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**INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR – 721 302**

Tender Notice No: IIT/CY/PLAN/COM/12/2019-20 Date: 28.08.2019

Sealed quotations are invited for procurement of the following **Desktop CPU** from the reputed Original Equipment Manufacturer (OEMs) or Authorized representative for Department of Chemistry, IIT Kharagpur:

Desktop CPU - As per the specification in Annexure – I

Tender document and details be kindly seen and downloaded from the Institute website www.iitkgp.ac.in and [CPP](#) (link: tenders and quotations)

Last date for submission of sealed bids is **24.09.2019 at 3.00 pm**

Date: 30.08.2019

**Head,
Department of Chemistry**

To
The Prof.-in-charge
Institute Website



**INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR – 721 302**

Tender Notice No. : IIT/CY/PLAN/COM/12/2019-20 Date: 28.08.2019

SUB: Procurement of One Desktop CPU - As per the specification in Annexure – I

Indian Institute of Technology Kharagpur, an Institute of National Importance, invites sealed quotations from reputed **Original Equipment Manufacturers (OEMs) or their Authorized representatives** for the Department of Chemistry, IIT Kharagpur.

Interested vendors are requested to send their sealed bids under a **two cover system** as per requirement mentioned in tender document, along with the Technical Specifications & Compliance Certificate (as mentioned in **Annexures – I**) of the tender document.

Details are also mentioned in the Institute website **www.iitkgp.ac.in and CPP** [link: tenders & quotations].

The final quotation for consideration is to be sent in a sealed packet, containing two separate sealed envelopes (**Technical Bid** and **Price Bid**) duly superscripted with Reference Number (**Tender Notice No. IIT/CY/PLAN/COM/12/2019-20 Date: 28.08.2019**) to the Office of the **Head, Department of Chemistry**, Indian Institute of Technology, Kharagpur, P.O. Kharagpur Technology, PIN: 721302 **on or before 24.09.2019 at 3.00 pm.**

The **technical bids will be opened on 24.09.2019 at 4.00 pm in the Office of the Head, Department of Chemistry, IIT Kharagpur** in the presence of the vendors/ or their authorized representatives and price bids will be opened (to be notified separately), only of those firms, who will be found technically qualified/short listed, after evaluation of their technical bids.

**Head,
Department of Chemistry, IIT Kharagpur**

Encl: **Annexure – I & II**

ANNEXURE – I

TECHNICAL SPECIFICATION for

Desktop CPU

Specification	Vendor's Compliance / Non-Compliance
Processor: Core i5, 4-core processor	
OEM motherboard with all necessary components	
16 GB DDR4 - UDIMM 2400MHz RAM	
2 TB Hard disk	
Ports: 2 USB 3.0 ports; 2 USB 2.0; LAN; VGA; HDMI	
Suitable power cable	
OS: Linux (preferably Ubuntu 18.04); The hardware must be compatible with latest Linux version.	
ISO 9001 and 14001 certificate for OEM	
3 years comprehensive OEM warranty	

1. Monitor, key-board, and mouse are not necessary.

GENERAL TERMS & CONDITIONS

Sealed quotations are invited for procurement of the following **Desktop CPU** from the reputed Original Equipment Manufacturer (OEMs) or Authorized Representative for **Department of Chemistry, IIT Kharagpur**:

Desktop CPU. As per specification in Annexure – I

- (1) **Last Date of Submission of Sealed Bids: 24.09.2019 at 3.00 pm.**
- (2) **Payment Terms:** After successful installation and commissioning, duly certified by the concerned Head of the Department/Centre. Vendor should submit the Bill along with Warranty Certificate duly sealed and signed.
- (3) **Delivery of the Store Item:** Store item should be delivered within 30 days from the date of issue of the purchase order.
- (4) **OEM should be ISO 9001:2000 Certified Company.**
- (5) **Price should be quoted only in Indian Rupees. The Price quoted should be all inclusive including the installation and admissible taxes, and given as per the Price Bid Format provided at the end of this tender document.**
- (6) **Conditional Offer** will not be accepted. The bid should be submitted with the technical specification and price of a single model for the items in the tender. A bid **with options of more than one model quoted for the item in either the technical or the price bid will be rejected irrespective of the technical specifications of the models quoted.** No advance is payable against supply of stores.
- (7) **Period of Validity:** Bids shall remain valid for acceptance, at least for a period of 90 days from the date of opening of the price bid.
- (8) Both OEM and bidder must have national presence with offices all over India. Both OEM and bidder must have supporting offices in West Bengal.
- (9) Technical bid must contain **a copy of the commercial bid without the prices** and a **compliance statement** on meeting technical specification is supported by technical brochure for the quoted product (Make and Model Numbers).
- (10) **The Institute does not bind** itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Evaluation Committee of the Institute.
- (11) Vendor should clearly mention in their technical bid and compliance certificate, if any specification is not met by the quoted product.
- (12) Bidders/OEMs must be a profit-making entity for the last 3 financial years.
- (13) **Bidders should** enclose the following documents:-

- (i) Detail credentials of the Company
- (ii) Current Income Tax, GST Registration and PAN No.
- (iii) Authorization certificate from OEM issued against this tender
- (iv) Income tax certificate of the last 3 financial years
- (v) Certificate of non-blacklisting

(14) **All tenders are to** be submitted over to the office of the **Head, Department of Chemistry, IIT Kharagpur**, P.O.-Kharagpur Technology-721302 before the due date and time and acknowledgment to be obtained. In case due date happens to be a holiday, the tender will be accepted on the next working day. The date and time of opening of price bids will be communicated separately.

(15) **IMPORTANT**

- (i) The Director, IIT Kharagpur, may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid.
- (ii) The Institute at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof, at any time before placing the Purchase Order. Institute at its discretion also reserves the right to verify information submitted and inspect the manufacturer facilities, if required to confirm their capabilities. In case of any dispute, the decision of the Director, IIT Kharagpur shall be final and binding on the bidders.
- (iii) For any query pertaining to this Bid document, correspondence may be addressed to :

**Head, Department of Chemistry
Indian Institute of Technology Kharagpur
Kharagpur - 721 302 (W.B),
Telephone: (03222) 282252**

N.B.: Please Note that the Institute remains closed during Saturdays & Sundays.

PRICE BID FORMAT

NAME OF THE VENDOR _____

Item Description	OEM Name & Model No.	Price (Rs.)	Taxes (Rs.)	Total Cost (Including Taxes) (Rs.)
(as per specification in Annexure – I)				