

REQUEST FOR PROPOSAL FOR GYMNASIUM EQUIPMENT



**INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR**

Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date: 02.02.2019
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SECTION 1 – INVITATION OF THE BIDS SECTION

RFP No.	IITKGP/TSG/WEIGHTLIFTING/2018-19
RFP Date	2 nd February, 2019
Item Description	Weight Lifting Equipment
Category	Equipments
Last date & time of submission of Tender :	25th February, 2019 up to 05:00 PM
Place of Submission of Bids	Office of President, Technology Students' Gymkhana, IIT Kharagpur 721302
Submission of Bids	Two Bid System : The two bid system will be followed for this tender. In this system bidder must submit their offer in separate sealed envelopes as – Technical Bid and Commercial Bid . Both the Technical Bid and commercial bid envelopes should be clearly marked as " <u>Envelope No. 1 - Technical Bid</u> " and " <u>Envelope No. 2 - Commercial Bid</u> " and both these sealed covers are to be put in a bigger cover "Envelope-3" which should also be sealed and duly super scribed with our Tender No. & Due Date and to be submitted to the concern department/section mentioned in tender document.
Opening Date & Time of tender	25th February,2019 at 05:00 PM.
Tender Fees	Rs. 500 (Rupees Five Hundred Only) not refundable
Earnest Money Deposit	Rs. 20, 000 (Rupees Twenty Thousand Only)
Place of Opening Tender	Office of the President ,Technology Students' Gymkhana, IIT Kharagpur, 721302
Any Clarification	032222-81186, 81188
E-Mail ID	sisirpal1968@gmail.com

SECTION 2 – ELIGIBILITY CRITERIA

1. The bidder should have proper registration certificate from the competent authority and minimum experience not more than five years. (Enclose copy of registration Certificate of the firm.)
2. Enclose of PAN & GST certificate copy of the firm.
3. Enclose Bidder's Information. **Annexure A1.**
4. The bidder must not be blacklisted/Suspended or any service related dispute with any organization/Govt. Organizations/ Bank in India or outside India. **Annexure A2.**
5. The bidder should accept tender Terms & Conditions- **Annexure A3.**
6. The bidder must have experience of supplying instruments to various Government/Semi-Government/PSU/Private Firms during last three years. Enclose copy of at least 02 purchase orders or completion certificates/invoices which is more than Rs.500, 000/- each. – **Annexure A4.**
7. The bidder must have Annual Business Turnover of minimum Rs.20 lakhs in the last three Financial years i.e. 2015-16, 2016-17 & 2017-18. -**Annexure A5.**
(Enclose copy of Audited Annual Accounts or Chartered Accountant certificate for turnover for the last three years).
8. The bidder should have submitted filed ITR copy for last three years i.e. A.Y. 2015-16 & A.Y. 2016 - 17. & A.Y. 2017-18 – Annexure **A5. (Enclose copy of Acknowledgments.)**
7. The bidder should go through the technical specifications - **Annexure A6**
8. Enclose copy of valid authorization certificate from the sole manufacturer & IWF certificate.

Asst. Registrar, Finance & TSG

President, TSG

Copy to:

1. Institute Information Cell
2. CPPP
3. TSG Notice Board
4. Office Guard file

SECTION 3 – INSTRUCTIONS TO BIDDERS

A) PREPARATION AND SUBMISSION OF BID:

1. The Bid must be enclosed in a sealed cover super scribing Tender number / due date & should reach the undersigned on or before due date mentioned in the tender notice. If the bid cover is not sealed, it will be rejected. **Each pages of the tender document must be signed by the bidder's authorized person and affix office seal of the bidders.**
2. The Bid should be dropped in the tender box kept in the office of concerned Department / Section mentioned in the tender. No tender is to be handed over to our staff personally unless otherwise specified. All communications are to be addressed to the undersigned only. In case due date happens to be holiday the bid will be accepted and opened on the next working day.
3. The bid can be submitted in person or through post/ courier (IIT Kharagpur shall not be responsible for any postal delays or any other reason for not submitting the bid in the specified time and resulting in disqualification / rejection of any bid) so as to reach on or before the due date and time.
4. The Firm selected has to provide free service to Technology Students Gymkhana for Maintenance of Machines for a period of **One Year** after the date of Installation, EMD amount will be returned to the firm after successful completion of One Year.

B) COST OF BIDDING:

1. The Bidder shall bear all costs associated with the preparation and submission of its Bid and the Purchaser shall not be responsible or liable for those costs.

C) VALIDITY OF THE BID: 120 Days from the date of submission of bid.

D) AMENDMENT OF BIDDING DOCUMENTS:

1. At any time prior to the deadline for submission of bids, IIT Kharagpur may, for any reason, whether on its own initiative or in response to the clarification request by a prospective BIDDER may modify the bid document.
2. All prospective BIDDER's who have downloaded the bidding document may visit IIT Kharagpur, website for amendments / modifications which will be binding on them.

E) DEADLINE FOR SUBMISSION OF BIDS:

Bids must be received by IIT Kharagpur before the due date and time at the address specified in the tender document. In the event of the specified date for the submission of bids being declared as a holiday for IIT Kharagpur the bid closing deadline will stand extended to the next working day up to the same time.

F) BID OPENING PROCESS:

1. In two envelop/cover/bid systems, Technical bid (Envelope-1) will be opened in the first instance in the presence of representatives of the bidders at IIT Kharagpur.
2. Financial or Commercial bids (Envelope-2) of only those bidders, whose bids are found technically qualified, by the Technical Evaluation Committee, will be opened in the presence of the vendor's representatives subsequently at a later date for further evaluation.
3. One authorized representative of each of the bidder would be permitted to be present at the time of aforementioned opening of the bids.
4. The authorized representative of bidders, present at the time of opening of the bids shall be required to sign an attendance register as a proof of having attended the commercial bid opening.

G) LATE BIDS:

1. IIT Kharagpur will not be responsible:
 - a) For delayed / late quotations submitted / sent by post / courier etc.
 - b) For submission / delivery of quotations at wrong places other than the mentioned in the tender.
 - c) Any bid inadvertently received by IIT Kharagpur after the deadline i.e. due date & time for submission of bids, will not be accepted and returned.

H) SUPPLEMENTARY OFFER /MODIFICATION OF ORIGINAL BID:

1. Tender submitted against Notice Inviting Tender (NIT) shall not be returned in case the tender opening date is extended / postponed. BIDDER desirous to modify their offer/terms may submit their revised / supplementary offer (s) within the extended Tender Opening Date (TOD) by clearly stating to the extent of updating done to the original bid. The purchaser reserves the right to open the original offer along with the revised bid.

I) CONFIDENTIALITY:

1. Information relating to the evaluation of Bids, and recommendation of Contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
2. Any attempt by a Bidder to influence the Purchaser in the evaluation of the Bids or Contract award decisions may result in the rejection of its Bid.
3. Notwithstanding, from the time of Bid opening to the time of Contract award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it shall do so in writing.

J) DEVIATION, RESERVATIONS AND OMISSIONS:

1. During the evaluation of Bids, the following definitions apply:
 - a) "Deviation" is a departure from the requirements specified in the Bidding Documents;
 - b) "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Documents; and
 - c) "Omission" is the failure to submit part or all of the information or documentation required in the Bidding Documents.

K) CORRECTION OF ARITHMETICAL ERRORS:

1. Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
 - a) If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
 - b) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - c) If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
2. Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction in accordance with the same shall result in the rejection of the Bid.

L) EVALUATION OF BID:

1. IIT Kharagpur evaluates technical specifications (scope of work) and commercial bid acceptable offers on landed net Price basis.
2. In case any BIDDER is silent on any clauses mentioned in this tender documents, IIT Kharagpur shall construe that the BIDDER has accepted the clauses as per the invitation to tender and no further claim will be entertained.
3. No revision in the terms and conditions quoted in the offer will be entertained after the last date and time fixed for receipt of tenders.

M) PRICE BID:

1. Quoting of Price (s) : Price quoted should be in Indian Rupees, free delivery at IIT Kharagpur Campus at site.
2. PRICE BID must be submitted in enclosed Price Bid Form only.
3. If the price is not quoted in Price Bid Form only provided in tender document then, IIT Kharagpur will reject bid.
4. If supplier wish to give pricing details it may be attached in separate sheet.
5. In case of multiple options of same product, bidders are requested to quote only one best option and not multiple options.
6. Quantity : The quantity mentioned in the tender can be increased or decreased to any extent depending upon the actual requirement.
7. It is mandatory to quote optional items in separate sheet otherwise your quote will be rejected.

N) CORRUPT & FRAUDULENT PRACTICES:

1. IIT Kharagpur requires that bidders, suppliers, contractors and consultants, if any, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy,
 - a) The terms set forth below are defined as follows:
 - “Corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - “Fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - “Collusive practice” means a scheme or arrangement between two or more bidders, designed to establish bid prices at artificial, non- competitive levels; and
 - “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
 - b) IIT Kharagpur will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

O) TRANSFER AND SUBLETTING:

1. The seller shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.

P) CANCELLATION OF TENDER:

1. Notwithstanding anything specified in this tender document, Purchaser / IIT Kharagpur in his sole discretion, unconditionally and without assigning any reasons, reserves the rights:
 - a. To accept OR reject lowest tender or any other tender or all the tenders.
 - b. To accept any tender in full or in part.
 - c. To reject the tender offer not confirming to the tenders terms.
2. To give purchase preference to Public Sector undertakings when applicable as per Govt. Policy/ Guidelines.
3. Offer which deviates from the vital conditions (as illustrates below) of the tender shall be rejected:
 - a. Non - submission of complete offers.
 - b. Receipt of offers after due date and time and or by email / fax (unless specified otherwise).
 - c. Receipt of offers in open conditions.
4. Conditional Tenders and Unsigned Tenders will also be rejected.

Q) DELIVERY:

1. The successful BIDDERS should deliver the material as per tender document/purchase order. The successful bidder should emboss stickers of purchase order number on the material.

SECTION 4 – CONDITIONS OF CONTRACT

A) AWARD OF CONTRACT:

1. The bidder with lowest price in each category shall be awarded the contract.
2. The bidder will be abiding by all the Terms & Conditions of the Tender Document.
3. The services of the empanelled bidder's will be reviewed by committee during contract period and IITKGP reserve right to add or delete bidders in service contract based on performance if necessary without intimation.

B) EARNEST MONEY DEPOSIT & SECURITY DEPOSIT & TENDER FEE:

While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money, with the IIT Kharagpur through the following instruments:

1. **Non refundable** Tender Fee need to Deposit of Rs. 500/- (Rs. Five hundred Only) in the form of Demand Draft in the favour of 'IIT Kharagpur' payable at Kharagpur to be submitted in Technical Bid. Failing which, submitted bid will be rejected.
2. Earnest Money Deposit (EMD) of Rs. 20,000/- (Rs. Twenty Thousand Only) in the form of Demand Draft in the favour of 'IIT Kharagpur' payable at Kharagpur to be submitted in Technical Bid. Failing which, submitted bid will be rejected.
3. The Earnest Money shall be valid up to a period of 90 days or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.
4. No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.
5. For successful bidder, EMD will be converted to security Deposit and will be retained with IIT Kharagpur till the expiry / termination of service contract (Two Years) without interest.
6. Security deposit shall be released after successful completion of the contract subject to compliance and settlement of all outstanding dues.
7. Once deposited tender fee that will be forfeited and will not be returned at any cost.

C) TERMS OF PAYMENT:

1. 90% Payment will be made within 30 days, after delivery and acceptance certificate from concerned department and 10% payment will be released, after received PBG 10% of total purchase order value and that will remain validity total warranty period and extra 60 days from the installation of the materials.
2. Payment shall be made by Cheque or such other mode / electronic fund transfer offered by the bank.
3. No payment will be admissible for goods rejected.

D) PENALTY:

1. Timely delivery is essence of the contract and hence if any consignment be delayed, liquidated damages at the rate 0.5% of the price of the delayed consignment, for each week or part whereof shall be levied and recovered subject to maximum of 5% of total purchase order value.
2. If at any case, the quality & quantity of the food is found dissatisfactory, TSG will be having full authorization to decide the penalty to be imposed on the supplier.

E) DELIVERY:

1. Free delivery at IIT Kharagpur and distributed and servicing all the prepared items with the help of bidders own man power. Delivery should be made within mention period from the date of issue of Purchase order. Bidders should have capability to supply the materials within few hours after getting information from the vendee. No part supply will be allowed. Defective items or items not as per given brands or samples, if any supplied must be taken back and be replaced with no additional cost.

F) FORCE MAJEURE:

1. Force Majeure will be accepted on adequate proof thereof.

G) LEGAL MATTER:

1. In the event of any dispute over this contract, IIT Kharagpur's decision shall be final and binding.

SECTION 5- ANNEXURES

Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date: 02.02.2019

ANNEXURE A- 1: BIDDER'S INFORMATION (On Company / firm's Letterhead)

Details of the bidders:		
1	Name of The Bidder	
2	Address of The Bidder	
3	Status of the Company (Public Ltd./ Pvt. Ltd.)	
4	Valid GST Registration No.	
5	Details of the Incorporation of the Company	Date: Reference Document:
6	Permanent Account No. (PAN)	
7	Name & Designation of the Contact person to whom all references shall be made regarding this tender.	
8	Telephone No. (with STD Code)	
9.	Mobile Number:	
10.	Email Address of the Contact person	
11.	Fax No. With Std Code.	
12.	Authorization Certificate from the sloe manufacturer & IWF Certificate (copy attached)	

Signature :

Name :

Office Address :

Contact Details :

Affix Rubber Stamp :

ANNEXURE A-2 – DECLARATION REGARDING CLEAN TRACK
Declaration of Clean Track Record (On Company / firm's Letterhead)

To,
The President
Technology Students' Gymkhana
Indian Institute of Technology Kharagpur
West Bengal: 721302.

Sir,
Re: RFP No. Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date:
02.02.2019 **for “Weight Lifting Equipments”.**

I/we carefully gone through the Terms & Conditions contained in the above referred RFP. I/we hereby declare that my company / firm is not currently debarred / black listed/convicted by any Government / Semi Government Organizations / Institutions/private hospitals in India or abroad. I/we further certify that I'm competent officer in my company /firm to make this declaration.

Or

I/we declare the following

No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions/ Private hospitals	Reason	Since when and for how long
1				
2				
3				

(NOTE: In case the company / firm was blacklisted previously, please provide the details regarding Period for which the company / firm was blacklisted and the reason/s for the same)

Yours faithfully

(Signature of the bidder)
Printed Name Designation
Seal:
Date:
Business Address:
Encl: As above

ANNEXURE A-3: DECLARATION FOR ACCEPTANCE OF RFP TERMS AND CONDITIONS (On Company / firm's Letterhead)

To,
The President
Technology Students' Gymkhana
Indian Institute of Technology Kharagpur
West Bengal: 721302.

Date:

Sir,

Re: RFP No. Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date: 02.02.2019 **for "Weight Lifting Equipments"**.

I/we carefully gone through the Terms & Conditions as mentioned in the above referred RFP Document. I/we declare that all the provisions of this RFP are acceptable to my company. I/we further certify that I'm an authorized signatory of my company and am therefore, competent to make this declaration.

Yours faithfully,

(Signature of the bidder)
Printed Name Designation
Seal
Date:
Business Address:

**ANNEXURE A-4: EXPERIENCE IN SIMILAR WORK
(On Company / firm's Letterhead)**

To,
The President
Technology Students' Gymkhana
Indian Institute of Technology Kharagpur
West Bengal: 721302.

Date:

Re: RFP No. Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date: 02.02.2019 **for "Weight Lifting Equipments"**.

Sir,

Brief particulars of the similar supply done in last three years : (Please attach copy of at least two purchase orders or completion certificates or invoices of more than Rs.500,000/- for our reference).

S. No.	Name of Institution	Purchase Order No. & Date	Amount of Purchase order	Details of Contact person (Name, Add & Contact No.)
1				
2				
3				
4				
5				

Yours faithfully,

(Signature of the bidder)
Printed Name Designation
Seal
Date:
Business Address:
Encl: As above

ANNEXURE A-5: DECLARATION OF ANNUAL TURNOVER AND INCOME TAX RETURN (On Company / firm's Letterhead)

To,
The President
Technology Students' Gymkhana
Indian Institute of Technology Kharagpur
West Bengal: 721302.

Date:

Re: RFP No. Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date: 02.02.2019 **for "Weight Lifting Equipments"**.

Sir,

- 1) I/we hereby declare that, our firm's Annual Turnover as follows, and I/we have also supported an Audited Accounts for your references :

F.Y. 2015-16	F.Y. 2016-17	F.Y. 2017-18

And,

2. I/we hereby declare that, our firm had filed Income Tax Returns for last three year's i.e. A.Y. 2015- 16, A.Y. 2016-17 & A.Y. 2017-18. Supported by copy of ITR of three years (enclose copy of Acknowledgements).



Yours faithfully,

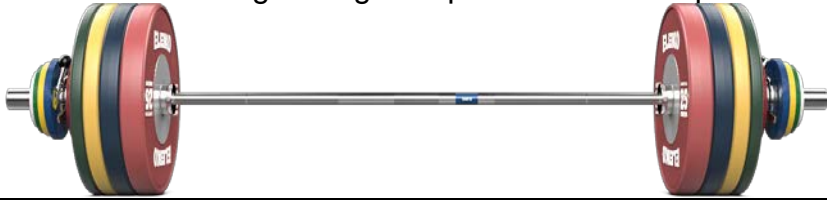
(Signature of the bidder)
Printed Name Designation
Seal
Date:
Business Address:

Encl: As above

ANNEXURE-A 6: SCOPE OF WORK

(1) Technical Specifications of the Weight Lifting Equipments

Sl. No.	Description of Equipment	Preferable Brand	Unit	Quantity
01	<p>COMPETITION WEIGHT LIFTING PLATFORM:</p> <p>Size 4M X 4M X 100MM, MADE OF SEASONED HARDWOOD, 4 METAL INSERTS THROUGH HARWOOD PLANKS FOR HOLDING PLATFORM TOGETHER ANGLE IRON CORNERS ON ALL CORNERS FOR TETHERING TO FLOOR. ANTI-SLIP COATING ON TOP PLAYING AREA.</p>	NELCO	SET	02
02	<p>TRAINING WEIGHT LIFTING PLATFORM:</p> <p>Size 3M X 3M X 15MM MADE OF SYNTHETIC MATERIAL WITH IRON CLIPPING</p> 	NELCO	SET	02
03	<p>WEIGHTLIFTING COMPETITION SET: 190KG MEN</p> <ol style="list-style-type: none"> 1. 1 x Weightlifting Competition Bar - 20 kg 2. 2 x Weightlifting Competition Disc - 10 kg 3. 2 x Weightlifting Competition Disc - 15 kg 4. 2 x Weightlifting Competition Disc - 20 kg 5. 2 x Weightlifting Competition Disc - 25 kg 6. 2 x Weightlifting Competition Disc - 0.5 kg FG 7. 2 x Weightlifting Competition Disc - 1 kg FG 8. 2 x Weightlifting Competition Disc - 1.5 kg FG 9. 2 x Weightlifting Competition Disc - 2 kg FG 10. 2 x Weightlifting Comp./Training Disc - 2.5 kg RC 11. 2 x Weightlifting Comp./Training Disc - 5 kg RC 12. 1 x Weightlifting Competition Collars – pair 	Preferably ELEIKO 3061130F	SET	01
04	<p>WEIGHTLIFTING COMPETITION SET: 190KG MEN</p> <ol style="list-style-type: none"> 1. 1 x Weightlifting Competition Bar - 20 kg 2. 2 x Weightlifting Competition Disc - 10 kg 3. 2 x Weightlifting Competition Disc - 15 kg 4. 2 x Weightlifting Competition Disc - 20 kg 5. 2 x Weightlifting Competition Disc - 25 kg 6. 2 x Weightlifting Competition Disc - 0.5 kg FG 7. 2 x Weightlifting Competition Disc - 1 kg FG 8. 2 x Weightlifting Competition Disc - 1.5 kg FG 9. 2 x Weightlifting Competition Disc - 2 kg FG 	NELCO	SET	03

	10.2 x Weightlifting Comp./Training Disc - 2.5 kg RC 11.2 x Weightlifting Comp./Training Disc - 5 kg RC 12.1 x Weightlifting Competition Collars - pair			
05	WEIGHTLIFTING TRAINING SET: 190KG MEN 1. 1 x Weightlifting Competition Bar - 20 kg 2. 2 x Weightlifting Competition Disc - 10 kg 3. 2 x Weightlifting Competition Disc - 15 kg 4. 2 x Weightlifting Competition Disc - 20 kg 5. 2 x Weightlifting Competition Disc - 25 kg 6. 2 x Weightlifting Competition Disc - 0.5 kg FG 7. 2 x Weightlifting Competition Disc - 1 kg FG 8. 2 x Weightlifting Competition Disc - 1.5 kg FG 9. 2 x Weightlifting Competition Disc - 2 kg FG 10.2 x Weightlifting Comp./Training Disc - 2.5 kg RC 11.2 x Weightlifting Comp./Training Disc - 5 kg RC 12.1 x Weightlifting Competition Collars – pair	Preferably ELEIKO	SET	01
				
06	IWF TRAINING BAR 1. 3 X 10KG 2. 3 X 20 KG	Preferably ELEIKO	Nos	3 each
07	PLY BOARD WATER PROOF (6' x 3' x 1'')		Nos	8
08	RUBBER SHEET (HIGH DENSITY) (6' x 3' x 1'')		Nos	20
09	MAGNESIUM CARBONATE SOFT (FINE QUALITY)		KG	10
10	WEIGHT LIFTING STOP WATCH (INTERNAL TIMER AND STOP WATCH)		Unit	01
11	TABLE BELL (SPRING BELL)		Unit	01
12	COMPETITION JUDGEMENT LIGHT SYSTEM		Unit	01

- Delivery Mode: Delivery at IIT Kharapur, at the site
- Total bid price should be inclusive GST % and transport, loading, unloading, servicing, Installation & decoration etc.
- Delivery period: Materials should be delivered within 30 days after received the Purchase Order.
- Quotation Validity Date: Minimum 120 days from the date of Submission of quotation/tender
- Payment Term: Payment within 30 working days from the date of submission clear of bill on actual quantity of materials supplying basis with acceptance certificate from the concerned Dept./Sec./School/Centre.

Sign of bidder: - _____

Date: - _____

Name of the bidder: - _____

Firm's Name: - _____

SECTION 8 – Commercial bid

Re: RFP No. Tender Reference No: IITKGP/TSG/GYMNASIUM/2018-19, Date: 02.02.2019
for “Gymnasium Equipments”.

Sl no.	Equipment Description	Req. Qty. (apx)	Cost of the items	GST % (Rs.)	Total Amount
1.	COMPETITION WEIGHT LIFTING PLATFORM:	02			
2.	TRAINING WEIGHT LIFTING PLATFORM:	02			
3.	WEIGHTLIFTING COMPETITION SET: 190KG MEN ELEIKO	01			
4.	WEIGHTLIFTING COMPETITION SET: 190KG MEN NELCO	03			
5.	WEIGHTLIFTING TRAINING SET: 190KG MEN ELEIKO	01			
6.	IWF TRAINING BAR 1. 3 X 10KG 2. 3 X 20 KG	03 each			
7.	PLY BOARD WATER PROOF (6' x 3' x 1'')	08			
8.	RUBBER SHEET (HIGH DENSITY) (6' x 3' x 1'')	20			
9.	MAGNESIUM CARBONATE SOFT (FINE QUALITY)	10KG			
10.	WEIGHT LIFTING STOP WATCH (INTERNAL TIMER AND STOP WATCH)	01			
11.	TABLE BELL (SPRING BELL)	01			
12.	COMPETITION JUDGEMENT LIGHT SYSTEM	01			

- Delivery Mode: Delivery at IIT Kharapur, at the site
- Total bid price should be inclusive GST % and transport, loading, unloading, servicing, installation & decoration etc.
- Delivery period: Materials should be delivered within 30 days after received the Purchase Order.
- Quotation Validity Date: Minimum 120 days from the date of Submission of quotation/tender
- Payment Term: Payment within 30 working days from the date of submission clear of bill on actual quantity of materials supplying basis with acceptance certificate from the concerned Dept./Sec./School/Centre.

Sign of bidder: - _____

Date: - _____

Name of the bidder: - _____

Firm's Name: - _____

SECTION 9 - CHECK LIST

Re: RFP No. Tender Reference No: IITKGP/TSG/WEIGHTLIFTING/2018-19, Date: 02.02.2019 **for “Weight Lifting Equipments”.**

The following items must be checked before the Bid is submitted:

1. Envelope “1” (Technical Bid)

- a. Demand Draft for Rs. 500/- (Rs. Five Hundred only) towards cost of Bid document
- b. Demand Draft for Rs. 20,000/ (Rs. Twenty Thousand only) towards Earnest Money Deposit.
- c. Eligibility Criteria Responses (each pages duly sealed and signed by the authorized signatory)
- d. Copy of this RFP document duly sealed and signed by the authorized signatory on every page.
- e. Annexure A1 : Bidder's Information
- f. Annexure A2 : Declaration Regarding Clean Track by Bidder
- g. Annexure A3 : Declaration for Acceptance of RFP Terms and Conditions
- h. Annexure A4 : Experience in similar work
- i. Annexure A5 : Declaration Of Annual Turnover And Income Tax Return
- j. Annexure A6: Scope of Work

Any other items or documents related with tender documents please put on envelope “1” only.

2. Envelope “2”

- a. Commercial Bid:

3. Envelope “3”

Envelope “1” and “2” together put in a big envelope and marked envelope -3.

Your quotation must be submitted in three envelopes (Envelope 1) Technical Bid: EMD & Tender fee and all other related documents which are mentioned above from ‘a’ to ‘j’ also enclosed in the envelope - 1 and are super scribing on two the envelopes the Tender no. and the due date and all two these sealed covers are to be put in a bigger cover which should also be sealed and duly super scribed ‘Envelope-3’ with our Tender No. & Due Date. and send to above mention address.