

**ESTATE (E & M) WORKS SECTION  
INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR**

**Notice Inviting Quotation**

**Quotation No: - IIT/E/E&M/2018-19/Qtn/16**

**Date:- 22.06.2018**

Sealed quotations on item rate basis are invited by Sr. EE (EW) from enlisted and approved Electrical contractors of IIT Kharagpur/CPWD/MES/WBPWD/Kharagpur municipality and Other bonafide contractors having valid GST, PAN, Updated trade license and updated Electrical contractor license for below mentioned work. The approximate cost of the work is ₹ 33,928/- (Rupees Thirty Three Thousand Nine Hundred Twenty Eight only)

**NAME OF THE WORK : Emergency maintenance of different Hall of Residences during the period from July 2018 to August 2018 at IIT Kharagpur – Part B**

**ISSUE OF QUOTATION : - FROM 22.06.2018 to 04.07.2018**

**LAST DATE OF SUBMISSION : - 04.07.2018 UPTO 3:30 PM**

**TENDER OPENING DATE : - 04.07.2018 TIME: 4:30 PM**

Tender documents can be downloaded from the Institute website [www. iitkgp.ac.in](http://www.iitkgp.ac.in).

**Sr.Executive Engineer (EW)**

Copy to :

- 1) Prof. in-Charge (Electrical Works)
- 2) Prof. in -Charge (IIC ) :- with a request for publication of tender notice  
In Institute Web site
- 3) Registrar, I.I.T Kharagpur.
- 4) Chief Engineer
- 5) Superintending Engineer (Elect.)
- 6) Sr. Executive Engineer (Civil)
- 7) Sr. Executive Engineer (E&M)
- 8) Dy. Registrar (F &A)
- 9) Dy. Registrar (S&P)
- 10) Notice Board, EPDS.
- 11) Notice Board, Estate (E &M) Head office, Old Building
- 12) Office file.

## **TENDER NOTICE**

Sealed quotations on item rate basis are invited by Sr. EE (EW) from enlisted and approved Electrical contractors of IIT Kharagpur /CPWD/MES/WBPWD/Kharagpur municipality and Other bonafide contractors having valid GST, PAN, Updated trade License . The approximate cost of the work is ₹ 33,928/- (Rupees Thirty Three Thousand Nine Hundred Twenty Eight only)

The work to be completed within **30 (Thirty) days** from the date of acceptance of work order placed by IIT Kharagpur

1. The Bidders are required to complete quotation, quote rate as per the schedule of quantities and sign on each page of tender documents before submission. The quotation will not be accepted other than our format. The completed set is to be enclosed in a sealed envelope addressed to:

**Sr.Executive Engineer (EW).  
Indian Institute of  
Technology, Kharagpur  
Kharagpur -721302 (WB)**

**Tenders will be received up to 3.30 PM on 04.07.2018 with all necessary documents i.e. GST, PAN, Electrical contractor license and updated Trade licence in the office of Estate (E & M), Old Building, IIT Kharagpur.**

**Agency has to submit the self-attested copy of the documents .Without these documents tender will not be accepted.**

2. No tender will be received after the expiry of the date/ time notified for receiving tenders under any circumstances whatsoever.
3. The tender will be opened at 4.30 PM on **04.07.2018** at above address in the presence of authorized representative of Bidder and Tender opening committee of IIT Kharagpur
4. Tender shall remain valid for acceptance for a period of 120 days from the notified last date of tender submission.
5. The price should be for the complete finished item of work and include all labour charges, material, taxes, overhead, duties, cess etc.
6. Each tender shall be accompanied by **Earnest Money of ₹ 680/-(Rupees Six Hundred Eighty only) in the form of Demand Draft in favour of, IIT Kharagpur, payable at Kharagpur or by RTGS or NEFT to Institute A/c (Grant Savings 10224336884-SB, IFSC Code SBIN000202). Tenders without Earnest Money shall be summarily rejected.**
7. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers. Earnest money paid by the successful contractor

will be retained by the IIT Kharagpur as a part of security deposit.

8. Institute will deduct a sum at the rate of 10% of the gross amount of each running bill of the Contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 10 % of the bid value of the work. Security deposit will be refunded to bidder after successful completion of warranty period of **Six months**.
9. All tenders in which any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.
10. The Institute reserves the right to reject any or all prospective applicants without assigning any reason .If any information furnished by the applicant is found incorrect at a later stage, he shall be debarred from tendering and taking up of any work in IIT Kharagpur.
11. The quantities given in BOQ against each items may vary i.e. increase or decrease as per site requirement, but rate will be firmed.
12. This tender notice shall form part of the contract documents.
13. Penalty will be imposed against delay of work as per the Institute rule.
14. The agency is fully responsible for the safety of working personnel and has to follow all government safety rules.
15. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub soil, laying route, the form and nature of site, the means to access the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risk, contingencies and other circumstances which may influence or affect their tender. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidder shall be responsible for arranging and maintaining at his own cost of materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the bid documents. Submission of tender by a tenderer implies that he has read this notice and all other tender documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having bearing on the execution of the work.
16. All the Govt. labour rules, regulations and latest Indian Electricity Rule are followed by the contractor while executing the Electrical work.
17. All statutory deduction will be deducted as per government rules.

**Maintenance of different Hall of Residences during the period from July 2018 to August 2018 at IIT Kharagpur – Part B**

Sl. No.	Description	Unit	Qty.	Rate (Rs.)	Amount in (Rs.)
1	Replacement of defective one no. (6A/16A) switch/ 6A/16A) socket piano or modular type with necessary connection. All material will be supplied by the dept. This includes disconnection and dismantling of the old items and deposit them to Site store	No	350		
2	Labour charges for fixing of light fittings (Tube, PL, CFL etc) on wall/ceiling Dept. will supply the light fittings/light	Each	250		
3	Repairing of all type of light fittings (by replacing starter with choke & lamp etc). All material will be supplied by the dept. This includes disconnection and dismantling of the old items and deposit them to Site store.	Each	200		
Total Amount in					
Rupees.					

Signature of contractor