Bharatiy Pradhyogikini Sasthan Kharagpur, INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR
Bhandar Anubhag / STORES SECTION
Kharagpur / KHARAGPUR – 721 302

Nivida Sankhya IIT / STORES / Sthanantar / 2020-21 dinank 31.12.2020
Tender No. IIT/STORES/TRANSPORATION/2020-21 dated 31.12.2020

Vishya – Job Anubandh Adhara par Ernale ke Prerikhan ke lie Nivida Sukan

Sub: Tender Notice For Transportation of Goods on Job Contract Basis

Bharatiy Pradhyogikini Sasthan Kharagpur, an Institute of National Importance, invites sealed two part bids from reputed Agencies engaged in transportation of goods for to and fro transportation of goods between Central Stores of IIT Kharagpur and the various Departments/Centres/Schools/Units etc. and loading and unloading at the Central Stores or any other place at IIT Kharagpur initially for a period of one year, which may be extended for another one year or more (contract renewable on yearly basis) on satisfactory performance.


Interested Agencies are required to submit two separate sealed envelopes marked prominently with and containing Technical Bid documents [Envelope – I containing scope of work (Annexure –I), Proof of eligibility (Annexure-II), General Terms & Conditions (Annexure-III) and filled-up Tender Profile (Annexure-IV) along with necessary required documents] and Commercial Bid as in Annexure – V [Envelope – II] placed in a larger sealed envelope super-scribing with reference number (Tender No. IIT/STORES/TRANSPORATION/2020-21, dated 31.12.2020) to the Office of the Deputy Registrar, Stores, Indian Institute of Technology Kharagpur, P.O. Kharagpur Technology, PIN : 721 302 on or before January 27, 2021 at 4:00 pm.
Late bids, that is, bids received after the specified date and time of receipt should not be considered. The Bids submitted by fax / e-mail etc. shall not be considered. The Institute shall not be responsible for any postal delay or non-receipt / non-delivery of the documents. No further correspondence on the subject will be entertained.

The Technical Bids submitted by the firms will be evaluated first by a Technical Committee and the Commercial Bids submitted by only the technically qualified Agencies will be opened for price comparison. The Bids will be opened on January 27, 2021 at 4:30 pm in the S N Bose Auditorium, Ground Floor, Main Building, IIT Kharagpur.

उपकुलसचिव, भंडार/ Deputy Registrar, Stores
कृते निदेशक, भार.प्रौ.सं. खड़गपुर/ For Director, IIT Kharagpur

प्रतिलिपि/ Copy to:
1. संस्थान वेबसाइट / Institute website
2. सीपीपीपी/ CPPP
ANNEXURE - I

SCOPE OF WORK

A: **Transportation of Goods with loading and unloading**

- To and fro Transportation of Goods between Central Stores of IIT Kharagpur and the various Departments/Centres/ Schools/Units etc. of IIT Kharagpur.
- **Vehicle:** For transportation, vendor must use any one Motorized Vehicle/Battery Operated Vehicle/Leg Pulled Trolley.
- The contract will be on weight and job contract basis in five slabs.
  (i) Upto 50 kg.
  (ii) 51 kg. to 150 kg.
  (iii) 151 kg. to 250 kg.
  (iv) 251 kg. to 500 kg.
  (v) 501 kg and above
- The contract will be on job contract basis including lifting the material, safe transportation and delivery at the destination in any point including any floor of a multi-storeyed building in the Institute including the required labour/equipment.
- Adequate safety measures must be taken during loading, transportation and unloading and also at the time of hand over the goods.
- Any damage and destroy of the goods during the scope of the contract will be borne by the contractor only.
- IIT Kharagpur shall not be responsible for any injury, accident, disability, or loss of life to the contractor or to any of its personal that may take place while on duties or otherwise. Any compensation or expenditure towards treatment of such injury, accident or loss of life shall be the sole responsibility of the contractor.

B: **Loading and Unloading at the Central Stores or any other place of IIT Kharagpur at any time**

- Loading and unloading for various industrial gas cylinders at Central Stores as and when required.
- Loading and unloading for medical oxygen gas cylinders at Central Stores or any other place as and when required.

**PAYMENT TERMS:**

The Agency shall submit bills within a week after completion of every calendar month and normally payment will be released within 30 working days from the date of submission of bill if the bill is complete and correct in all respects. The monthly bills submitted by the Contractor shall only be paid as per terms & conditions of Work Order.
ELIGIBILITY CRITERIA

1) The tenderer should have minimum one (01) goods vehicle registered as its own name having valid permit [Copies of the valid vehicle registration certificates & Insurance policies to be attached for the vehicle(s)].

2) The tenderer should have minimum two (02) years of experience as on the last date of submission of the tender.

3) The agency/firm/company must valid PAN and GST registration number in case of Registered Person or clear declaration including turnover in case of un-registered person.

4) The tenderer must have valid labour license.

5) **Tender Fee**: The tender submission fee is Rs. 500/-/- [Rs. Five Hundred only] (non-refundable) and same must be submitted in the form of Demand Draft drawn in favour of “Indian Institute of Technology Kharagpur” payable at Kharagpur.

6) **EMD**: The EMD is Rs. 5,000/- [Rs. Five Thousand only] (refundable) and same must be submitted in the form of Demand Draft drawn in favour of “Indian Institute of Technology Kharagpur” payable at Kharagpur. EMD will be returned to the unsuccessful bidders on finalization of the tender process without any interest.

**NOTE**: Bidders must submit the documentary proof in support of meeting the minimum eligibility criteria. Simply an undertaking by the bidder for any item of the criteria shall not suffice the purpose.
ANNEXURE – III

TERMS AND CONDITIONS OF THE TENDER & GENERAL INFORMATION TO THE TENDERER

Please read the following Terms & Conditions carefully before submission of the Tender. Incomplete Tenders will be rejected.

I. Terms and conditions of the Tender:

1. **Last date** of submission of sealed bids is **January 27, 2020 till 04.00 P.M.** in the office of the Deputy Registrar, Stores, Indian Institute of Technology, Kharagpur. Late bids, that is, bids received after the specified date and time of receipt should not be considered. The Bids submitted by fax / e-mail etc shall not be considered. The Institute, herein after referred to as seller, shall not be responsible for any postal delay or non-receipt / non-delivery of the documents. No further correspondence on the subject will be entertained.

2. Sealed Bids will be opened by the Tender Opening Committee on **January 27, 2020 at 04.30 P.M.** in the S N Bose Auditorium, Ground Floor, Main Building, IIT Kharagpur.

3. The bidder should sign & stamp all the pages of the document and same should be required to be submitted along with the offer quoted by the firm as stipulated in the document with a covering letter in the firm’s letter head & duly signed & stamped. No page should be removed/ detached from the tender document.

4. The bids shall remain **valid for 90 days** after the date of bid opening. If any bidder withdraws his tender before the said period shall without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security absolutely.

5. The tenderer shall provide the services continuously as per the award of contract. In case of discontinuation of services by the contractor in the middle of the period or non-satisfactory services, breach of any terms and conditions of the contract, non-compliance of the orders of competent authority etc. the contract shall be terminated immediately and their performance security deposit shall also be forfeited.

6. IIT Kharagpur reserves the right to terminate the contract at any time without assigning any reasons by giving a one month advance notice to the tenderer.

7. The tenderer shall get suitable instructions from the Designated Official of IIT Kharagpur and shall provide the services promptly as per requirement. The tenderer should be in a position to supply additional vehicles on short notice as and when required, if any.

8. The tender shall be signed by the authorized person and his / her full name and status be indicated below the signature along with official stamp of the tenderer.

9. The tenderer must acquaint himself fully with the size and location of Central Stores and various Departments/Centres/Schools/Units etc. of IIT Kharagpur including the condition of the route to be taken by him for transportation of the goods. The successful tenderer shall be bound to execute all works as required under the instruction of the official(s) of IIT Kharagpur and shall not be entitled to make any claim whatsoever against the IIT Kharagpur for compensation/revision of rates or otherwise.

10. The drivers of the vehicles deployed at IIT Kharagpur site should be fully conversant with the routes of IIT Kharagpur. All drivers must have proper driving licenses.
11. In exceptional cases, IIT Kharagpur may call vehicles even after official timing or retain vehicles after official time to cater to sudden work exigencies.

12. The drivers of the vehicles deployed on IIT Kharagpur site will obtain the duty slips every time from IIT Kharagpur officials and Drivers shall maintain the log book (timings and weight of the materials) on daily basis and obtain signatures of the users immediately after every duty. IIT Kharagpur officials may demand this log book at any time for inspection. Gate passes will be given to the drivers/representative(s) of the contractor which will be returned to the Officials of IIT Kharagpur after the job is over.

13. The drivers also shall be asked to carry files/papers/letters which is to be handed over to the office/staff of the Institute at the time of transportation of goods.

14. Rates: All rates will be treated as firm for the period of the contract. The rates quoted in the Financial Bid shall be valid for at least 24 months from the date of award of contract. No escalation whatsoever shall either be claimed or considered. However, after 24 months the rate may be revised at the own discretion of IIT Kharagpur. No separate remuneration will be payable for the distance covered by the loaded vehicles for the return journey, or from garage to place of loading, or back to garage. No compensation shall be admissible to the Contractor in respect of detention of vehicles at the Central Stores or any other loading/unloading points or any other place unless such detention is of an extraordinary kind. The decision of the IIT Kharagpur in all such matters shall be final.

15. Payment: Payment will be made by the IIT Kharagpur on submission of bills, in triplicate, duly supported by consignee receipts. (b) The contractor should submit all the bills not later than 2 months from the date of expiry of the Contract so that the refund of the Security Deposit may be speeded up. In order to facilitate disposal of bills the Contractor is advised to submit bills monthly.

16. Security Deposit - (a) The successful Tenderer shall furnish within fifteen working days of acceptance of his tender, a Security Deposit for the due, proper and complete discharge of all their obligations under the Contract. The Security Deposit will comprise of the total of the amounts specified in following clauses (i) (ii) and (iii): (i) a sum equivalent to 30% of the value of the Contract in the form of Demand by a nationalized bank or Electronic Clearing System( ECS)/ Other Electronic Means drawn in favour of "Indian Institute of Technology Kharagpur" payable at Kharagpur. IIT Kharagpur will not be liable for payment of any interest on the Security Deposit.

17. Force Majeure: The contractor will not be responsible for delays which may arise on account of reasons beyond their control of which the IIT Kharagpur shall be the final judge. Strikes by contractor's workers on account of any dispute between the contractor and their workers as to wages or otherwise will not be deemed to be a reason beyond the contractor's control and the contractor shall be responsible for any loss or damage which the IIT Kharagpur may suffer on this account.

18. In case of any controversy or dispute, the decision of the Director of this Institute shall be final and binding upon the firms.

II. General Information to the Tenderer:
1. Definitions:
   (a) The term "Contract" shall mean and include the Invitation to Tender incorporating also the instructions to Tenderer, the Tender, its Annexures, appendices, acceptance of tender and such general and special conditions as may be added to it.
(b) The term "Contractor" shall mean and include the person(s), Firm or Company with whom the contract has been placed including their heirs, executors, administrators and successors and the permitted assignees as the case may be.

(c) The term "IIT Kharagpur" shall mean the Indian Institute of Technology Kharagpur, an academic Institute of National Importance and a Statutory Body existing under the provisions of the Indian Institute of Technology (Kharagpur) Act, 1961 having its main campus and administrative office at Kharagpur-721302, West Bengal, India and will include its Director, Registrar and its successor(s) and other officials authorized to execute the contract on its behalf.

(d) The term "Contract Rates" shall mean the rates of payment accepted by the IIT Kharagpur.

2. Parties to the Contract:
   (a) The parties to the Contract are Contractor and the IIT Kharagpur represented by the Deputy Registrar, Stores and/or any other person authorized and acting on his behalf.

   (b) The person signing the tender, or any other documents forming part of the tender, on behalf of any other person or a Firm shall be deemed to warrant that he/she has the authority to bind such other person or the Firm, as the case may be, in all matters pertaining to the Contract. If at any stage it is found that the person concerned had no such authority the IIT Kharagpur may, without prejudice to other civil/criminal remedies, terminate the Contract and hold the signatory liable for all costs and damages.

   (c) Notice or any other action to be taken on behalf of IIT Kharagpur may be given/taken by the Deputy Registrar, Stores or any official so authorized and acting on his behalf.

3. Contractor and its personnel:
   (a) Contractor may be a Sole Proprietary Concern, or Registered Partnership Firm, or a Private Limited Company, or a Public Limited Company. The composition of the partnership, or names of Directors of Company, as applicable, shall be indicated. The Contractor shall also nominate a person for the active management and control of the work relating to the Contract during the tenure of the Contract. The person so nominated shall be deemed to have full authority from the Contractor in respect of the Contract and his acts shall be binding on the Contractor.

   (b) If the Tenderer is a partnership firm, there shall not be any re-constitution of the partnership without the prior written consent of the IIT Kharagpur till the satisfactory completion of the Contract, failing which the Contract shall be forthwith liable for termination treating it as breach of Contract by the Contractor with consequences flowing therefrom.

   (c) The Contractor shall also notify to the IIT Kharagpur the death/resignation of any of their partners/directors immediately on the occurrence of such an event. On receipt of such notice, the IIT Kharagpur shall have the right to terminate the Contract.

4. Subletting: The Contractor shall not sublet, transfer, or assign the Contract, or any part thereof.

5. Relationship with third parties: All transactions between the Contractor and third parties shall be carried out as between two principals without reference to the IIT Kharagpur in any event. The Contractor shall also undertake to make third parties fully aware of the position aforesaid.
6. Liability for Personnel – All persons employed by the Contractor shall be engaged by him as own employees in all respects, and all rights and liabilities under the Indian Factories Act, or the Workmen's Compensation Act, or Employees Provident Fund Act, and other applicable enactments, in respect of all such personnel shall exclusively be that of the Contractor. The Contractor shall be bound to indemnify the IIT Kharagpur against all the claims whatsoever in respect of its personnel under the Workmen's Compensation Act, 1923, or any statutory modification thereof or otherwise for or in respect of any damage or compensation payable in consequence of any accident or injury sustained by any workmen or other person whether in employment of the Contractor or not. Contractor shall also comply with all Rules and Regulations/Enactments made by the state Govt./Central Govt. from time to time pertaining to the Contract including all Labour Laws.

7. Bribe, Commission, Gift etc.- An Act of bribe, gift or advantage, given, promised or offered, by or on behalf of the Contractor, or any one of their partners/Directors/Agents or officials, or any person on his or her behalf to any officer, officials, representative or agent of the IIT Kharagpur, or any person on his or their behalf, for showing any favour or forbearing to show any disfavour to any person in relation to the Contract, shall make the Contractor liable for termination of the Contract or any other Contract with the IIT Kharagpur and the contractor shall be liable to reimburse the IIT Kharagpur of any loss or damage resulting from such cancellation.

8. Period of Contract - The Contract shall remain in force initially for a period of one year from the date of the acceptance letter or such later date as may be decided by the IIT Kharagpur, which may be extended for another one year or more (contract renewable on yearly basis) on satisfactory performance. (ii) The IIT Kharagpur reserves the rights to terminate the Contract at any time during its currency without assigning any reasons thereof by giving Thirty Days' Notice in writing to the Contractor at the notified address and the Contractors shall not be entitled to any compensation by reason of such termination. The action of the IIT Kharagpur under this clause shall be final, conclusive and binding on the Contractor.

9. Security Deposit - The Security Deposit will be refunded to the Contractor on due satisfactory performance of the services, and on completion of all obligations by the Contractor under the terms of the Contract, and on submission of a "No demand certificate", subject to such deduction from the Security as may be necessary for recovering the IIT Kharagpur's claims against the Contractor. Whenever the Security Deposit falls short of the specified amount, the Contractor shall make good the deficit so that the total amount of Security Deposit shall not be less than the specified amount. In the event of the Tenderer failure, after the communication of acceptance of the tender by the IIT Kharagpur, to furnish the requisite Security Deposit by the due date, his Contract shall have summarily terminated and the IIT Kharagpur shall proceed for appointment of another contractor. Any losses or damages arising out of and incurred by the IIT Kharagpur by such conduct of the contractor will be recovered from the contractor, without prejudice to any other rights and remedies of the IIT Kharagpur under the Contract and Law. The contractor will also be debarred from participating in any future tenders of the IIT Kharagpur for a period of two years. After the completion of prescribed period of two years, the party may be allowed to participate in the future tenders of IIT Kharagpur provided all the recoveries/ dues have been effected by the IIT Kharagpur and there is no dispute pending with the contractor/party.

10. Liability of Contractor for losses suffered by the IIT Kharagpur- The Contractor shall be liable for all costs, damages, registration fees, charges and expenses suffered or incurred by the IIT Kharagpur due to the Contractor's negligence and unworkmanlike performance of any services under this Contract, or breach of any terms of the Contract, or failure to carry out the work under the Contract, and for all damages or losses occasioned to the IIT Kharagpur, or in particular to any property or plant belonging to the IIT Kharagpur, due to any act, whether negligent or otherwise, of the Contractor or his employees. The decision of the IIT Kharagpur regarding such failure of the Contractor and their liability for the losses, etc. suffered by the IIT Kharagpur, and the quantification of such losses, shall be final and binding on the Contractor. Without prejudice to the generality of the foregoing, it is a further condition of the Contract that in the event of failure of the Contractor to
provide the number of vehicle and personnel as indented by the IIT Kharagpur, the contractor will be liable to pay the IIT Kharagpur Liquidated Damages @ Rs. 500/- (Rupees Five hundred) with maximum of Rs. 3000/- (Rupees Three Thousand) per day which will be agreed to as a reasonable estimate of the losses to the IIT Kharagpur arising on account of such failure. Without prejudice to the rights of the IIT Kharagpur as stated above of this Clause, it is a further condition of the Contract that IIT Kharagpur may initiate civil/criminal proceedings against the defaulting Contractors wherever it is suspected that the shortage/losses occurred due to deliberate/wilful omission, theft, misappropriation, irregularities etc. committed by the Contractors or their representatives/employees.

11. Summary termination of the Contract- In the event of the contractors having been adjudged insolvent or going into liquidation or winding up their business or making arrangement with their creditors or failing to observe any of the provisions of this contract or any of the terms and conditions governing the contract, the IIT Kharagpur shall be at Liberty to terminate the contract forthwith without prejudice to any other right or remedies under the contract and law and to get the work done for the unexpired period of the contract at the risk and cost of the contractors and to claim from the contractors any resultant loss sustained or cost incurred. The IIT Kharagpur shall also have without prejudice to other rights and remedies, the right, in the event of breach of the contract of any of the terms and conditions of the contract to terminate the contract forthwith and to get the work done for the unexpired period of the contract at the risk and cost of the contractors and/ or forfeit the security deposit or any part thereof for the sum or sums due for any damages, losses, charges, expenses or cost that may be suffered or incurred by the IIT Kharagpur due to the contractor's negligence or unworkman like performance of any of the services under the contract. The contractor shall be responsible to supply adequate and sufficient labour/vehicles for loading/unloading, transport and carrying out any other services under the contract in accordance with the instructions issued by the IIT Kharagpur or an official acting on his behalf. If the contractor fails to supply the requisite number of labour & vehicles the IIT Kharagpur shall at his entire discretion, without terminating the contract be at liberty to engage other labour/vehicles etc. at the risk and cost of the contractors, who shall be liable to make good to the IIT Kharagpur all additional charges, expenses, costs or losses that the IIT Kharagpur may incur or suffer hereby. The contractors shall not, however, be entitled to any gain resulting from entrustment of the work to another party. The decision of the IIT Kharagpur shall be final and binding on the contractor.
**TENDERER PROFIL**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Required Information</th>
<th>Description</th>
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<tbody>
<tr>
<td>1.</td>
<td>Name of the Tenderer</td>
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<td>2.</td>
<td>Address of the Tenderer</td>
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<tr>
<td>3.</td>
<td>Contact Number (s)</td>
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<tr>
<td>4.</td>
<td>E-mail Address</td>
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<td>5.</td>
<td>Details of key authorized official(s)</td>
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<td>6.</td>
<td>Whether each page of NIT and its Annexures have been stamped and signed</td>
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<tr>
<td>7.</td>
<td>Whether the tenderer agrees to the terms and conditions and General Information to the Tenderers mentioned in the NIT</td>
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<tr>
<td>8.</td>
<td>Month and Year of commencement business (Copy)</td>
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<tr>
<td>9.</td>
<td>Statutory details (Photocopies to be attached):</td>
<td>Certificate of experience and details thereof (refer para 2 of Eligibility Criteria of tender)</td>
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<td></td>
<td>1] Registration N o. of the firm (if any)</td>
<td>4] Labour License</td>
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<td></td>
<td>2] PAN</td>
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<td></td>
<td>3] GST registration No.</td>
<td></td>
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<tr>
<td></td>
<td>4] Labour License</td>
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<tr>
<td>10.</td>
<td>Details of goods vehicles owned in the name of tenderer (attach registration certificates &amp; Insurance Policies)</td>
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</table>

Certified that all above information are correct to the best of my/our information, knowledge and belief.

Dated signature & seal of the Firm/Agency

**NOTE**: This is to be submitted in a separate sealed envelope super scribing "TECHNICAL BID", Notice inviting Tender No. IIT/STORES/TRANSPORATION/2020-21, dated 24.12.2020 and name of the bidder. All technical documents are to be put in the same envelope. Commercial bid of that company/firm only will be opened which do technically qualify based on Minimum Eligibility Required for bidding as per Annexure II for further consideration. Attach all relevant documents duly signed and sealed.
Certificates/ Undertakings:

a. I/ we (including all partners) certify that I/ we have carefully read the Terms & Conditions as contained in the Tender document, Scope of work, Terms & Conditions of the tender and General Information to Tenderer and its annexure and agree to abide by them.

b. The corrigendum(s) issued, if any from time to time by your department/organisation too have also been taken into consideration, while submitting this acceptance letter.

c. I/we agree to keep the offer open for acceptance upto and inclusive of and to the extension of the said date by 30 days in case it is so decided by the IIT Kharagpur. I/We shall be bound by communication of acceptance of the offer dispatched within the time. I/we also agree that if the date upto which the offer would remain open is declared a holiday for the IIT Kharagpur the offer will remain open for acceptance till the next working day.

d. I/ we certify that the information given is true to the best of my/ our knowledge. I/ we also understand that if any of the information is found wrong/ false at any stage. I/ we are liable to be deregistered from panel of approved contractors/ banned for doing any business dealings with this Institute or blacklisted or subject to any monetary penalties that be deemed fit and appropriate by IIT Kharagpur.

e. I/ we agree that if any of the statement/ information revealed by me/ us is found to be incorrect and/or untrue, the quotations submitted by me/us is liable to be cancelled and in such case, the Security Deposit paid by me/us are liable to be forfeited by the IIT Kharagpur.

f. I/ We agree to the forfeiture of the Security Deposit if I/ We fail to comply with all or any of the terms & conditions in whole or in part as laid down in the Tender Enquiry Notice No. IIT/STORES/TRANSPORATION/2020-21, dated 31.12.2020 which would constitute and have force of a contract between me/ us and the Indian Institute of Technology Kharagpur, if I/ we am/ are declared a successful bidder.

g. In the event of my/our tender being accepted, I/We agree to furnish within fifteen working days of acceptance of the tender Security Deposit as stipulated in the Tender.

h. I hereby declare that my Firm/Company has not been blacklisted or otherwise debarred during the last five years by the IIT Kharagpur, or any other Public Sector Undertaking or any Government, or any other client, for any failure to comply with the terms and conditions of any contract, or for violation of any Statute, Rule, or Administrative Instructions.(*) OR I hereby declare that my Firm/Company was blacklisted/debarred by (here give the name of the client) for a period of.............., which period has expired on. (Full details of the reasons for blacklisting/debarring, and the communication in this regard, should be given) (*) (*) (strike out whatever is not applicable).

i. I hereby declare that no contract entered into by me/ my Firm/Company with the IIT Kharagpur, or any other Public Sector Undertaking or any government, or any other client, has been terminated before the expiry of the contract period at any point of time during the last five years.
j. I hereby declare that the Earnest Money Deposit and/or Security Deposit has not been forfeited or adjusted against any compensation payable, in the case of any Contract entered into by me/us with the IIT Kharagpur, or any other Public Sector Undertaking, or any government during the last five years.

k. I hereby declare that I have not been convicted at any time by a Court of Law of an offence and sentenced to imprisonment for a period of three years or more. I/we certify that all information furnished by me/us is correct and true and in the event that the information is found to be incorrect/untrue, the IIT Kharagpur shall have the right to disqualify me/us without giving any notice or reason therefor or summarily terminate the contract, without prejudice to any other rights that the IIT Kharagpur may have under the Contract and Law.

l. I/ we hereby also certify that, I/ we have signed all the pages of the document with my/ our conscious and no body from this Department influenced/ compelled to do so.

__________________________
Signature with date and Seal of the Firm/Agency
ANNEXURE – V

FORMAT FOR PRICE BID
Format to be filled up by the Firm/Agency

<table>
<thead>
<tr>
<th>Tender No.</th>
<th>Dated</th>
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<tbody>
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</table>

TENDER NOTICE FOR TRANSPORTATION OF GOODS OF JOB CONTRACT BASIS

1. Name of Tender: ..............................................................
2. Name of Firm/Bidder: ........................................................
3. Address: ............................................................................
4. Phone/ Fax/ Mobile/ Email: ....................................................

<table>
<thead>
<tr>
<th>SL. No.</th>
<th>Weight (b)</th>
<th>Unit Basic Price (Rs.) (c)</th>
<th>Taxes (if any) (d)</th>
<th>Total (All Inclusive) (Rs.) (e = c + d)</th>
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<tbody>
<tr>
<td>A. TRANSPORTATION OF GOODS with loading and unloading</td>
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<tr>
<td>1.</td>
<td>Upto 50 kg.</td>
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<td>2.</td>
<td>51 kg. to 150 kg.</td>
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<td>3.</td>
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<td>4.</td>
<td>251 kg. to 500 kg.</td>
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<td>5.</td>
<td>501 kg and above</td>
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</table>

Total amount in figures (all inclusive): \( W = \)

B. LOADING & UNLOADING CHARGES

<table>
<thead>
<tr>
<th>SL. No.</th>
<th>Loading &amp; Unloading (upto 20 cylinders)</th>
<th>X =</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Loading &amp; Unloading (21- 40 cylinders)</td>
<td>Y =</td>
</tr>
<tr>
<td></td>
<td>Loading &amp; Unloading (41- 60 cylinders)</td>
<td>Z =</td>
</tr>
</tbody>
</table>

Total amount in figures (all inclusive) \( P = W + X + Y + Z \): \( P = \)

Total amount in words (all inclusive) \( P = W + X + Y + Z \):

__________________________
Signature of the bidder with seal and date