



INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR – 721 302, INDIA

No.IIT/CE/ENQ/STR/17-18/Hydraulic Oil/274

Date: 14.09.2017

Sub: Procurement of Hydraulic Oil Mobil DTE 25 (ISO VG 46)

Indian Institute of Technology Kharagpur, an Institute of National Importance, invites sealed bids from reputed manufacturers or their authorized Distributors / Dealers, (foreign firms or their Indian Representative company) who have adequate credentials for supply/installation of 01(one) item as per Annexure –I for the Department of Civil Engineering , Indian Institute of Technology, Kharagpur, India. Mobil DTE 25(ISO VG 46) is required for Multi Axis Shake Table & Universal Testing Machine.

Interested parties may submit their sealed bids under Single bid system as per **Technical Specifications** given in **Annexure I**, and **General Terms & Conditions** and **Instruction & Special conditions** given in **Annexure II** along with their technical bids. Kindly refer to the Institute website www.iitkgp.ac.in/topfiles/tenders.php for complete tender details.

The tender must be sent in a sealed packet (mentioning Tender Enquiry No. and date) to the Office of the **Head, Department of Civil Engineering, Indian Institute of Technology Kharagpur, P.O. Kharagpur Technology, PIN 721 302, West Bengal, India on or before 25.10.17 by 4:00 PM.**

For any query pertaining to this bid document, communication may be addressed to Head, Department of Civil Engineering, Indian Institute of Technology, Kharagpur-721302

The **bids will be opened on 25.10.17 at 4:00 p.m.** in the Office of Head, Department of Civil Engineering, Indian Institute of Technology Kharagpur.

Chairman
Department Purchase Committee

Head
Department of Civil Engineering

Copy to:

1. Institute website
2. Notice Board

Annexure-I

Sl No	Description	Unit	Quantity
1.	Mobil DTE 25 (ISO VG 46) hydraulic oil or equivalent for Multi axis Shake Table & Universal Testing Machine. Pack Size: 208 liter Viscosity (as per ASTM D445) cSt @ 100° C : 6 to 7 cSt@40° C: 44 to 45 Viscosity Index (as per ASTM D2270) : 98 Flash Point ,COC, ASTM D92: 232	Nos.	03 (Three)

Annexure-II

GENERAL TERMS and CONDITIONS

1. Price Basis: Prices are to be quoted in Indian Rupees on Free Delivery at IIT Kharagpur showing clearly the following break up :-Ex-Works Price

- i) Packing & Forwarding
- ii) Freight & Insurance
- iii) Incidentals
- iv) Taxes payable by the Institute

The Institute shall provide the following documents:-

- a) Excise Duty Exemption Certificate (EDEC).
- b) Road Permit/E-Way Bill

Institute is not authorized to issue C or D Form for availing Concessional Sales Tax

- 2) **Payment Terms** : Payment will be made normally within 30 days from the date of receipt of bill or of the successful installation / commissioning of stores , whichever is later.
- 3) **Liquidated Damages** : The stores should be delivered /dispatched to destination and ready for operation not later than the delivery date specified. If the supplier fails to deliver any or all the stores or perform the service by the specified date, liquidated damages at 1% per month or part thereof in respect of the value of stores will be deducted from the contract price subject to a maximum of 5%. Alternatively, the order will be cancelled and the undelivered stores purchased from elsewhere at the risk and expense of supplier.
- 4) **Tender are invited in duplicate sets** complying the requirement for tender as detailed in the tender specification to be submitted in the Company's/Firm's Letterhead neatly printed/typed duly signed by authorized person with the seal of the bidders. All envelopes containing the tender should be properly sealed
- 5) The Institute does not bind itself to offer any explanation to those bidders whose Bid has not been found acceptable by the Evaluation Committee of the Institute.
- 7) **Period of validity** : Bids shall remain valid for acceptance for a period of 120 days from the date of opening.
- 8) **Conditional offer will not be accepted.**
- 9) **Late Tenders** i.e. Tender received after the due date and time of submission as mentioned above shall not be accepted.
- 9) **All Tenders (unless otherwise specified) are to be sent through by post or submitted/handed over to the Department of Civil Engineering, IIT Kharagpur-721 302 and acknowledgement to be obtained.**
- 11) **The person/officer signing the Tender/Bid documents** should be delegated with an appropriate **Power of Attorney (duly endorsed by a Notary Public)** by the Chief Executive Officer of the Company to sign such documents.

Important :

1. **Director may accept or reject any or all the bids in part or in full without assigning any reasons and does not bind himself to accept the lowest bid. The Institute at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.**

2. **In case of any dispute, the decision of the Director of this Institute shall be final and binding on the Bidders.**

N.B.: 1) Please Note that the Institute remains closed during Saturdays & Sundays.

- 2) **Fax, e-mail Tender will not be accepted. Duplicate Bid document must be submitted in separate close cover.**
- 3) **The Institute may reject the tender without GST registration of the OEM/Indian Agent/Vender.**

General Terms and Conditions as stated above related to supply of stores/equipments/assets etc. and for specific service other terms and conditions of the Institute will apply.