

INVITATION FOR TENDER FOR BRANDED OFFICE FURNITURE

Sealed tender offers are invited in two separate sealed covers (Technical and Commercial/Price offers) from eligible manufacturers/distributors/dealers/franchisees/authorized suppliers for the supply and installation of the following:

Supply and installation of branded Office Furniture at NDLI Offices at Kharagpur and Kolkata

The validity of the bid should be at least four months (120 days) or more from the date of the opening of this tender.

Please send offers and ensure that your quotation reaches not later than **12th November, 2018 at 15:30 hrs** at the following address:

**National Digital Library of India
Central Library,
Indian Institute of Technology Kharagpur,
Kharagpur-721 302, West Bengal, India**

Earnest money of **Rs. 1,00,000/-** is to be deposited in the form of Account payee Demand Draft in favour of IIT Kharagpur, payable at Kharagpur, India. Any bid which is not accompanied with an earnest money deposit (EMD) shall be summarily rejected. EMD deposited will be forfeited if the tenderer withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender. No interest will be paid on the EMD of the unsuccessful bidders.

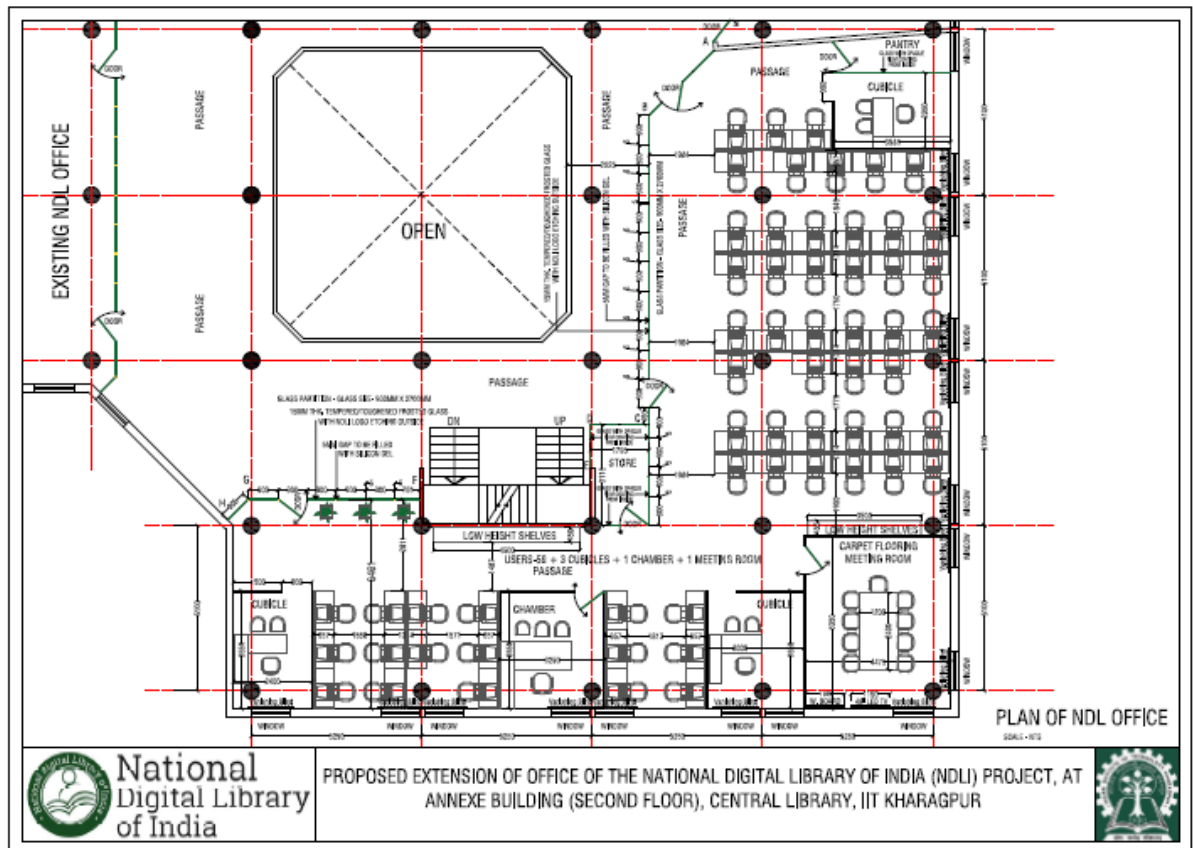
Tender Reference	IIT/SRIC/DNA/PPD/FUR/2018/02 Dated: 19.09.2018
Price of Tender Document	NIL
Last Date and Time for submitting the tender document	12th November, 2018, 15:30 Hrs (Indian time)
Time and Date of Opening of Bids	12th November, 2018, 16:00 Hrs (Indian time)
Place of Opening tender offers	NDLI Meeting Room, Central Library, IIT Kharagpur – 721 302, West Bengal, India
Address of Communication	As stated above
Contact Telephone Numbers	+91- 3222 - 282435
E-mail:	somenroy17@gmail.com

TECNICAL TERMS & CONDITIONS

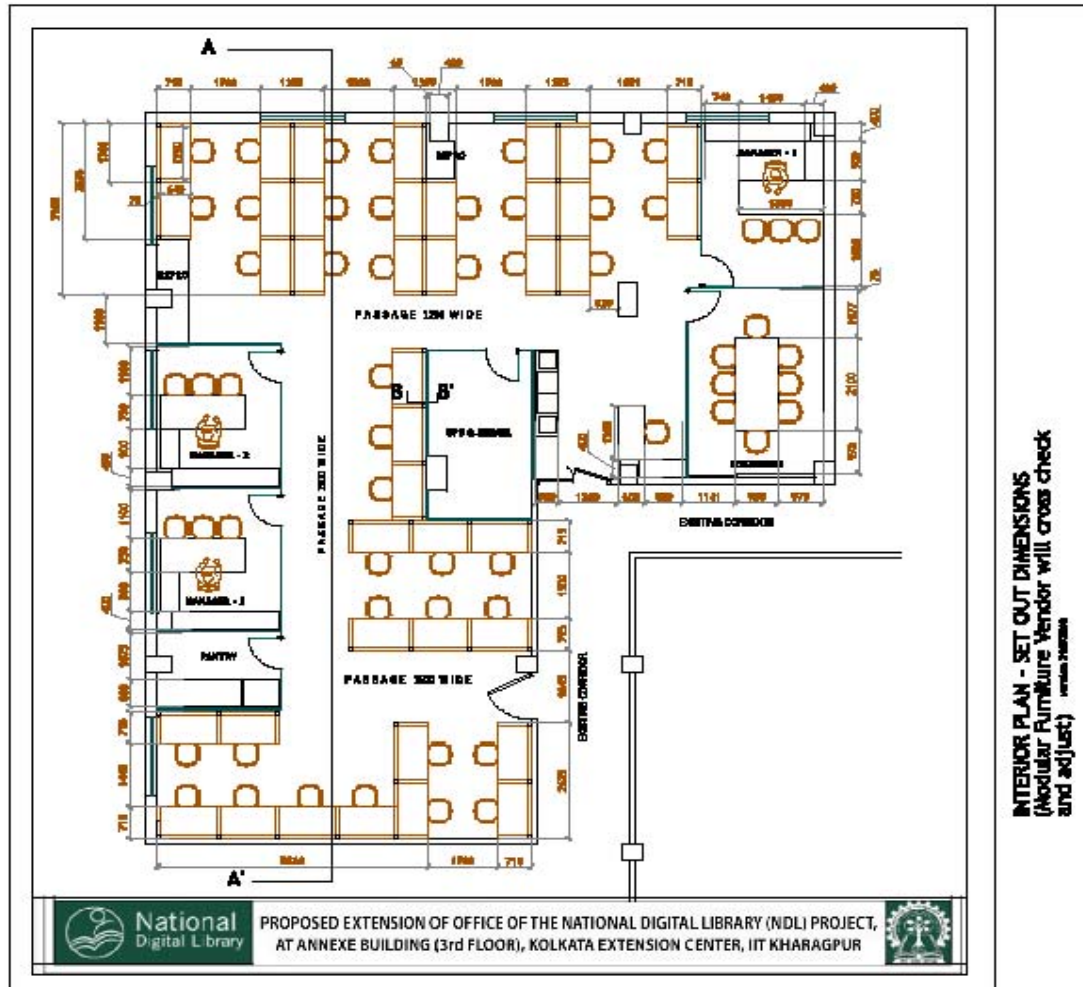
1. Scope of Service

- 1.1. The office furniture is required for expansion of offices of National Digital Library of India (NDLI). Some of these furniture are required to be supplied and installed in the NDLI Office at IIT Kharagpur, Central Library Annex Building, 2nd floor and some other are required to be supplied and installed in the NDLI Office at Extension Block, 3rd floor, IIT Kharagpur Kolkata Campus, HC Block, Sector-III, Salt Lake City, Kolkata-700106.
- 1.2. The furniture layout drawings of NDLI offices both at IIT Kharagpur and at IIT Kharagpur Kolkata Campus are given below. The Bidder is requested to cross check the specifications given in Cl. No. 1.4 below with the layout drawings and ensure proper fitment of the items as per the layouts. For this, a tolerance of $\pm 2\%$ (plus or minus two percent) in the dimensions specified against items listed in Cl. No. 1.4 below is allowed. In case the bidder needs any clarification or additional input, the contact person indicated in the Tender document may be contacted.

Kharagpur Office Layout



Kolkata Office Layout



1.3. All furniture offered must be factory-built Branded product. Custom made and site-fabricated items are not acceptable.

1.4. The office furniture required for the above offices are listed below:

Sl. No.	Description	Quantity required at Kharagpur	Quantity required at Kolkata
1.	<p>Workstation Front panel: 1200 mm (W) x 1200 mm (H) x 52 mm (Thick), Side panels: 600 mm (W) x 1200 mm (H) x 25 mm (Thick), one side white board, other side Tile, Top Tile: Fabric Magnetic Tile, Intermediate Tiles: 2 No.s Fabric Tackable Tile, Bottom Tile: Metal Tile, White Board Tile: Particle Board outer side white glossy high pressure laminate with matching Desk: 1200 mm (W) x 600 mm (D) x 750 mm (H), Desk Top 25mm Pre-Laminated Particle Board, complete with Wire Management system and Keyboard Tray, CPU Trolley, Mobile Metal Pedestal (2 Drawer + 1 Filing): 390 mm (W) x 440 mm (D) x 646 mm (H) Complete with all pedestal/leg/supporting arms, cable ducts, etc. and fittings and accessories as required to make the installation complete and usable in every respect.</p>	59 (Fifty nine)	40 (Forty)
2.	<p>3-sided Cubicle Partition, 3-sided, to fit as per above layout drawing Two sides: 3600 mm (W) x 1200 mm (H) x 52 mm (Thick) One side: 1600 mm (W) x 1200 mm (H) x 52 mm (Thick) Top Tile: Fabric Magnetic Tile, Intermediate Tiles: 2 No.s Fabric Tackable Tile, Bottom Tile: Metal Tile, with matching Desk: 1500 mm (W) x 600 mm (D) x 750 mm (H) and Side Table Size: 900 mm (W) x 450 mm (W) x 750 mm (H), Desk Top 25mm Pre-Laminated Particle Board, complete with Wire Management system and Keyboard tray, CPU Trolley, Metal Mobile Pedestal (2 Drawer + 1 Filing): 390 mm (W) x 440 mm (D) x 646 mm (H) Complete with all pedestal/leg/supporting arms, cable ducts, etc. and fittings and accessories as required to make the installation complete and usable in every respect.</p>	2 (Two)	Nil

Sl. No.	Description	Quantity required at Kharagpur	Quantity required at Kolkata
3.	<p>2-sided Cubicle Partition, 2-sided, to fit as per above layout drawing One side: 3600 mm (W) x 1200 mm (H) x 52 mm (Thick) One side: 1600 mm (W) x 1200 mm (H) x 52 mm (Thick) Top Tile: Fabric Magnetic Tile, Intermediate Tiles: 2 No.s Fabric Tackable Tile, Bottom Tile: Metal Tile, with matching Desk: 1500 mm (W) x 600 mm (D) x 750mm (H) and Side Table Size: 900 mm (W) x 450 mm (W) x 750 mm (H), Desk Top 25mm Pre-Laminated Particle Board, complete with Wire Management system and Keyboard tray, CPU Trolley, Metal Mobile Pedestal (2 Drawer + 1 Filing): 390 mm (W) x 440 mm (D) x 646 mm (H) Complete with all pedestal/leg/supporting arms, cable ducts. etc. and fittings and accessories as required to make the installation complete and usable in every respect.</p>	1 (One)	Nil
4.	<p>Chamber Desk Desk: 1500 mm (W) x 750 mm (D) x 750mm (H) and Side Table Size: 900 mm (W) x 450 mm (W) x 750 mm (H), Desk Top 25mm Pre-Laminated Particle Board, complete with Wire Management system and Keyboard tray, CPU Trolley, Metal Mobile Pedestal (2 Drawer + 1 Filing): 390 mm (W) x 440 mm (D) x 646 mm (H) Complete with all pedestal/leg/supporting arms, cable ducts, etc. and fittings and accessories as required to make the installation complete and usable in every respect.</p>	1 (One)	3 (Three)
5.	<p>Meeting Table 2700 mm (L) x 1500 mm (W) x 750 mm (H) (12 Seater), Desk Top 25mm Pre-Laminated Particle Board, complete with Wire Management system having Access Flap to provide access to the power box under the work surface, Wire Carrier Assembly to carry data and electrical wires and Under Table Wire Carrier.</p>	1 (One)	1 (One)

Sl. No.	Description	Quantity required at Kharagpur	Quantity required at Kolkata
6.	Executive Chair High Back Revolving, with Arm & Gas lift Mechanism, Upholstered Thick Cushioned and Wider Contoured Seat and Back, Seat: Width: 763mm, Depth: 763 mm, Height: 970-1090 mm, Seat Height: 425-545 mm, Colour: Dark Blue	1 (One)	3 (Three)
7.	Office Chair Medium Back Revolving Chair with Arm & Gas lift Mechanism, Upholstered Cushioned, Seat and Backrest of moulded polyurethane foam, Seat: Width: 710 mm, Height: 875-985 mm, Seat Height: 430-540 mm, Colour: Dark Blue	80 (Eighty)	65 (Sixty five)
8.	Reception Desk 1500 mm (W) x 750 mm (D) x 750 mm (H), Desk Top 25mm Pre-Laminated Particle Board, complete with Wire Management system and Keyboard Tray, CPU Trolley, Mobile Metal Pedestal (2 Drawer + 1 Filing): 390 mm (W) x 440 mm (D) x 646 mm (H) Complete with all pedestal/leg/supporting arms, cable ducts, etc. and fittings and accessories as required to make the installation complete and usable in every respect.	Nil	1 (One)
9.	Vertical Filing Cabinet 4 Drawers 470 mm (W) x 620 mm (D) x 1320 mm (H), Material: CRCA 0.7 mm Thick (Top, Side & Drawer Front); 0.6 mm Thick (Frames, Drawer-Inside Cover, Side Back Side) 0.5mm Thick (Back, Bottom, Drawer Bottom). Drawer Front: Easy to grip Full-length Handle recess integrated into Metal Drawer fronts. Label Holder: Snap on type plastic label holder on Drawer Fronts. Locking & Anti Tipping Mechanism: Centralized locking with 10 lever Cam Lock & having anti-tipping arrangement to ensure that when one drawer is opened for use, it does not allow other drawers to be opened. Slide: High quality precision ball slide. Drawer Load: 40 kg. UDL for 75,000 cycles (BS).	2 (Two)	2 (Two)

Sl. No.	Description	Quantity required at Kharagpur	Quantity required at Kolkata
10.	Book Case 914 mm (W) x 320 mm (D) x 1742 mm (H); Rigid Knock down construction, Prime Quality CRCA Steel -Panels & Frame from 0.8 mm thick; Door Features/ Locking: Each Door to have 10 Lever Cam lock with common key, 3 mm thick transparent glass for clear inside vision secured in a Metal Frame through rubber gasket, Scissor mechanism for receding inside the top of respective compartment to ensure parallel and smooth movement, Plastic side end caps as Handle for easy grip; Each compartment provided with storage shelf.	1 (One)	2 (Two)
11.	Steel Almirah 916 mm (W) x 486 mm (D) x 1981 mm (H); Welded construction of 0.7 mm thick CRCA shelf and 0.8 mm thick CRCA back, 0.8 mm thick high yield strength CRCA door and 0.9 mm thick CRCA for all other component (CRCA is D grade as per IS:513); Locking and Handle: Two way locking mechanism with shooting bolt having brass handle; Shelving: 4 Nos. height wise adjustable shelf with uniformly distributed load; Finish: Epoxy Powder coated with thickness of 50 microns (+-10mm); Leveler: M10 screw type leveler with hex plastic base.	1 (One)	1 (One)

2. Bidder Pre-qualification

The bidder shall meet the following requirements for being treated as technically qualified. Please include in the technical bid supporting documentary evidence for each of the points listed below.

- 2.1 All items offered must be factory-built Branded products.
- 2.2 Manufacturer should have Green Guard certification and having certifications like; BIFMA, ISO 9001:2015, ISO 14001:2015, ISO 50001:2011, OHSAS 18001:2007
- 2.3 All items should be designed with ergonomics design practice.
- 2.4 Catalogue must be submitted for the quoted items.
- 2.5 Bidder shall have a minimum of 5 (five) years' experience in executing the similar nature jobs, like supplying and installing office furniture, in organizations of repute (Central/State Government institutions/universities/department offices) across India. Copies of Purchase Order(s) (PO) from above types of organizations, either one (1) PO of at least Rs. 40 lakh, or two (2) PO of at least Rs. 30 lakh each, or three PO of at least Rs. 15 lakh each, for supplying and installing similar type of office furniture, shall be submitted along with the Technical Bid. Also copies letters from those customers that all the items covered in the corresponding PO(s) have been satisfactorily delivered and installed shall be enclosed with the Technical Bid.

2.6 Manufacturer should have a service provider at least within the district.

3. Warranty and Support

All items must have 5 years' comprehensive onsite warranty from the date of completion of successful installation.

4. Other Terms and Conditions

4.1 Technical bid shall contain all relevant technical details; printed technical brochure/catalogue of models quoted and other details, which may be necessary to ensure that the offer is complete in all respect e.g. technical specifications, etc.

4.2 Price bid must be submitted in a separate sealed cover strictly in format given in Annexure-IIA and Annexure-IIB and duly signed by the bidder. The prices quoted must include installation and 5 years' onsite warranty.

4.3 Technical bid must also contain

4.3.1 Compliance Certificate, duly signed by the bidder, against each item in the detailed technical specification strictly in the format given in Annexure-I

4.3.2 Unpriced Bill of Materials strictly in the format given in Annexure-IIA and Annexure-IIB

4.3.3 **Account Payee Demand Draft for specified amount of Earnest Money Deposit (EMD)**

4.4 All materials shall be delivered within sixty (60) days of the date of the Purchase Order and all materials shall be installed within two (2) weeks of delivery or handover of the site whichever is later.

5. Arbitration, Applicable Law and Jurisdiction

5.1. The Purchase Order shall be construed, governed and enforced in accordance with the laws of India and subject to exclusive jurisdiction of Courts at Medinipur.

GENERAL TERMS & CONDITIONS

PLEASE SPECIFICALLY INDICATE THE FOLLOWING POINTS IN YOUR QUOTATIONS AND COMPLY THE TERMS AS MENTIONED HEREUNDER:-

1. TENDERS ARE INVITED COMPLYING THE REQUIREMENT FOR TENDERS AS DETAILED IN THE TENDER SPECIFICATION TO BE SUBMITTED IN THE COMPANY'S / FIRM'S LETTERHEAD NEATLY PRINTED / TYPED DULY SIGNED BY AUTHORIZED PERSON WITH THE SEAL OF THE BIDDERS. ALL ENVELOPES CONTAINING THE TENDER SHOULD BE PROPERLY SEALED. SEPARATE ENVELOPES SHOULD BE USED FOR TECHNICAL AND PRICE BID AND INDICATION TO THEIR EFFECT MAY PLEASE BE SUPERSCRIBED ON THE ENVELOPE.
2. TECHNICAL CATALOGUE/LEAFLET SHOULD BE ENCLOSED WITHOUT FAIL.
3. PRICES ARE TO BE QUOTED ON F.O.R., IIT KHARAGPUR FOR THE IIT KHARAGPUR COMPONENTS AND IIT KHARAGPUR KOLKATA CAMPUS, HC BLOCK, SECTOR-III, SALT LAKE, KOLKATA-700106 FOR KOLKATA COMPONENTS, ON DOOR DELIVERY BASIS.
4. PRICES QUOTED MUST INCLUDE INSTALLATION AND 5 YEARS' COMPREHENSIVE ON SITE WARRANTY FROM THE DATE OF COMPLETION OF SUCCESSFUL INSTALLATION.
5. **PERIOD OF VALIDITY:** BIDS SHALL REMAIN VALID FOR ACCEPTANCE FOR A PERIOD OF 120 DAYS FROM THE DATE OF OPENING.
6. **PAYMENT TERMS:**
 - A) 100% PAYMENT THROUGH CROSSED ACCOUNT PAYEE CHEQUE / ELECTRONIC TRANSFER AFTER RECEIPT OF STORE IN GOOD ORDER AND CONDITION AND CONDITION AND SUCCESSFUL INSTALLATION.
 - B) ENSURE MENTIONING
 - BANK DETAILS OF THE BENEFICIARY AND PAN NUMBER
 - FULL NAME AND ADDRESS OF THE BENEFICIARY ON WHOM ORDER HAS TO BE PLACED
7. **DELIVERY & INSTALLATION PERIOD:** WITHIN SIXTY (60) DAYS OF ISSUE DATE OF THE PURCHASE ORDER AND INSTALLATION WITHIN TWO (2) WEEKS OF DELIVERY OR HANDOVER OF THE SITE WHICHEVER IS LATER.
8. **LIQUIDATED DAMAGES:** THE STORES SHOULD BE DELIVERED / DISPATCHED TO DESTINATION NOT LATER THAN THE DELIVERY DATE SPECIFIED, INSTALLATION MUST BE COMPLETED WITHIN TWO WEEKS OF DELIVERY OR HANDOVER OF THE SITE WHICHEVER IS LATER. AND MADE READY FOR USE. IF THE SUPPLIER FAILS TO DELIVER AND INSTALL ANY OR ALL THE STORES OR PERFORM THE SERVICE BY THE SPECIFIED DATE, LIQUIDATED DAMAGES AT 1% PER MONTH OR PART THEREOF IN RESPECT OF THE VALUE OF STORES WILL BE DEDUCTED FROM THE CONTRACT PRICE SUBJECT TO A MAXIMUM OF 5%. ALTERNATIVELY, THE ORDER WILL BE CANCELLED AND THE UNDELIVERED STORES PURCHASED FROM ELSEWHERE AT THE RISK AND EXPENSE OF SUPPLIER.

9. **PATENT RIGHTS:** THE SUPPLIER SHALL INDEMNIFY THE PURCHASE AGAINST ALL THIRD PARTY CLAIMS OF INFRINGEMENT OF PATENT, TRADEMARK OR INDUSTRIAL DESIGN RIGHTS ARISING FROM USE OF THE GOODS OR ANY PART THEREOF IN INDIA.
10. ONLY THOSE BIDDERS WHO'S BIDS HAVE BEEN TECHNICALLY FOUND ACCEPTABLE WILL ONLY BE INVITED FOR PARTICIPATION IN THE PRICE BID OPENING MEETING.
11. THOSE BIDDERS WHO DO NOT RECEIVE ANY COMMUNICATION FOR PARTICIPATION IN PRICE BID OPENING MEETING MAY PRESUME THAT THEIR BID HAS NOT BEEN ACCEPTED BY THE INSTITUTE.
12. CONDITIONAL OFFER WILL NOT BE ACCEPTED.
13. LATE TENDERS I.E. TENDER RECEIVED AFTER THE DUE DATE AND TIME OF SUBMISSION AS MENTIONED ABOVE SHALL NOT BE ACCEPTED.
14. BIDDERS TO ENCLOSE THE FOLLOWING DOCUMENTS:-
 - A) GST REGISTRATION CERTIFICATE AND GST REGISTRATION NO.
 - B) CURRENT INCOME TAX AND GST CLEARANCE CERTIFICATES AND PAN NO.
 - C) BANKER'S SOLVENCY CERTIFICATE
 - D) SUMMARY OF AUDITED STATEMENT OF ACCOUNTS FOR THE LAST THREE YEARS TO BE ENCLOSED AND FINANCIAL HIGHLIGHTS
 - E) PURCHASE ORDER (S) (PO) FROM REPUTED ORGANIZATIONS LIKE CENTRAL/STATE GOVERNMENT INSTITUTIONS/UNIVERSITIES/DEPARTMENT OFFICES FOR SUPPLYING AND INSTALLING SIMILAR TYPES OF OFFICE FURNITURE OF ONE OF AT LEAST RS. 40 LAKH OR TWO OF AT LEAST RS. 25 LAKH EACH OR THREE OF AT LEAST RS. 15 LAKH EACH.
 - F) CUSTOMER SATISFACTION CERTIFICATE FROM CUSTOMERS FOR WHOM PURCHASE ORDER (S) HAVE BEEN SUBMITTED AS PER (E) ABOVE, THAT ALL ITEMS COVERED IN THE CORRESPONDING PURCHASE ORDER (S) HAVE BEEN SATISFACTORILY DELIVERED AND INSTALLED.
15. **WARRANTY / GUARANTEE:** COMPREHENSIVE WARRANTY / GUARANTEE SHALL REMAIN VALID FOR **5 YEARS** AFTER THE GOODS (OR ANY PORTION THEREOF AS THE CASE MAY BE) HAVE BEEN DELIVERED AND INSTALLED AT THE DESIGNATED SITE.
16. THE INSTITUTE DOES NOT BIND ITSELF TO OFFER ANY EXPLANATION TO THOSE BIDDERS WHO'S TECHNICAL BID HAS NOT BEEN FOUND ACCEPTABLE BY THE EVALUATION COMMITTEE OF THE INSTITUTE.
17. ALL TENDERS (UNLESS OTHERWISE SPECIFIED) ARE TO BE SUBMITTED / HANDED OVER TO **NATIONAL DIGITAL LIBRARY OF INDIA, CENTRAL LIBRARY, INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR - 721 302** AND ACKNOWLEDGEMENT TO BE OBTAINED.

IMPORTANT

1. IIT Kharagpur authority may accept or reject any or all the bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The Institute at its discretion may change the quantity / upgrade the criteria / drop any item or part thereof at any time before placing the Purchase Order.
2. In case of any dispute, the decision of the Institute authority shall be final and binding on the bidders.

For any query pertaining to this bid document correspondence may be addressed **Mr. Somen Roy (+91- 3222 – 282435), National Digital Library of India**, at the address mentioned above.

**LAST DATE FOR SUBMISSION OF SEALED BIDS: 12th November, 2018 at 15:30 Hrs
(Indian time)**

- 1) Please Note that the Institute remains closed during Saturdays & Sundays and all specified government holidays.
 - 2) Fax, e-mail Tender will not be accepted.
 - 3) The General Terms and Conditions for specific service other terms and conditions of the Institute will apply.
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ANNEXURE-I

Compliance Sheet for Technical Specification and General Terms and Conditions

Supporting documents must be attached for all Compliance Statements, as asked for the Tender Document

Item	Specification/ Clause	Fully Complied (FC)/ Partly Complied (PC)/Not Complied (NC)	For Partly Complied, details of deviation from specification	Remarks (if any)
Workstation	T-Cl. 1.4, Sl. No.1			
3-sided Cubicle	T-Cl. 1.4, Sl. No.2			
2-sided Cubicle	T-Cl. 1.4, Sl. No.3			
Chamber Desk	T-Cl. 1.4, Sl. No.4			
Meeting Table	T-Cl. 1.4, Sl. No.5			
Executive Chair	T-Cl. 1.4, Sl. No.6			
Office Chair	T-Cl. 1.4, Sl. No.7			
Reception Desk	T-Cl. 1.4, Sl. No.8			
Vertical Filing Cabinet	T-Cl. 1.4, Sl. No.9			
Book Case	T-Cl. 1.4, Sl. No.10			
Steel Almirah	T-Cl. 1.4, Sl. No.11			

Tender Cl. No.	Clause	Complied / Not Complied	Remarks (if any)
T-Cl. 2.1	All items offered are factory-built Branded products?		
T-Cl. 2.2	Maker of the items have Green Guard certification and certifications like; BIFMA or ISO 9001:2015 or ISO 14001:2015 or ISO 50001:2011 or OHSAS 18001:2007 and certificates attached with the Technical Bid?		

Tender Cl. No.	Clause	Complied / Not Complied	Remarks (if any)
T-Cl. 2.4	Manufacturer's catalogue of models of offered for all the items quoted are attached with the Technical Bid?		
T-Cl. 2.7	Maker has a service provider at least in the district?		
T-Cl. 3.0	All items have 5 years' comprehensive onsite warranty from the date of completion of successful installation?		
T-Cl. 4.3.2	Unpriced version of the Price Bids, in the format given in Annexure-IIA and Annexure-IIB, submitted in Technical Bid?		
T-Cl. 4.3.3	Account Payee Demand Draft for Earnest Money Deposit submitted in Technical Bid?		
T-Cl. 4.4	All materials to be delivered within Sixty (60) days of the date of the Purchase Order and all materials shall be installed within two (2) weeks of delivery or handover of the site whichever is later.?		
T-Cl. 5	Arbitration, Applicable Law and Jurisdiction		
G-5	Bid validity period 120 days?		
G-9	Patent Rights clause complied?		
G-14 (A)	GST registration certificate and GST registration no. submitted in Technical Bid?		
G-14 (B)	Current Income tax and GST clearance certificate and PAN No. submitted in Technical Bid?		
G-14 (C)	Banker's solvency certificate submitted in Technical Bid?		
G-14 (D)	Summary of audited statement of accounts for last 3 years submitted in Technical Bid?		
G-14 (E)	Copies of Purchase Order(s) from reputed organizations like Central/State Government institutions/ universities/ department offices for supplying and installing similar types of office furniture of one of at least Rs. 40 lakh or two of at least Rs. 25 lakh or three of at least Rs. 15 lakh, submitted in Technical Bid?		

Tender Cl. No.	Clause	Complied / Not Complied	Remarks (if any)
G-14 (F)	Customer satisfaction certificate from customers for whom Purchase Order(s) have been submitted as per Tender Cl. No. G-14 (E) above, that all items covered in the corresponding Purchase Order(s) have been satisfactorily delivered and installed, submitted in Technical Bid?		

Signature of the Authorized Signatory of the Bidder

Seal of the Bidder

Place & Date:

ANNEXURE-IIA

FORMAT FOR PRICE BID FOR KHARAGPUR OFFICE

[To be submitted by the Bidder in their Letter Head]

Name of the Bidder:

Address of the Bidder:

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.....

Price Quoted for Kharagpur Office:

Sl. No.	Item No. of Technical Specification Cl. No. 1.4 and Item Description	Make & Model No.	Unit Basic Price (Rs.)	Qty for Kharagpur	Total Basic Price (Rs.)	GST% (CGST + SGST)	Total All Inclusive Price for Kharagpur (Rs.)
1	T-Cl. 1.4, Sl. No.1, Workstation						
2	T-Cl. 1.4, Sl. No.2, 3-sided Cubicle						
3	T-Cl. 1.4, Sl. No.3, 2-sided Cubicle						
4	T-Cl. 1.4, Sl. No.4, Chamber Desk						
5	T-Cl. 1.4, Sl. No.5, Meeting Table						
6	T-Cl. 1.4, Sl. No.6, Executive Chair						
7	T-Cl. 1.4, Sl. No.7, Office Chair						
8	T-Cl. 1.4, Sl. No.9, Vertical Filing Cabinet						
9	T-Cl. 1.4, Sl. No.10, Book Case						
10	T-Cl. 1.4, Sl. No.11, Steel Almirah						
Grand Total for Kharagpur Office (in figure)							
Grand Total for Kharagpur Office (in Words):							

Warranty: *For all the items mentioned above, 5 years' comprehensive onsite warranty from the date of completion of successful installation is included in the above price.*

Signature of the Authorized Signatory of the Bidder

Seal of the Bidder

Place & Date:

ANNEXURE-IIB

FORMAT FOR PRICE BID FOR KOLKATA OFFICE

[To be submitted by the Bidder in their Letter Head]

Name of the Bidder:

Address of the Bidder:

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Price Quoted for Kolkata Office:

Sl. No.	Item No. of Technical Specification Cl. No. 1.4 and Item Description	Make & Model No.	Unit Basic Price (Rs.)	Qty for Kolkata	Total Basic Price (Rs.)	GST% (CGST + SGST)	Total All Inclusive Price for Kolkata (Rs.)
1	T-Cl. 1.4, Sl. No.1, Workstation						
2	T-Cl. 1.4, Sl. No.4, Chamber Desk						
3	T-Cl. 1.4, Sl. No.5, Meeting Table						
4	T-Cl. 1.4, Sl. No.6, Executive Chair						
5	T-Cl. 1.4, Sl. No.7, Office Chair						
6	T-Cl. 1.4, Sl. No.8, Reception Desk						
7	T-Cl. 1.4, Sl. No.9, Vertical Filing Cabinet						
8	T-Cl. 1.4, Sl. No.10, Book Case						
9	T-Cl. 1.4, Sl. No.11, Steel Almirah						
Grand Total for Kolkata Office (in figure)							
Grand Total for Kolkata Office (in Words):							

Warranty: *For all the items mentioned above, 5 years' comprehensive onsite warranty from the date of completion of successful installation is included in the above price.*

Signature of the Authorized Signatory of the Bidder

Seal of the Bidder

Place & Date: