



INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
KHARAGPUR, WEST BENGAL 721302

TENDER DOCUMENT

for

Dismantling old vacant garages for A.C. Pandya Students' Activity Centre at
AgFE, IIT KGP.

NIT No. IW/CE/NIT/1920/080

Tender Serial No. _____ *Issued to:*

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1. NOTICE INVITING TENDER

1.1. INTRODUCTION

Indian Institute of Technology (IIT) Kharagpur hereinafter called IITKGP, invites sealed tenders from Indian Nationals for **Dismantling of old vacant garages for A.C. Pandya Students' Activity Centre at AgFE** on as is where is basis. Particulars of the project are as following.

1.2. PARTICULARS

1.NIT Number	NIT No. IW/CE/NIT/1920/080
2.Name of Work	Dismantling of old vacant garages for A.C. Pandya Students' Activity Centre at AgFE, IIT Kharagpur.
3.Location of Work	Agricultural and Food Engineering
4.Time Limit	15 days from date of issue of work order
5.Bid Security	Rs 61,527.00 (Rupees Sixty One Thousand Five Hundred and Twenty Seven only)
6.Tender Basis and Mode	Highest bidder, two stage
7. Estimated salvage amount (Reserve price)	Rs 61,527/-
8.Mode of Payment to IITKGP	Demand Draft / Pay order in favour of IIT Kharagpur payable at Kharagpur.
9.Date, Time & Venue of Pre-bid Meeting	12 Sept 2019 16:30hrs, CCM Meeting Room, 1 st Fl, Old Bldg, IIT Kharagpur, Kharagpur-721302
10.Closing Date & Time for Receipt of bids	18 Sept 2019 up to 15:00hrs
11.Date& Time for Opening of Technical Bid	19 Sept 2019 at 15:30hrs
12.Date& Time for Opening of Price Bid	To be intimated to the eligible bidders subsequently.
13. Engineer-in-charge and contact details.	Mr. S.K. Biswas , Sr.Executive Engineer, Tel: 03222-282580, Mobile:7407139556 Email: skbiswas@adm.iitkgp.ac.in
14. Address for tender issue, submission and opening	Office of SE(C), 1 st Floor, Old Building, IIT Kharagpur, Kharagpur WB 721302
15.Website for full and updated information	https://eprocure.gov.in/cppp/tendersearch ; http://www1.iitkgp.ac.in/topfiles/tenders.php

1.3. ELIGIBILITY CRITERIA:

The bidders have to satisfactorily complete similar type of work i.e., *Dismantling / Demolition of Building / Civil Structure or Civil Works* during last seven years ending last day of March'2019.

The Buildings as referred shall be "Dismantled and removal of the rubbish after taking away the unused materials 'On as is where is basis". The bidder has to ensure that the surrounding / adjoining structures will not be damaged during the dismantling work. The interested bidder(s) may inspect the building within 18.09.2019 between 10:00 AM to 11:30 AM.

The work or part thereof as referred will be awarded to the highest bidder, who has to deposit the quoted amount before handing over of site for commencement of work. Offers below the salvage value mentioned in Schedule of Quantity will not be accepted.



The tender document (consisting the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any) can be downloaded from the Central Public Procurement Portal of Government of India <https://eprocure.gov.in/cppp/tendersearch> & Institute's website <http://www1.iitkpp.ac.in/topfiles/tenders.php>. Corrigendum, if any, will be published only on Institute Website and Central Public Procurement Portal. The Institute shall not be responsible for any delay / difficulties / inaccessibility of downloading facility for any reason whatsoever. In case of any discrepancy between the tender documents downloaded from internet and the master copy available in this office, the letter shall prevail and will be binding in the tender(s). No claim on this account will be entertained.

Tender should be submitted as per the prescribed format with proper sign. & stamp within the specified date and time at Office of Civil Construction & Maintenance Section, IIT Kharagpur, and failing to do so, the offer shall be summarily rejected. The Institute reserves the right to award part or whole of the work to any bidder and to reject any tender without any reason thereof.


Sr.Executive Engineer (Civil)

On behalf of the Director, Indian Institute of Technology Kharagpur

- Copy to: 1) Registrar
2) Chief Engineer
3) Executive Engineer (Civil)
4) Asst. /Jr. Engineer
5) Notice Board
6) Office file.





INFORMATION TO BIDDERS

1.4. SCOPE OF WORK:

1. The successful bidder shall have to remove all solid wastes from the said location of IIT Kharagpur campus on "As is where is basis" and its disposal beyond the IIT Kharagpur premises. The removal will be comprehensive i.e. after removal the area will be completely free from all type of waste (building/construction debris, heaped excavated earth, plastic waste, organic waste, inorganic waste, etc.).
2. The successful bidder should ensure that all disposal process is carried out outside the IIT Kharagpur campus as per latest government guidelines.
3. The successful bidder shall indemnify, hold harmless and defend IIT Kharagpur from and against all claims, liabilities, and suits, damages etc. caused due to negligence/commission/omission of successful bidder or its agents/representative pursuant to this NIT/laws of India.
4. All disputes arising out of this NIT or any other communication related to this NIT shall be dealt in accordance with laws of India

1.5. GENERAL INSTRUCTIONS

- 1.5.1. The work as referred will be awarded to the highest bidder (Reserve price), who has to deposit the quoted amount before handing over of site for commencement of work. Offers below the salvage value mentioned in NIT will not be accepted.
- 1.5.2. The labor, machineries etc. required for the job has to be arranged by the successful bidder and he has to ensure full responsibility for any loss, damage etc. suffered during execution of the job and shall indemnify IIT Kharagpur against any claim thereof.
- 1.5.3. Contractor shall have to shift the solid waste from the campus in truck/tractor/lorry properly covered with polythene sheet and through the earmarked roads only. Contractor shall have to clean the road of any waste left on the road immediately.
- 1.5.4. Bidding documents are to be obtained electronically through websites: <https://eprocure.gov.in/cppp/tendersearch>; <http://www1.iitkgp.ac.in/topfiles/tenders.php>. The tender fee in the prescribed mode must accompany the tender documents issued electronically at the time of submission.
- 1.5.5. The bidder shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender. No excuse or ignorance as to site conditions and local information shall be accepted after awarding of the contract. Access to the site will be granted by the Engineer-in-charge on all working days within working hours.
- 1.5.6. IITKGP shall not provide any space at site for labour hutments.
- 1.5.7. All clarifications about the tender shall be sought by bidder on or before pre-bid meeting. The bidders may make suggestions which shall be considered during the Pre Bid Meeting. Intending bidder(s) may also send their queries or suggestion, if any, through e-mail to the Engineer-in-charge(s) on skbiswas@adm.iitkgp.ac.in on or before **12 Sept 2019, 16:00hrs**. No queries shall be entertained after notification of replies to noteworthy queries received till the date of pre-bid meeting.
- 1.5.8. Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill / Schedule of Quantity of the qualifying works also to be attached along with the Completion certificates. Certificate from private individuals / organizations for whom such works have been executed shall not be accepted.
- 1.5.9. The bidding document (consisting of specifications, the schedule of quantities of various types of items to be executed, the set of terms and conditions of the contract and other documents / drawings, if any), Corrigenda, Clarifications to Pre-bid queries can be downloaded from the websites: <https://eprocure.gov.in/cppp/tendersearch>; <http://www1.iitkgp.ac.in/topfiles/tenders.php>. Corrigenda, if any shall be published only on these websites. The institute shall not be responsible for any delay / difficulties / inaccessibility of downloading facility for any reason whatsoever.



- 1.5.10. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him and the Institute accepts no liability whatsoever therefore.
- 1.5.11. Amount quoted by the bidders shall be inclusive of GST (Goods and Services Tax - Central, State and Interstate) and all applicable taxes.
- 1.5.12. IITKGP reserves the right to reject any or all of the bids without assigning any reason.
- 1.5.13. **Bid Validity:** Bid shall remain valid for 120 days from the date of submission.
- 1.5.14. **Firm Price: Bidder's quoted Rates/Prices for executing the activities under the Contract shall remain firm till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.**
- 1.5.15. If any information furnished by the bidder is found as false / fabricated, then his bid will be rejected and treated as cancelled. Even if such manipulation is detected at any stage after signing of the contract, it would lead to termination of the contract besides forfeiture of Earnest Money Deposit and liabilities towards prosecution. In such cases the bidder will be debarred from participation in future tendering process in IITKGP for next 05 (Five) years.
- 1.5.16. **Bid Security** of the requisite amount and that in prescribed mode or proof of payment thereof shall be enclosed with the Technical Bid explained in following section.
- 1.5.17. **Refund / Conversion of Bid Security:** The Bid Security received shall be refunded to the unsuccessful bidders without any interest. The Bid Security of successful bidder shall be returned after the successful completion of the job.
- 1.5.18. **Forfeiture of Bid Security:** Bid Security will be forfeited in any of the following cases:
- The bidder withdraws / modifies his tender during the period of Bid Validity.
 - The bidder, in case of tie between highest bids, refuse to submit revised offer.
 - The bidder does not accept the correction of arithmetical errors of his tender.
 - The successful bidder has not completed the job satisfactorily.
 - The successful bidder fails to deposit accepted price bid within 7 days.
- 1.5.19. **Mode of payment:** The successful bidder has to submit 100% amount of the accepted price bid within 7(seven) working days in the form of Demand Draft/Pay Order in favour of IIT Kharagpur payable at Kharagpur. Upon receipt of accepted price bid from the selected bidder (in the form mentioned above), an Work Order will be issued and the bidder will be allowed to commence the work at site.

1.6. SUBMISSION OF TENDER

- 1.6.1. The sealed tenders shall be received at the Office of SE(C), 1st Floor, Old Building, IIT Kharagpur, Kharagpur WB 721302, up to 15:00hrs, **18 Sept 2019** or Corrigenda otherwise.
- 1.6.2. Tenders received after the due date and time shall not be considered.
- 1.6.3. Tenders shall be submitted in a sealed Master envelope super scribed "**Dismantling of old vacant garages for A.C. Pandya Students' Activity Centre at AgFE, IIT Kharagpur**" with IW/CE/NIT/1920/080., containing three separate sealed covers, each clearly super scribed as "**Bid Security**", "**Technical Bid**" and "**Price Bid**" respectively, in the following manner:
- 1.6.4. **Envelope-1 (Bid Security)** will consist of:
- Bid Security** of requisite amount, in the prescribed mode or proof of payment thereof.
- 1.6.5. Tender without payment of Bid security would be summarily rejected.
- 1.6.6. **Envelope-2 (Technical Bid)** will consist of:
- Covering letter of the offer signed by firm's authorized signatory.
 - Self-certified copies of GST/PAN registration in support of eligibility of bidder.
- 1.6.7. **Envelope-3 (Price Bid)** will consist of the complete tender document, each page duly signed and stamped by the bidder as acceptance of the conditions, Declaration by Bidder and **Price Bid** all duly filled-in, signed by the bidder or his/her authorized signatory and stamped.



1.7. EVALUATION OF BIDS AND AWARD OF WORK

- 1.7.1. The Bid of bidder will be opened on the specified date and time of opening at the Office of SE(C), 1st Floor, Old Building, IIT Kharagpur, Kharagpur WB 721302 in the presence of willing bidders or their authorized representatives.
- 1.7.2. Date, time and place of opening of Financial Bid will be informed after evaluation of Technical Bid to the Technically Qualified Bidders.
- 1.7.3. Bids shall, first, be checked for payment of **Bid Security**. Only those bids found to have duly paid/ submitted **Bid Security** shall be considered for evaluation of price bid.
- 1.7.4. IITKGP retains the right to revert back to individual bidders with further clarifications / queries on the Technical Bid. The bidder has to respond to the queries within the specified time mentioned in the covering letter.

1.8. ADDITIONAL CONDITIONS OF CONTRACT

1. The quantities indicated are approximate and may vary at the time of execution. The Institute will exercise absolute discretion for operating all or some items of the schedule.
2. Contractor has to dismantle the buildings upto the foundations and clear all the debris from the site of execution and level the site as per satisfaction of the Engineer or his authorized representative at site.
3. The Buildings referred shall be "Dismantled and removal of rubbish after taking away the unused materials 'On as is where is basis'. The bidder has to ensure that the surrounding / adjoining structures will not be damaged during the dismantling work.
4. All temporary arrangements, staging, working platforms etc. is to be provided by the tenderer at his own expense to the satisfaction of the Engineer-in-Charge. The Institute will not however, be liable to pay any compensation due to accident, injury to the contractor's work men or any account what-so-ever.
5. The Contractor shall take adequate precautions and safety measures while demolishing the existing Building so as not to cause any damage to adjacent building, road, water mains, and electric overhead lines/underground cables. The road path and the lines around the plot shall be kept clear for the use of vehicle/pedestrians; materials etc. shall not be stacked on roads/paths. Any damage in this regard shall have to be made good by the tenderer/bidder as his own risk and cost. Fine if imposed for damage/encroachment/ obstruction shall be borne by the contractor.
6. The tenderer/bidder whose tender/bid is accepted shall deposit the tendered value within 07 (Seven) Days of the award of the work/issue of Work order. The amount of earnest money shall be released after clearance of site of demolition to the satisfaction of Engineer-in-charge. The tenderer/bidder shall get the site cleared at his own risk and cost.
7. While quoting the rates the tenderer/bidder shall take into account all these factors. Nothing extra shall be payable for any of these operation and tenderer/bidder shall be quoting his rates against demolition item accordingly.
8. No sale of dismantled material shall be permitted from the site and all such material shall have to be removed from the site within 03 (three) days of its dismantling.
9. Contractor must follow full CPWD safety code before dismantling of Building work is commenced and also during the progress of work.
10. The area should be barricaded or cordoned off by suitable means to avoid mishaps of any kind. Proper warning signs should be displayed for the safety of the public whenever clearing works are undertaken.
11. These safety provisions should be brought to the notice of all concerned by display on a notice board at a prominent place at work spot.
12. To ensure effective enforcement of the rules and regulations relating to safety precautions the arrangements made by the contractor shall be open to inspection by the Engineer-in-Charge of the department of their representatives.
13. Suitable safety arrangement should be provided as per CPWD Safety Code.



2. UNDERTAKING BY THE BIDDER

UNDERTAKING

I / We have read and examined the Tender document including terms & conditions, specifications, bill of quantities, drawings and designs, general rules & directions, and all relevant other documents, publications and rules referred to in the Conditions of Contract and all other contents in the tender documents for the work.

I / We, hereby tender for execution of the work specified for the Indian Institute of Technology Kharagpur within the time specified and in accordance in all respects with the specifications, designs, drawings and instructions in writing.

We agree to keep the tender open for 120 days from the last date of its submission and not to make any modifications in its terms and conditions. A sum of Rs. _____ has been deposited in cash / demand draft of a scheduled bank as earnest money. If I / we fail to furnish the accepted Bid Price within prescribed period, I / we agree that the said Director, Indian Institute of Technology Kharagpur or his authorized officer shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I / we fail to commence work as specified, I / we agree that the Director, Indian Institute of Technology Kharagpur shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the Bid Price absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein.

Further, I / We agree that in case of forfeiture of earnest money or both Earnest Money & Performance Guarantee as aforesaid, I / We shall be debarred for participation in the re-tendering process of the work.

I / We hereby declare that I / We shall treat the tender documents, drawings and other records connected with the work as secret / confidential documents and shall not communicate information derived there-from to any person other than a person to whom I / We am / are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Seal & Signature of Contractor

Postal Address

Dated

Witness

Address

Occupation



3. PRICE BID

Item No.	Description of Item	Bid Amount quoted (Rs. In figures & words)
1	a) Dismantling of old vacant garages for A.C. Pandya Students' Activity Centre at AgFE, IIT Kharagpur.	
	b) Add: Taxes as applicable:	
	Total(a+b):	

Seal & Signature of Contractor

