

## INVITATION FOR TENDER FOR SUPPLY OF EQUIPMENT

Sealed tender offers are invited in two separate sealed covers (Technical and Commercial offers) from eligible manufacturers/suppliers or their direct Indian agents for the supply of the following equipment.

### **1.5 ton window air conditioner (rating 3 star or higher)**

Please send offers, **ALONG WITH DESCRIPTIVE CATALOGUE/ BROCHURE**. The validity of the bid should be at least four months (120 days) or more from the date of the opening of this tender. Please ensure that your quotation reaches not later than **23.10.2018 at 11:00 Hrs** at the following address:

**Dr. Amreesh Chandra**  
**Associate Professor**  
**Department of Physics**  
**Indian Institute of Technology Kharagpur – 721 302**  
**West Bengal, India**

Tender Reference	<b>IIT/PHY/18-19/T.ENQ./034/AC/05 dated 26.09.2018</b>
Price of Tender Document	<b>NIL</b>
Last Date and Time for submitting the tender document	<b>23.10.2018 at 11.00 Hrs.</b>
Time and Date of Opening of Technical Bids	<b>23.10.2018 at 12:00 Hrs.</b>
Place of Opening Tenders	<b>Office of the Head Department of Physics Indian Institute of Technology Kharagpur – 721 302 West Bengal, India</b>
Address of Communication	<b>As stated above</b>
Contact Telephone Numbers	<b>+91- 3222 - 283820</b>
E-mail	<b>achandra@phy.iitkgp.ac.in</b>

**DETAILED TECHNICAL SPECIFICATIONS FOR  
1.5 Ton Window Airconditioner**

<b>Required Parameters</b>	<b>Our Specifications</b>
Star Rating	3 or higher
Capacity	1.5 Ton
Type	Window
Installation	To be provided by the supplier

## GENERAL TERMS & CONDITIONS

PLEASE SPECIFICALLY INDICATE THE FOLLOWING POINTS IN YOUR QUOTATIONS AND COMPLY THE TERMS AS MENTIONED HEREUNDER:-

1. TENDERS ARE INVITED COMPLYING THE REQUIREMENT FOR TENDER AS DETAILED IN THE TENDER SPECIFICATION TO BE SUBMITTED IN THE COMPANY'S / FIRM'S LETTERHEAD NEATLY PRINTED / TYPED DULY SIGNED BY AUTHORIZED PERSON WITH THE SEAL OF THE BIDDERS. ALL ENVELOPS CONTAINING THE TENDER SHOULD BE PROPERLY SEALED. SEPARATE ENVELOPS SHOULD BE USED FOR TECHNICAL AND PRICE BID AND INDICATION TO THEIR EFFECT MAY PLEASE BE SUPERSCRIBED ON THE ENVELOP.
2. TECHNICAL CATALOGUE/LEAFLET SHOULD BE ENCLOSED WITHOUT FAIL. PROVIDE COMPLIANCE STATEMENT WITH RESPECT TO THE TECHNICAL SPECIFICATIONS MENTIONED ABOVE.
3. **PERIOD OF VALIDITY:** BIDS SHALL REMAIN VALID FOR ACCEPTANCE FOR A PERIOD OF 120 DAYS FROM THE DATE OF OPENING.
4. **PAYMENT TERMS FOR INDIAN FIRMS**
  - A) 100% PAYMENT THROUGH CROSSED ACCOUNT PAYEE CHEQUE / ELECTRONIC TRANSFER AFTER RECEIPT OF STORE IN GOOD ORDER & CONDITION AND SUCCESSFUL INSTALLATION & COMMISSIONING.
  - B) ENSURE MENTIONING
    - i) BANK DETAILS OF THE BENEFICIARY, GST NO. AND PAN NUMBER
    - ii) FULL NAME AND ADDRESS OF THE BENEFICIARY ON WHOM ORDER HAS TO BE PLACED
5. **LIQUIDATED DAMAGES:** THE STORES SHOULD BE DELIVERED / DISPATCHED TO DESTINATION AND READY FOR OPERATION NOT LATER THAN THE DELIVERY DATE SPECIFIED. IF THE SUPPLIER FAILS TO DELIVER ANY OR ALL THE STORES OR PERFORM THE SERVICE BY THE SPECIFIED DATE, LIQUIDATED DAMAGES AT 1% PER MONTH OR PART THEREOF IN RESPECT OF THE VALUE OF STORES WILL BE DEDUCTED FROM THE CONTRACT PRICE SUBJECT TO A MAXIMUM OF 5%. ALTERNATIVELY, THE ORDER WILL BE CANCELLED AND THE UNDELIVERED STORES PURCHASED FROM ELSEWHERE AT THE RISK AND EXPENSE OF SUPPLIER.
6. **PATENT RIGHTS:** THE SUPPLIER SHALL INDEMNIFY THE PURCHASE AGAINST ALL THIRD PARTY CLAIMS OF INFRINGEMENT OF PATENT, TRADEMARK OR INDUSTRIAL DESIGN RIGHTS ARISING FROM USE OF THE GOODS OR ANY PART THEREOF IN INDIA.
7. **ONLY THOSE BIDDERS WHO'S BIDS HAVE BEEN TECHNICALLY FOUND ACCEPTABLE WILL ONLY BE INVITED FOR PARTICIPATION IN THE PRICE BID.**
8. THOSE BIDDERS WHO DO NOT RECEIVE ANY COMMUNICATION FOR PARTICIPATION IN PRICE BID OPENING MEETING MAY PRESUME THAT THEIR BID HAS NOT BEEN ACCEPTED BY THE INSTITUTE.
9. CONDITIONAL OFFER WILL NOT BE ACCEPTED.
10. LATE TENDERS I.E. TENDER RECEIVED AFTER THE DUE DATE AND TIME OF SUBMISSION AS MENTIONED ABOVE SHALL NOT BE ACCEPTED.
11. **WARRANTY / GUARANTEE:** 1 year comprehensive on machine and 5 year on compressor

12. THE INSTITUTE DOES NOT BIND ITSELF TO OFFER ANY EXPLANATION TO THOSE BIDDERS WHO'S TECHNICAL BID HAS NOT BEEN FOUND ACCEPTABLE BY THE EVALUATION COMMITTEE OF THE INSTITUTE.
13. ALL TENDERS (UNLESS OTHERWISE SPECIFIED) ARE TO BE SUBMITTED / HANDED OVER TO **DR. AMREESH CHANDRA, ASSOCIATE PROFESSOR & PI, DEPARTMENT OF PHYSICS, INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR - 721 302** AND ACKNOWLEDGEMENT TO BE OBTAINED.

**IMPORTANT**

1. IIT Kharagpur authority may accept or reject any or all the bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid. The Institute at its discretion may change the quantity / upgrade the criteria / drop any item or part thereof at any time before placing the Purchase Order.
2. Promptly make arrangements for repair and / or replacement of any damaged item (s) irrespective of settlement of claim.
3. In case of any dispute, the decision of the Institute authority shall be final and binding on the bidders.
4. For any query pertaining to this bid document correspondence may be addressed to **DR. AMREESH CHANDRA, ASSOCIATE PROFESSOR & PI, DEPARTMENT OF PHYSICS, INDIAN INSTITUTE OF TECHNOLOGY, KHARAGPUR - 721 302** at the address mentioned above.

**LAST DATE FOR SUBMISSION OF SEALED BIDS: 23.10.2018 at 11:00 Hrs**

- 1) Please Note that the Institute remains closed during Saturdays & Sundays and all specified government holidays.
- 2) Fax, e-mail Tender will not be accepted.
- 3) The General Terms and Conditions as stated above relate to supply of stores / equipment /assets etc. and for specific service other terms and conditions of the Institute will apply.

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