

This file has been cleaned of potential threats.

If you confirm that the file is coming from a trusted source, you can send the following SHA-256 hash value to your admin for the original file.

8adeb441d8eca0ce25679795b1fc6a681d1eb13a051e671ccd3a691414438175

To view the reconstructed contents, please SCROLL DOWN to next page.



**INDIAN INSTITUTE OF TECHNOLOGY
KHARAGPUR – 721302**

No. IIT/3B(T)-ANCC/Uniform/19-20

Date: 06 Sep 19

Sub: Supply of NCC cadets Uniform Shoes and Accoutrements items

Indian Institute of Technology Kharagpur, an Institute of National Importance invites sealed two part bids from vendors for **Supply of NCC cadets Uniform Shoes and Accoutrements items (as per Annexure –I) at IIT Kharagpur.**

Technical Specification as per Annexure – I, Eligibility Criteria as per Annexure – II, Technical bid Document as per Annexure – III, Signed & Stamped Declaration - Annexure – IV, General Terms & Conditions as per Annexure – V under a Two-Bid System.

Interested vendors are requested to submit two sealed envelopes containing Commercial Bid (Envelope–I) and Technical Bid (Envelope-II) reference number (**Tender Notice No. IIT/3B(T)-ANCC/Uniform/19-20 Dated: 06 Sep 19**) to the Office of the Commanding Officer, 3 BENGAL TECH AIR SQN NCC, Indian Institute of Technology, Kharagpur-721 302, West Bengal on or before 30 Sep 19 by 01.00 PM.

The technical bid submitted by the Vendors will be evaluated first by a technical committee and the price bids submitted by the technically qualified vendors will be opened for price comparison.

The Technical bids will be opened on 1 Oct, 2019 at 11.00 a.m. in the Office of the Commanding Officer, 3 Bengal Tech Air Sqn NCC, IIT, Kharagpur-721302.

----s/d-----

(DS Madhava Rao)
Gp Capt
Commanding Officer
3 Bengal (T) ANCC

To,

1. Institute Website
2. CPP Portal
3. Internal Notice Board

SPECIFICATIONS

THE BIDDER MUST SUPPLY THE ITEMS AT 3 Bengal Tech Air Sqn NCC, IIT, Kharagpur

IMPORTANT POINTS:

- Replacement in event of bad quality of items must be carried out within 2 working days of reporting of issue during the warranty period and/or AMC
- Items should be handed over at designated place by the supplier

SI No	Item Description	Quantity	Technical specification	Able to Supply Yes/no If Yes Give Specifications
1.	Shirt Full Sleeve (Light Blue Grey)	100 Nos	Light Blue Gray colour For Senior Air Division/Wing NCC	
2.	Trousers (Light Blue Grey)	100 Nos	Reputed Brand cloth cotton mixed	
3.	Shoes DMS Black (Oxford Pattern)	100 Pairs	Oxford Pattern with rubber sole Size as required by user	
4.	Beret Rifle Green With Badge (Cap)	100 Nos	Size as required by user	
5.	Socks Nylon Black	100 pairs	Standard size	
6.	Solders Badge	100 pairs	For Senior Division/Wing Air NCC Cadets	
7.	Arms Title	100 Pairs	For Senior Division/Wing Air NCC Cadets	

Note: please provide a small piece as sample for SI no 1 and 2 along with technical bid.

Signature of Bidder with Seal

ANNEXURE - II

MINIMUM ELIGIBILITY CRITERIA:

- (a) Proof of Registration of the bidder under relevant law, such as Companies Act, and / or Shops & Establishment Act or Trade License from appropriate authority etc.
- (b) All bidders should submit the copy of PAN Card, GST Registration Certificate.
- (c) The bidder must submit copies of acknowledgement of Income Tax return for the last three years.
- (d)** Filled in declaration as per the Annexure –IV.
- (e) Replacement of sub standard items within 2 working days of reporting the issue in writing.
- (f) Bidders must quote for all items if not, so technically disqualified state way by the evaluation committee.

Bidders must submit the documentary proof in support of meeting the minimum eligibility criteria. Simply an undertaking by the Bidder for any item of the criteria shall not suffice the purpose. All the documentary proof must be listed on the letter head, to be submitted with the Tender Document signed and stamped.

TECHNICAL BID DOCUMENT

FORMAT TO BE FILLED BY THE OEM OR AUTHORIZED VENDORS FOR SUPPLYING ITEMS PER ANNEXURE-I at IIT Kharagpur

1. Name of the Tenderer (Copy of Registration Certificate/
Trade License) :
2. Status of the Tenderer (attach documents, if
registered company/partnership/propriety ship) :
3. Details of key top official/authorized official with tale links for :
Contact persons (attach details)
4. Copies of PAN Card, GST Registration certificate,
IT Return for last three financial years :
5. Copy of product literature, technical leaflet for which prices
have been quoted :
6. Signed copy of the tender document, with company seal :
7. Details of EMD - Bank Draft No. and date :
8. Make and model of items being quoted :

Certified that all above information are correct to the best of my/our information, knowledge and belief.

Dated signature & seal of the Vendor

NOTE : This must be submitted in the “TECHNICAL BID”.

DECLARATION

I, -----Son /Daughter of Shri -----
----- Proprietor/Partner/CEO/MD/Director/Authorized Signatory of
M/s. ----- am competent to sign this declaration and
execute this tender document.

I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.

I/ we/ am are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Each page of the tender document and papers submitted by my Company is authenticated, sealed and signed, and I take full responsibility for the entire documents submitted.

Signature of the Authorized Person

Date: -----

Full Name : -----

Place: -----

Company Seal : -----

GENERAL TERMS AND CONDITIONS

(1) **Important Dates**

- **Last Date of Submission of Sealed Bids: 30th Sep, 2019 at 01:00 p.m.**
(In the Office of the Commanding Officer ,3 Bengal Tech Air Sqn NCC, IIT Kharagpur)
- **Date of opening of the Technical Bids: 1 Oct, 2019 at 11:00 a.m.**
(In the Office of the Commanding Officer ,3 Bengal Tech Air Sqn NCC, IIT Kharagpur)

2.(i) Rate: The **rate quoted must be inclusive of supply and all admissible taxes**. All the charges like Installation charges etc., as applicable must be shown separately. The stores are required to be dispatched on F.O.R. IIT Kharagpur. The risk of damage or loss in transit if any will be that of the suppliers. Manufacturer's price list, Technical leaflet, samples, catalogue whenever applicable, should invariably be submitted.

(ii) **GST: Must be shown separately**

(iii) **Way Bill:** This is issued only on request of the vendor after submitting the Tax Invoice and other necessary details of the waybill.

3. **Delivery Period:** The stores are required to be delivered/dispatched within 30 days from the date of the purchase order. **No mobilization advance is payable against the Purchase Order.**

4. **Payment Terms:**

100% payment shall be made after successful receipt of items duly certified by the concerned Head of the Department.

No advance/mobilization support, is payable against supply of stores/works.

In the event of failure to deliver the stores beyond the specified date, liquidated damages @ 1% per month or part thereof in respect of the value of stores will be deducted, subject to a maximum of 5%; alternately the order will be cancelled and the undelivered stores purchased from elsewhere at the risk and expense of the vendor.

5. **Quality & Specification of Stores:** The stores offered should be of best quality available, unless otherwise specified, conforming strictly to the National/International specification. The Institute reserves the right to reject such stores if found unacceptable on these grounds. The guarantee and warranty offered be specifically mentioned.

6. **Period of Validity:** The quotation shall remain valid for acceptance at least for a period of 90 days from the date of opening of the Price Bid.

7. **Guarantee/Warranty:** The bidders must be ensuring that the materials are supplied is standard according to Purchase Order.

8. **Rejection of Offers:** The Institute reserves the right to ignore or reject any offer including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.

9. **Dispute :** In case of any dispute, the decision of CO, 3 Bengal Tech Air NCC shall be final and binding on the bidders.

10. **All tenders are to** be submitted or handed over to the office of **Commanding Officer , 3 Bengal (Tech) Air Sqn NCC, IIT Kharagpur**. The bids (technical and price bids) once submitted shall be the property of the Institute and shall not be returned to the vendor in future.

11. **The person/officer signing** the tender/bid documents should be delegated with an appropriate authority.

12. **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) who are found technically qualified will be opened and the same will be opened before the technically qualified vendor(s). **The date for opening of price bids will be same as technical bid.**

13. The bidder must quote for all Items (Sr. No-1 to 07), otherwise treated as technically disqualified

14. L1 will be considered item wise.

. Bidders should be capacity to arrange and installed or supply with own manpower.

15. Tenderer or his/her authorized representative (with proper authorization letter for opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids.

16. **JURISDICTION:**

All questions, disputes, or differences arising under, out of or in connection with the contract, if concluded, shall be subject to the exclusive jurisdiction at the place from which the acceptance of Tender is issued i.e. Jurisdiction of KHARAGPUR. Acceptance to this effect is also necessary at the time of opening of Technical Bid.

17. **IMPORTANT**

1. A bid submitted with false information will not only be rejected but also the OEM/vendor will be debarred from participation in future tendering process.

2. The OEMs/Vendors need to submit a certificate during opening of technical bids that they are not currently debarred or blacklisted in IIT Kharagpur for any supplies, products or services, or at present in any national organization or educational institute/university.
3. In case of any dispute, the decision of the Director of this Institute shall be final and binding on the bidders.
4. For any query pertaining to this bid document, correspondence be addressed to

(a) Commanding Officer,
3 Bengal Tech Air NCC
I.I.T., Kharagpur, Pin-721302
[e-mail: air.tkqp@nccindia.nic.in ,
Ph : (03222) 260200/282772]

In case the due date for opening and submission of tender **happens to be a holiday, the same will be happened on the next working day.** The timings will however remain unchanged. **Please Note that the Institute remains closed during Saturdays & Sundays.**

NOTE : If the material or finished work are not found acceptable, the Bidder shall arrange for the replacement of materials required for re-executing the work as per Purchase Order.

ANNEXURE-VITender Ref No.: **IIT/3B(T)-ANCC/Uniform/19-20****FORMAT FOR PRICE BID**

SI No	Item Description	Technical Specification	Required Quantity	Price offered Inclusive of All Taxes
1.	Shirt Full Sleeve (Light Blue Grey)	Light Blue Gray colour	100 Nos	
2.	Trousers (Light Blue Grey)	For Senior Air Division/Wing NCC Reputed Brand cloth cotton mixed	100 Nos	
3.	Shoes DMS Black (Oxford Pattern)	Oxford Pattern with rubber sole Size as required by user	100 Pairs	
4.	Beret Rifle Green With Badge (Cap)	Size as required by user	100 Nos	
5.	Socks Nylon Black	Standard size	100 pairs	
6.	Solders Badge	For Senior Division/Wing Air NCC Cadets	100 pairs	
7.	Arms Title	For Senior Division/Wing Air NCC Cadets	100 Pairs	

Dated & signature & seal of the Vendor