

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Tender Document for Painting (inside and outside) of G.I sheet roofing of three sheds in STEP Gopali Campus of IIT Kharagpur



INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR, WEST BENGAL

TENDER DOCUMENT
FOR

Painting (inside and outside) of G.I sheet roofing of three sheds in
STEP Gopali Campus of IIT Kharagpur

PART – I: TECHNICAL BID

NOTICE INVITING TENDER NO. : EE(C)-IIT-TEN-2016-17_71
DATED : 09.03.2017

MARCH 2017

Cost of Tender Document : Rs. 1000.00 (Non-Refundable)
Last Date & Time of Submission : 23.03.2017, upto 3:00 pm

CIVIL CONSTRUCTION & MAINTENANCE SECTION
IIT, KHARAGPUR,
WEST BENGAL

EXECUTIVE ENGINEER (CIVIL)
IIT KHARAGPUR

योग: कर्मसु कौशलम्

Name of Bidder : M/S.....

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Issued on:

CCM Tender Sl. No. _____

Dated _____

INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR

Tender Document for Painting (inside and outside) of G.I sheet roofing of three sheds in STEP Gopali Campus of IIT Kharagpur

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**INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR**

No. EE(C)-IIT-TEN-2016-17_71

Date: 09.03.2017

NOTICE INVITING TENDER

The Executive Engineer (Civil), IIT Kharagpur, invites sealed Item Rate tenders under Two part Bid System containing Part-I (Technical Bid) & Part-II (Financial Bid) from the approved and eligible contractors of the Indian Institute of Technology, Kharagpur/CPWD/PWD/MES and other bonafide agencies meeting the minimum qualification criteria for the following work:

Sl. No.	Name of work	Estimated Amount (Rs.)	Earnest Money Deposit (Rs.)	Time for Completion	Start Date & Time of Tender Document Download / Bid Submission	End Date & Time of Tender Document Download / Bid Submission	Date & Time of opening of Technical Bid
1.	Painting (inside and outside) of G.I sheet roofing of three sheds in STEP Gopali Campus of IIT Kharagpur	2,20,536.00	4,420.00	02 Months	10.03.2017 03:30 PM	23.03.2017 upto 03:00PM	23.03.2017 at 3:30 PM

Cost of Tender Paper Rs. 1,000.00 (Rupees One Thousand only), **NON REFUNDABLE**, in the form of DD only in favour of **IIT Kharagpur**, payable at **Kharagpur** (validity of DD should be at least 03 months) to be submitted along with the tenders (within Technical Bid). Tender without 'Cost of Tender Document' will be summarily rejected.

The Earnest Money should be deposited along with the tenders (within Technical Bid) in the form of DD only in favour of IIT Kharagpur, payable at Kharagpur. Tender without 'Earnest Money Deposit' will be summarily rejected.

Eligibility Criteria

Contractors who fulfill the following requirements shall be considered as eligible bidder:

Agencies should have satisfactorily completed the works as mentioned below during the last 07 (Seven) years ending last day of the September, 2016:

- i) 03 (three) similar works each costing not less than 40% of estimated cost or
- ii) 02 (two) similar works each costing not less than 60% of estimated cost or
- iii) 01 (one) similar work costing not less than 80% of estimated cost executed under Central/State Government Department / Central/State Autonomous Body / Central/State Public Sector Undertaking.

Similar work shall mean: Construction/ Repair & renovation of Building or other Civil Structures.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to last date of applications for tenders.

Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill / Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates. Certificated from private individuals / organizations for whom such works have been executed shall not be accepted.

The tender document (consisting of specifications, the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any) can be downloaded from the **Central Public Procurement Portal** of Government of India <https://eprocure.gov.in/cppp/tendersearch> & **Institute's website** <http://www1.iitkgp.ac.in/topfiles/tenders.php>. *The institute shall not be responsible for any delay / difficulties / inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the tender documents downloaded from internet and the master copy available in this office, the letter shall prevail and will be binding on the tender(s). No claim on this account will be entertained.*

Tender should be submitted as per the prescribed format within the specified date and time at Office of Civil Construction & Maintenance Section, IIT Kharagpur, and failing to do so, the offer shall be summarily rejected. **Bid Validity period is 90 Days** from submission of bid. Bid will be opened at Civil Construction & Maintenance Section, IIT Kharagpur. **The Institute have the right to reject any tender without assigning any reason thereof.**

Executive Engineer (Civil)
On behalf of Indian Institute of Technology
Kharagpur

Copy to:

- 1) Registrar,
- 2) Chairman (CC&M)
- 3) Vice Chairman (CC&M)-Civil
- 4) Superintending Engineer (Civil)
- 5) Engineer (Civil)
- 6) Asstt./Jr. Engineer (Civil)
- 7) Notice Board
- 8) Office file

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INSTRUCTIONS TO THE BIDDER

1. Attention of the tenderer is directed to the conditions of tender and general conditions of contract of IIT Kharagpur. Bidders who are not aware of the "General Conditions of Contract" of IIT Kharagpur are instructed to collect the same from Civil Construction and Maintenance Section, IIT Kharagpur and read the terms & conditions before submission of the tender.
2. The tenderer shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the Institute accepts no liability whatsoever therefore. Failure by the tenderer to have done all the things, which in accordance with his condition he is deemed to have done shall not relieve the successful tenderer of the responsibility for satisfactory completion of the work as required. If there is any clarification required, the tenderer shall submit the queries in writing 03 (Three) days before the last date & time of submission of the tender, to the Civil Construction & Maintenance Section, IIT Kharagpur. Access to the site will be granted, if necessary, to the tendered by prior permission of the Engineer-in-charge.
3. The time for completion of work is **02 (Two) Months** & will be reckoned from the 7th day from the date of issue of Work Order or handing over of site, whichever is earlier.
4. EMD of requisite amount as mentioned in NIT/Corrigenda in favour of **IIT Kharagpur** in the form of **Demand Draft** only from any **Nationalized Bank** payable at **Kharagpur** should be enclosed within the **Technical Bid**. Validity of DD should be at least 90 days from date of publication of NIT. Any tender received without requisite Earnest Money in the form as mentioned above shall be summarily rejected and treated as cancelled. The Earnest Money received shall be refunded to the unsuccessful bidders without any interest upon executing the Contract Agreement by successful tenderer, subject to the provisions of Clause 5 of ITB. The Earnest Money Deposit (EMD) of successful tenderer shall be retained and converted as part of Security Deposit.
5. Earnest Money Deposit (EMD) will be forfeited in the following cases -
 - a. If the tenderer withdraws / modifies his tender during the period of Bid Validity.
 - b. If the tenderer does not accept the correction of arithmetical errors of his tender.
 - c. If the tenderer after award of work, does not start the work within the stipulated time period as per Letter of Acceptance / Work Order.
6. **Eligibility Criteria**

योग: कर्मसु कौशलम्

Contractors who fulfill the following requirements shall be considered as Eligible Bidder:

Agencies should have satisfactorily completed during the last 07 (Seven) years ending last day of the February, 2017:

- a) 03 similar works each costing not less than 40% of estimated cost, i.e. **Rs. 88,214.00** or
- b) 02 similar works each costing not less than 60% of estimated cost, i.e. **Rs. 132,322.00** or
- c) 01 similar work costing not less than 80% of estimated cost, i.e. **Rs. 1,76,429.00**

executed under Central/State Government Department or Central/State Autonomous Body or Central/State Public Sector Undertaking. **Completion certificate** issued by Competent Authority will only be considered as credential.

Similar work shall mean: Construction/ Repair & renovation of Building or other Civil Structures.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to last date of applications for tenders. If the Completion certificate issued by Competent Authority does not reflect the type of work, then final bill / schedule of quantity of the qualifying works also to be attached along with the Completion certificates within Technical Bid.

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7. **Submission of Bid**

The bids shall be submitted in **Two Parts** in two separate sealed envelopes:

I. **Complete Technical Bid** will comprise of :

- i) EMD of requisite amount in the form of DD only in favour of IIT Kharagpur payable at Kharagpur. Bid without EMD would be summarily rejected.
- ii) Credential documents fulfilling the minimum eligibility criteria as per Clause 6 above, i.e., Experience Certificates for completion of similar type of job within last seven years.
- iii) Original Tender Document – Part-I: Technical Bid. (Stamped & Signed in all pages)
- iv) Statutory registration documents like PAN, IT Return of last 3 years, ST & VAT Registration Certificate and Return etc.

II. **Complete Financial Bid** will comprise of :

- i) Duly filled-up **Form of Tender** as an acceptance to the terms and conditions set in the tender.
- ii) Duly filled-up **Schedule of Quantities**.

Both the envelopes should be duly marked on top with **NIT Number, Name of work and Technical Bid / Financial Bid** as the case may be and both the envelopes to be submitted in another sealed envelope duly marked on top with **NIT Number and Name of work**.

Cost of Tender Paper Rs. 1000.00, NON REFUNDABLE (in the form of DD only) in favour of IIT Kharagpur, payable at Kharagpur (validity of DD should be at least 03 months) to be submitted along with the tenders (within Technical Bid). Tender without 'Cost of Tender Document' will be treated as cancelled. Tenders must be delivered at the place and time as indicated in NIT / further corrigenda. Bids that are not in the above format will be rejected.

8. All Rates, Prices, Amounts and Sums quoted by the bidder shall be in Indian currency only. The language used throughout shall be English.
9. All Rates, Amounts & Sums shall have to be quoted in indelible ink and written both in figures and words. If the rate quoted in words does not tally with the rate quoted in figures then the rate which corresponds to the lesser amount shall be considered.
10. Any overwriting / correction / applying correction fluid shall be avoided and in case any correction is made the same must be initialized and stamped.
11. Tender must be submitted with the rates for all the items of work involved and any incomplete tender will not be considered. The items for which the rates are not quoted will be considered as '**Zero**' & the agency shall complete that item of work without any claim.
12. No alteration shall be made by the tenderer in the tender and no conditional tender will be entertained. Tender with split rate will not be considered.
13. The bid shall remain valid for a period of **90 days** from the date of opening of the bid. If before expiry of the validity period or issue of work order, whichever is earlier, the bidder amends / modifies / withdraws his bid, making unacceptable to the institute, then the Earnest Money Deposit shall be liable to forfeiture at the option of the Institute.
14. The Rates quoted by the tenderer should be inclusive of all taxes & duties, freight, cost for loading & unloading etc. and must hold good till the completion of work and shall not be subjected to escalation due to increase in local market rates of materials and labour. No claim on this account what so ever shall be entertained at any stage including the extended period, if any.
15. The tenderer shall have to submit copies of valid PAN, Income tax, Sales Tax / VAT / CST & other statutory tax clearance Certificates along with the tender. The original copies of these Certificates will have to be produced when demanded for verification.
16. Each page of the bid document shall have to be signed and stamped by the Bidder / Authorised Signatory before submission. The bidders have to submit the tender documents and correspondences accompanying the tender with proper sign and stamp on each page along with the bid. The person / officer signing the tender / bid should be delegated with an appropriate **Power of Attorney (duly endorsed by a Notary Public)** by the **Owner / Proprietor / Partner / CEO / MD / Director** of the company to sign such documents.

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17. The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded for verification. If any information furnished by the bidder is found as false / fabricated then his bid will be rejected and treated as cancelled, even if the same is detected at any stage after signing of the contract and would lead to termination of the contract besides forfeiture of Earnest Money Deposit (EMD) and liabilities towards prosecution under appropriate law. In such cases the bidder / tenderer will be debarred from participation in future tendering process for next 03 (Three) years.
18. Should there be any doubt or obscurity as to the meaning of any of the tender documents or if any further information is required, the tenderer must address his enquiry in writing in duplicate to *Executive Engineer*, Civil Construction & Maintenance Section, Indian Institute of Technology Kharagpur - 721302, West Bengal. Such enquiries must be submitted not later than **03 (Three)** working days before the last date fixed for submission of the tenders.
19. The sealed Bids shall be received by the Institute at Civil Construction and Maintenance Section not later than the time and date stipulated in the Notice Inviting Tender or Corrigenda otherwise. Tenders that are received after the date and time specified will not be considered.
20. The Technical Bid of tender will be opened on the specified date and time of opening at the Civil Construction & Maintenance Section, IIT Kharagpur in the presence of bidders / tenderers or their Authorised representatives (with proper authorization letter from Owner/Proprietor/Partner/CEO/MD/Director of the company mentioning Name, Address and designation of the person being authorised).
21. Date and time of opening of Price Bid will be informed to the Technically Qualified Bidders and will be opened at the Civil Construction & Maintenance Section, IIT Kharagpur in the presence of bidders / tenderers or their Authorised representatives (with proper authorization letter from Owner/Proprietor/Partner/CEO/MD/Director of the company mentioning Name, Address and designation of the person being authorised).
22. The Institute reserves the right to accept or reject any or all the offer including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
23. The successful tenderer, shall deposit an amount equal to 5% of the tendered and accepted value of the work as performance guarantee in the form of Demand Draft of a Scheduled Bank in favour of IIT Kharagpur payable at Kharagpur. The time allowed for submission of the performance guarantee shall be 15 days of receiving "Letter of Acceptance" (LOA). This period can be further extended as the written request of the contractor by the Engineer-in-charge for a maximum period ranging from 1 to 15 days with a late fee @ 1.00% per day of Performance Guarantee Amount. If the bidder still fails to deposit the performance guarantee within the extended time period, i.e. within 16th day to 30th day from the issue of letter of acceptance (LOA), his bid will be rejected and treated as cancelled and the entire Earnest Money Deposit shall be forfeited. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the Contractor, without any interest.
24. Standard Institute payment procedure shall be followed. A sum @ 5% of the gross amount of the bill shall be deducted as Security Deposit from the bill of the contractor. However, Earnest Money shall be adjusted first in the Security Deposit and the rest amount to complete a sum of 5% of gross bill value will be deducted from the contractor's bill. The security deposit of the Contractor shall not be refunded before the expiry of defect liability period after the issue of the certificate final or otherwise, of completion of work, or till the final bill has been prepared and passed whichever is later.

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ADDITIONAL CONDITIONS OF CONTRACT

1. The quantities indicated are approximate and may vary at the time of execution. The Institute will exercise absolute discretion for operating all or some items of the schedule.
2. Contractor has to remove all the debris from the site of execution and dispose them at suitable places shown by the Engineer or his authorised representative at site.
3. Cement used for the work should not be older than two months from the date of manufacture. The contractor should purchase the cement from authorised dealer and submit the test certificates/vouchers prior to execution of the work.
4. All temporary arrangements, staging, working platforms etc. is to be provided by the tenderer at his own expense to the satisfaction of the Engineer-in-Charge. The Institute will not however, be liable to pay any compensation due to accident, injury to the contractor's work men or any account what-so-ever.
5. Steel to be supplied and used should be from approved manufacturers. Steel from manufacturers other than approved make / re-rolled steel will not be acceptable. The consumption of steel will be regulated as per bar bending schedule and drawing to the contractor and/or as directed by Engineer-in-charge. Payment of reinforcement rod, will be made as per actual use including overlaps, crank, bending etc., as needed at work site, if any, as per approved drawing. Quantity will be calculated using standard weight per running metre. No wastage on any account is payable. Test certificate of steel should be submitted by the contractor. The contractor must submit vouchers for the steel purchased to the Engineer. All reinforcement used should be free from loose mill scale, loose rust, paint and oil coating etc.
6. All concreting works shall be Machine mixed and Machine vibrated and will have required levels of strength at the time of testing. Poorly executed concrete have to be demolished and repair will not be allowed.
7. The Institute will be at liberty to take samples during the course execution of work and get the same tested at Institute's laboratory to ascertain the quality conforming to relevant specification. The cost of sample and the charges for the testing will have to be borne by the contractor.
8. The contractor will have to maintain the work for **SIX** calendar months from the certified date of its completion.
9. The job is to be done as per WBPWD Building & Sanitary works specification for Building / Civil works and WBPWD Roads specification for Road Works, as applicable and provisions made in relevant IS codes must be followed. Wherever these are silent, the construction and completion of works shall conform to sound engineering practice as approved by the Engineer-In-Charge. In case of any dispute arises out of the interpretation of the above, the decision of the Engineer-In-Charge shall be final and binding to the contractor.
10. The bituminous road work shall be carried out by using bitumen of grade VG30 preferably from IOCL wherever applicable.
11. Roof treatment work / water proofing treatment work should be guaranteed by the contractor for 10 years after successful completion of work, wherever applicable.
12. The splashes of paints over doors, windows and floor shall be cleaned thoroughly after execution of the work.
13. Irrespective of rates quoted by the bidder, the contractor shall be solely responsible for payment of *Minimum Wages* as stipulated by the Government from time to time.
14. For painting works, volume of paint to be used is to be procured & stored at site during starting of work to avoid mismatch of shade. And Challan / Tax invoice of procured paint, certified by the Manufacturers, should be submitted to the department. Sampling of paint to be done in presence of the manufacturers' representative and the quality of application to be certified by the manufacturer and the same to be submitted to the department

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SCOPE OF WORK & TECHNICAL SPECIFICATION

The scope of work includes – *Painting (inside and outside) of G.I sheet roofing of three sheds in STEP Gopali Campus at I.I.T. Kharagpur.*

APPROVED MAKE LIST OF MATERIALS TO BE USED WHEREVER APPLICABLE

SL. NO.	ITEM	SUGGESTED BRAND NAME OR SIMILAR (APPROVED BY THE AUTHORITY)
01.	Cement (PSC)	ACC / Ultratech / Ambuja / Lafarge
02.	Reinforcement Steel	TATA / SAIL / RINL
03.	Structural Steel	TATA / SAIL / RINL
04.	Ceramic Tiles	Johnson / Kajaria / Somany
05.	G.I. Pipes	TATA (Medium Duty)
06.	G.I. Fittings	HB / R
07.	Anodised Aluminum fittings	Allen / Metco
08.	P.V.C. Shutters	Sintex / Patton / Raunaq
09.	P.V.C. Pipes	Oriplast / Supreme / Dupal (Schedule-80)
10.	P.V.C. Cistern	Parryware Slimline
11.	P.V.C. Closet Seat Cover	Parryware Slimline
12.	P.V.C. Connector Pipe	Prayag
13.	P.V.C. Ball Cock	Prayag
14.	P.V.C. Bib Cock / Stop Cock/ Angular Stop Cock / Pillar Cock	Prayag
15.	P.V.C. Waste & Sanitary Fittings	Prayag
16.	I.P.W.C. / E.P.W.C. / Urinal	Parryware / Nycer / Hindware
17.	Basin / Sink	Parryware / Nycer / Hindware
18.	Gate Valve	Leader / Zoloto
19.	C.P. Bib Cock / Stop Cock/ Angular Stop Cock / Pillar Cock	Essco / Jaquar / Marc
20.	C.P. Shower & Shower Arm	Essco / Jaquar / Marc
21.	C. P. Waste Fittings	Essco / Jaquar / Marc
22.	C. P. Bottle Trap	Essco / Jaquar / Marc
23.	Cast Iron Pipe & Fittings	D. N. Sinha / AMC / ALC
24.	Gun Metal Wheel Valve	Zoloto / Alto / Leader
25.	Mirror	Modi Guard / Saint Govin
26.	Synthetic Enamel Paint & Primer	ICI Dulux / Asian / Berger/Nerolac
27.	Distemper & Primer	ICI Dulux / Asian / Berger/Nerolac
28.	APP Membrane	SIKA / PIDILITE / FOSROC
29.	Anti corrosive water proofing paint with aluminium finish	STP Super Silver Shield of Equivalent
30.	Extruded Aluminium Section for Doors, windows, Partitions etc.	HINDALCO/JINDAL or equivalent.

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TENDER DOCUMENT FOR

Painting (inside and outside) of G.I sheet roofing of three sheds in
STEP Gopali Campus of IIT Kharagpur.

PART – II : FINANCIAL BID

NOTICE INVITING TENDER NO. : EE(C)-IIT-TEN-2016-17_71

DATED : 09.03.2017

MARCH 2017

Last Date & Time of Submission : 23.03.2017, upto 3:00 pm

CIVIL CONSTRUCTION & MAINTENANCE SECTION
IIT, KHARAGPUR,
WEST BENGAL

योग: कर्मसु कौशलम्

EXECUTIVE ENGINEER (CIVIL)
IIT KHARAGPUR

Name of Bidder : M/S.....

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Issued on:

CCM Tender Sl. No. _____

Dated _____

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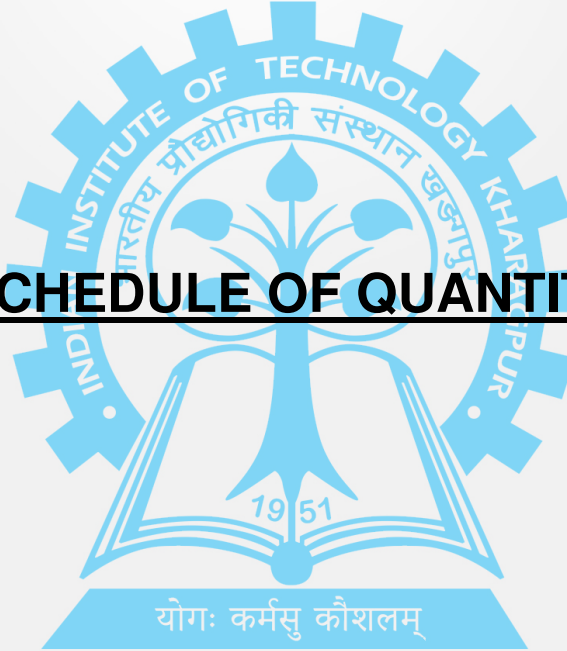


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SCHEDULE OF QUANTITIES



**CIVIL CONSTRUCTION AND MAINTENANCE SECTION
IIT KHARAGPUR**

Name of work: Painting (inside and outside) of G.I sheet roofing of three sheds in STEP Gopali Campus at I.I.T. Kharagpur

Item No.	Description of Item	Unit	Quantity	Rate (Rs. In figure & words)	Amount (Rs. In figure & words)
1.	Priming one coat on steel or other metal surface with synthetic oil bound primer of approved quality including smoothening surfaces by sand papering etc.(in ground floor including roof in any height)	Sq.m	2042.00		
2.	Painting with best quality synthetic enamel paint of approved make and brand including smoothening surface by sand papering etc. including using of approved putty etc. on the surface, if necessary : On steel or other metal surface : Two coats with other than hi-gloss of approved quality.(in ground floor including roof in any height).	Sq. M	2042.00		
				Total Rs.	
Rupees in Words :					
<hr/> Signature of the Contractor with date & Seal					

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FORM OF TENDER

(To be filled by the Tenderer with sign & stamp and submitted within the Financial Bid envelope)

To
The Executive Engineer (Civil)
Civil Construction & Maintenance Section
Indian Institute of Technology
Kharagpur, West Bengal

I/We, _____ Son/Daughter of Sri _____
Proprietor/Partner/CEO/MD/Director of M/s. _____
of (Address) _____

having examined the site of works, carefully read and understood the Specifications, General Conditions of Contract and Conditions of the Tender, hereby tender and undertake to execute and complete all the works required to be performed in accordance with the Specifications, Bill of Quantities, General Conditions of Contract, the rates and prices set out in the annexed Bill of Quantities within _____ days / weeks / months from the seventh day of the date of receiving work order.

THE TOTAL AMOUNT PUT TO TENDER = Rs. _____ (Rupees _____).

I/We have submitted Account Payee Demand Draft No. _____ dated _____ in favour of **IIT Kharagpur** payable at **Kharagpur** for Rs. _____ (Rupees _____) with the tender as **Cost of Tender Document**.

I/We have submitted Account Payee Demand Draft No. _____ dated _____ in favour of **IIT Kharagpur** payable at **Kharagpur** for Rs. _____ (Rupees _____) with the tender as **Earnest Money**.

I also declare that the information / documents furnished along with the application and tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender / termination of contract at any stage besides liabilities towards prosecution under appropriate law. Each page of the tender document and papers submitted by my Company are authenticated, sealed and signed, and I take full responsibility for the entire documents submitted with this tender.

I/We agree that the period for which the tender shall remain open for acceptance shall not be less than **90 Days** from date of opening of tender.

Signature of the Tenderer / Authorised person

(Seal of the Tenderer)

Witness :

Name of the Tenderer _____

Signature : _____

(in Block letters)

Name : _____

Address : _____

(in block letters)

Address : _____
