



Indian Institute of Technology Kharagpur- 721302

Ref No.IIT/KGP/Laptop/2018

Date: 02 .04.2018

LAST DATE FOR SUBMISSION 23 .04.2018 upto03:30 PM.

OPENING OF TECHNICAL BID23.04.2018 at04:00PM.

Sub :Procurement of Laptop (1 No)for IIT Kharagpur- reg.

We intend to purchase **one Laptop** as specified below and invite quotations in **Two Part Bid Systems (Technical Bid & Financial Bid)** accordance with the terms and conditions of the Institute. If you are interested, kindly send your offer to Office of the Joint Registrar (Stores & Purchase) within the date and time mentioned **above**.

TECHNICAL SPECIFICATION FOR LAPTOP

SL.No.	Parameter	Minimum Technical Specification
1.	Processor	Intel Core i5-8250U (1.6 GHz,6 MB Cache, 4 cores)
2.	Processor Generation	8 th
3.	Memory (RAM)	8 GB
4.	Hard Disk Drive Size	1000 Gigabyte
5.	Communication	Network Connectivity : Ethernet Gigabit 10/100/1000, Wi-fi Connectivity : 802.11 a/b/g/n, Bluetooth : 4.0 or higher
6.	Keyboard	Backlit
7.	Graphics	Integrated HD Graphics 620 GB
8.	Display Size	Within 13" to 14.1"
9.	Display Type	Touch
10.	I/O Ports	2 or more USB ports
11.	Battery Life	5 hours or more
12.	Operating System	Windows 10 Home
13.	Weight (with Battery)	<1.7 kg
14.	Certifications	Energy star-BEE , BIS Registration under CRS of Meity
15.	Warranty Period	1 year onsite Comprehensive warranty
16.	Carry case	OEM Carry Case

Joint Registrar (S & P)
IIT Kharagpur

Copy to :

1. Institute website
2. Notice Board

General Terms & Conditions

- 1.1. **Rate** :Rate : The **rate quoted must be inclusive of installation and all admissible taxes (The format of the Price Bid as per Annexure – II)** . All the charges like Installation charges, Freight, Insurance, Handling charges, etc., as applicable must be shown separately. The stores are required to be dispatched on F.O.R. IIT Kharagpur. The risk of damage or loss in transit if any will be that of the suppliers.
- 1.2. Technical leaflet along with compliance statement of the specification, make and model, should invariably be submitted in the Technical bid.
- 1.3. **Customs Duty**: The Institute shall provide the concessional customs Duty Exemption Certificate as per Govt. **Notification No. 51/96 Customs Dated 23/07/1996** .
- 1.4. **GST**: Must be shown separately. **(Indian Institute of Technology Kharagpur is a Public Funded Academic & Research Institute under the Minister of Human Resource Development and is eligible for GST @ 5% vide Notification No: 47/2017 dated 14/11/2017 by the Ministry of Finance, Department of Revenue).**
2. **Delivery Period**: The stores are required to be delivered/dispatched within 20 days from the date of the purchase order. **No mobilization advance is payable against the Purchase Order.**
3. **Signed Tender documents as a token of acceptance for the Terms & Conditions specified in various sections of the Tender Documents.**
4. **Quality & Specification of stores**: The stores offered should be of the best quality available, specified confirming strictly to the specification. The Institute reserves the right to reject such stores if found unacceptable on these grounds. The guarantee and warranty offered be specifically mentioned. A technical compliance statement must be submitted in the technical bid of the tender.
5. **Liquidated Damages**: If a firm accepts an order and fails to execute the order, in full or part(s), as per the terms and conditions stipulated therein, it will be open to this Institute to recover liquidated damages from the firm at the rate of 1% of the value of the undelivered stores per month or part thereof, subject to a maximum of 5% of the value of the undelivered stores. It will also be open to this Institute alternatively, to arrange procurement of the required stores from any other source at the risk and expense of the firm which accepted and then failed to execute the order according to stipulation agreed upon.
6. **Submission of Quotation**: All quotation must be forwarded in sealed cover addressed to the **Joint Registrar (S&P), IIT Kharagpur** so as to reach within the specified period. The reference to the Enquiry Number and the last date for submission must clearly be superscribed on the sealed envelope
7. **Opening of the Quotation**: All the quotations will be **opened on 23 .04.2018 at 04:00 PM.** in the chamber of Joint Registrar (S & P).
8. **Period of validity**: A quotation shall remain valid for acceptance at least for a period of 90 days from the date of opening.
9. **Payment**: Payment will be made after successful supply and installation within 30 days from the

date of receipt of bill of the stores in good order and condition

10. **Rejection of Offer:** The Institute reserves the right to ignore or reject any offer including the lowest without assigning any reason. The Institute does not bind itself to accept the lowest offer.
11. **Dispute: In case of dispute,** the matter shall be settled mutually, failing which the decision of the Director, IIT Kharagpur shall be final and binding on the bidders.
12. **Warranty:** The above LAPTOP should be guarantee/warranty for One (01) years onsite Comprehensive warranty or more after the installation.

PRICE BID

Quotation for supply of Laptop (1 No)

S. No	Description	Qty	Unit Rate	GST	Total Amount
1	Laptop Make: Model:	01			

Note: 1. Above quoted price is including transportation, installation and other fitting Charges.

Signature of the Bidder with Seal