Rate:** The rate must be inclusive of all up to Office of AAIR, IIT Kharagpur price. The vendors are required to deliver the product at Rajendra Prasad Hall of Residence, IIT Kharagpur under the Suppliers' own arrangement, free of additional charges. The risk of damage or loss in transit if any will be that of the suppliers.
- (2) **Delivery Period:** The Company should deliver and install the product within 30 days from the issue of the Purchase Order.
- (3) **Quality and Specification of Product:** The product offered should be of the best quality available unless otherwise specified, conforming strictly to the National/International specification. The office of AAIR reserves the right to reject such vendors if found unacceptable on these grounds. The guarantee and warranty offered be specifically mentioned.
- (4) **Liquidated Damages:** If a vendor accepts an order and fails to execute the same, in full or part, as per the terms and condition stipulated therein, it will be open to Hall of Residence to recover liquidated damages from the firm at the rate of 1% of the value of the undelivered product per month or part thereof, subject to a maximum of 5% of the value of the undelivered product. It will also be open to the Hall of Residence alternatively, to arrange procurement of the required product from any other source at the risk and expense of the vendor which accepted and then failed to execute the order according to stipulation agreed upon.
- (5) **Submission of Quotation:** All quotations must be forwarded in sealed cover addressed to the sender of this Enquiry so as to reach within the specified period. The reference to the Enquiry No. and the last date of submission must be clearly superscripted on the sealed envelope. If no counter offer is made in the quotation, it will be taken for granted the offer is strictly in accordance to stipulation agreed upon.
- (6) **Opening of Tender:** Tender will be opened at the Office of Alumni Affairs & international Relations, IIT Kharagpur at the time and on the date indicated on the tender.
- (7) **Period of validity:** Bids shall remain valid for acceptance for a period of **90 days** from the date of opening.
- (8) **Payment:** Payment will be made after successful supply and installation, normally within 30 days from the date of receipt of bill or of the product in good order and condition, whichever is later. Payments will however be made electronically by e-transfer, for which the supplier must provide their bank account number, bank address/branch details/branch code and IFSC code.
- (9) All Tenders (unless otherwise specified) are to be submitted/handed over to the Dean AA, Office of Alumni Affairs & international Relations, IIT Kharagpur -721302 and acknowledgement to be obtained.
- (10) **Late Tenders:** Tender received after the due date and time of submission as mentioned below shall not be accepted.
- (11) A bid submitted with false information will not only be rejected but the vendor may also be debarred from participation in future tendering process.

Minimum Eligibility Criteria:

- (1) Bidder shall have a **minimum years of experience** in supplying and commissioning Basketball post.
- (2) The main equipment as well as the modules should have **warranty of minimum five years**.
- (3) Interested vendors must be able to supply adequate spares and consumable during five year onsite warranty. Vendor should also ensure trouble free service and performance for another three years beyond one year Comprehensive Warranty Period with adequate spares and accessories

- (4) The bidder must have **minimum annual average turnover of Rs. 5 Lakh** for the last three years.
- (5) A certificate (Affidavit) to be signed by MD/CEO of the company that they haven't been debarred or blacklisted for any services, supplies of products dealing in, by any organizations of educational Institute/ University or state/central government.

DEVIATION FROM SPECIFICATIONS:

It is in the interest of the tenderer to study the specifications in the tender schedule thoroughly before quoting so that, if the tenderer makes any deviations, the same are prominently brought out in the body of the tender. If you need to add any optional items to your system in order to meet our specifications, you are requested to quote for the total including the option required to suit our requirements; otherwise, your tender will not be considered at all.

IMPORTANT:

- 1) IIT Kharagpur may accept or reject any or all the bids in part or in full without assigning any reason and does not bind him to accept the lowest bid. IIT Kharagpur at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.
- 2) In case of any dispute, the decision of the Dean Alumni affairs shall be final and binding on the Bidders.
- 3) For any query pertaining to this Bid document correspondence may be addressed to:-

***Dean Alumni Affairs
Indian Institute of Technology Kharagpur
721302[Ph.:91-3222-82048]***

Annexure-III

FORMAT FOR PRICE BID

Sub: Procurement of Fixed Basketball projection (post) Equipment

1. Name of Firm/Bidder: -
2. Address: -
3. Phone: - Email: -

The financial bid has to quote in **INR inclusive of all statutory taxes and other charges (if any)**

Item Sl. No.	Description of Equipment	Brand	Unit	Quantity	Rate	Final Cost
			Nos.	02 Nos. (01 Pair)		

Cost of Installation:-

Final Cost inclusive of all taxes: - **in figure:-**.....

in words:-.....

Signature and seal of the bidder

