



भारतीय प्रौद्योगिकी संस्थान, खड़गपुर
Technology Film Society
Indian Institute of Technology, Kharagpur
Kharagpur - 721302

Tender No: IIT/TFS/T. ENQ/VC/2018-19/01

Date:06/12/2018

NOTICE INVITING TENDER

Technology Film Society(TFS), I I T Kharagpur, invites sealed bids from principal manufacturers or their authorized distributors , who have adequate credential for the **Procurement & Installation of 5.1 Dolby Digital Sound System** at the Netaji Auditorium, IIT Kharagpur.

Interested parties may submit their sealed bids under Two-Bids system as per **Technical Specifications** given at **Annexure I** and **General Terms & Conditions and other formats** given at **Annexure II to V**. Two covers (Technical Bid and Price Bid) are to be sealed and placed in one large Cover superscribed with tender reference number (**Tender No IIT/TFS/T. ENQ/VC/2018-19/01; 06/12/2018**) and submitted to “ **Prof. Amreesh Chandra, Vice-Chairman(TFS), Department of Physics, Indian Institute of Technology, Kharagpur, P.O. Kharagpur Technology, PIN : 721 302 on or before 04/01/2019 at 11.00 AM .** Technical Bids will be opened on **04/01/2019 at 5:30 PM** in the Office of the TFS.

Vendors/Parties whose Technical bid qualifies may be asked to present their offering/Technical spec. before the technical committee.

The technical bid will be evaluated first and price bids will be opened in respect of those OEMs/Vendors, who are found technically qualified after evaluation of Technical bids. **Date for opening price bid will be intimated later.**

Kindly refer to the Institute website **www.iitkgp.ac.in** [link: Tenders] for complete tender details. The same is also available in the CPP Portal [<https://eprocure.gov.in/eprocure/app>]. If there is any corrigendum/addendum, it shall only be published on Institute’s Website and Central Public Procurement Portal.

Prof. Amreesh Chandra
Vice-Chairman
Technology Film Society

To

1. Institute Website
2. CPP Portal
3. Department Notice Board

TIME EVENTS OF VARIOUS TENDER RELATED ACTIVITIES

Enquiry No	IIT/TFS/T. ENQ/VC/2018-19/01; Date: 06/12/2018
Tender Fee	Rs. 5,000
Last date for submission of sealed tenders/quotations	04/01/2019 at 11.00AM
Pre -qualification & Technical Bid opening date/time and place	04/01/2019 at 5.30PM at the Office of TFS, IIT Kharagpur
Two Bid System	Two bids – (i) Technical and (ii) Price bid in two separate envelope- placed & sealed in one envelope
EMD	Rs. 20,000 (By way of Demand draft from any Nationalized Bank /Commercial Bank and paid in favour of “Technology Film Society, Indian Institute of Technology Kharagpur”, payable at Kharagpur)
Submission of bids (by speed post) (Addressed to)	Prof. Amreesh Chandra Vice-Chairman(TFS) Department of Physics IIT KHARAGPUR-721302, W.B
Contact Telephone Numbers	Phone: +91 - 03222-283820
Email	achandra@phy.iitkgp.ac.in akhilesh@phy.iitkgp.ac.in
Name of the item for procurement and technical specifications	Annexure- I
General Terms and Conditions	Annexure-II to V

TECHNICAL SPECIFICATIONS

Procurement & Installation of 5.1 Dolby Digital Sound System

(Enquiry No: IIT/TFS/T. ENQ/VC/2018-19/01)

SNo	Name of the item & Specifications	Minimum Quantity
1	5.1 Dolby Digital Sound System (For Netaji Auditorium, IIT Kharagpur) <ul style="list-style-type: none">• Screen Speaker•• Subwoofer•• DPT AD 2 Chanel Power Amplifier• 4 Channel Power Amplifier• Surround Speaker• 8 Channel digital Processor• AV Receiver• Touch panel facility to toggle from speech/lecture to cinema mode• Cinema Active Cross Over• Blue Ray DVD Player• Speaker Wires(as per requirement)• Connectors (as per requirement) <p>Any Other item required for the Installation of the same</p> <ul style="list-style-type: none">• Installation Charge	Three Four 1 1 1 1 1 1 1 1 1 1 1 1
Guarantee/Warranty of above items		03 (Three) years after successful installation and demonstration

GENERAL TERMS AND CONDITIONS

- 1. Last Date of Submission of Sealed Bids (both technical and price bids, separately in two covers and placed, sealed in one envelope): 04/01/2019 up to 11.00AM.**
- 2. Payment Terms :**

100% payment shall be made through electronic transfer after receipt of store in good order & condition and successful installation & commissioning duly certified by the Vice-Chairman Technology Film Society(TFS).

In the event of failure to deliver the stores beyond the specified date, liquidated damages @ 1% per month or part thereof in respect of the value of stores will be deducted, subject to a maximum of 5%; alternately the order will be cancelled and the undelivered stores purchased from elsewhere at the risk and expense of the vendor.
- 3. Warranty/Guarantee & On-site skill support:** Three years (03) onsite comprehensive OEM warranty from the date of successful installation and commissioning.
- 4. Earnest Money Deposit (EMD):** An amount of Rs. 20,000/- (Rupees Twenty Thousand only) in the form of Demand Draft drawn in favour of “**Technology Film Society, Indian Institute of Technology Kharagpur**”, payable at **Kharagpur**. E.M.D. should be enclosed separately in an envelope and stapled with the Technical Bid document superscribing EMD. The validity of the EMD should be 6 (six) months from the date of issue. Any bid without EMD will be summarily rejected. No interest is payable on EMD. EMD will be refunded to the unsuccessful bidder, finalization of the tender process. **The EMD of vendor awarded with the contract to be treated as part of security deposit towards Performance Guarantee. No interest is payable on Security Deposit.** Security Deposit shall be forfeited if the selected vendor after award of contract, fails to execute the same.
- 5. Tender Fee: Rs. 5,000 (Five Thousand).**
- 6. Delivery of Stores:** The store items are to be supplied within 60 days from the date of receipt of the Purchase Order.
- 7. Price:**
 - a. PRICE should be quoted in INR.
 - b. The price should be all inclusive.
 - c. The unit prices should be for the same unit as indicated in the Schedule to tender enquiry and not for any other unit.
 - d. Discount, if any, should be indicated separately/prominently.

- e. Offers should normally be on fixed and firm price basis. Any clause making price variation will not be acceptable.
8. **Bid:** Technical Bid and Price Bid should be submitted in two separate sealed envelopes quoting reference number on the top of the envelope. **EMD should be enclosed with the Technical Bid documents, in separate sealed envelopes, stapled with the packet containing Technical Bid documents.**
9. **Acceptance of Tender:** The Authority of Technology Film Society (TFS) IIT Kharagpur does not bind itself to accept the lowest priced bid and reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
10. The addendum/corrigendum if any shall be published on Institute's **Website i.e. www.iitkgp.ac.in and on CPP Portal.**
11. **Extra Features:** If the bidder provides any other extra features on the Hardware or Software which are not mentioned in the tender product specifications, then that shall be highlighted in clear terms, with documentary evidence/literature.
12. **Compliance List:** The proposal should be properly indexed and a compliance list against the technical specifications should be provided.
13. **Installation and Commissioning:** At Netaji Auditorium, Technology Film Society(TFS), IIT, Kharagpur. The supplier must ensure timely installation of the store with necessary support to the indenters, as per details and lists to be made available by the Stores & Purchase Section or the indenting Departments/Centres/Schools.
14. **Period of Validity:** Bids shall remain valid for acceptance for a period of 60 days from the date of opening of the price bid.
15. The benefit of any downward price revision (revision on account of budget/financial policy, tax revision, EPZ etc.) is to be given to Technology Film Society(TFS), IIT Kharagpur by the selected OEM/vendor.
16. Past Performance of the Vendors will be judged at the time of Technical Evaluation (Certificate may be attached).
17. The Institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Technical Evaluation Committee of the Institute.
18. Bidders should enclose the following documents:
- a. Certificate of Registration / Trade License
 - b. Copy of mandatory test reports, national testing/reliability and endurance test reports etc., certified or conducted at the manufacturing site, granted by the bureaus/quality control departments/national testing laboratories.
 - c. Proforma Price Bid (without mentioning the price rate) may be attached with technical bids
 - d. Port or place of Shipment: Should be mentioned in the quotation.
 - e. Purchase order to be placed on: Should be mentioned in the quotation with full address, email address, phone number.

19. The bids (technical and price bids) once submitted shall be the property of the Institute and shall not be returned to the vendor in future.
20. **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) who are found technically qualified will be opened and the same will be opened before the technically qualified vendor(s). The date for opening of price bid will be intimated later.
21. Tenderer or his/her authorized representative (with proper authorization letter for attending opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids.

IMPORTANT

- I. Vice-Chairman may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The Institute at its discretion may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.
- II. The technical bid will be evaluated first and price bids will be opened in respect of those OEMs/Vendors, who are found technically qualified after evaluation of Technical bids. Date for opening price bids will be intimated later.
- III. The shortlisted companies may be asked to make technical presentations.
- IV. A bid submitted with false information will not only be rejected but also the OEM/ vendor will be debarred from participation in future tendering process.
- V. In case of any dispute, the decision of the Chairman of the Society shall be final and binding on the bidders.
- VI. For any query pertaining to this bid document, correspondence is to be addressed to the End user

Prof. Amreesh Chandra ,
Vice Chairman (TFS),
Department of Physics
Indian Institute of Technology Kharagpur- 721302, West Bengal, India
[Ph+91 - 03222-283820] Email: - achandra@phy.iitkgp.ac.in
- VII. In case the due date for opening tender happens to be a holiday, the same will be opened on the next working day. The timings will however remain unchanged. Please Note that the Institute remains closed on Saturday & Sunday.
- VIII. The Bidders are requested to submit the bids after issue of clarifications only considering the changes made if any. Bidders are totally responsible for incorporating/complying the changes/amendments issued if any, in their bid.

INSTRUCTIONS & SPECIAL CONDITIONS

1. **GENERAL:** Tenderer, who are Indian Agents of OEMs, should furnish a clear declaration as follows:
We declare that I am/we are Accredited Agents of the suppliers aboard. DGS&D enlistment certificate needs to be attached (applicable only for the Indian Agents).
2. **DEVIATION FROM SPECIFICATIONS:** It is in the interest of the tenderer to study the specifications in the tender schedule thoroughly before quoting so that, if the tenderer makes any deviations, the same are prominently brought out in the body of the tender. If you need to add any optional items to your system in order to meet our specifications, you are requested to quote for the total including the option required to suit our requirements. Otherwise, your tender will not be considered at all.
3. **GUARANTEE:** The tenderer has to declare that the goods sold to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications.
4. **JURISDICTION:** All questions, disputes, or differences arising under, out of or in connection with the contract, if concluded, shall be subject to the exclusive jurisdiction at the place from which the acceptance of Tender is issued i.e. Jurisdiction of KOLKATA HIGH COURT. Acceptance to this effect is also necessary at the time of opening of Technical Bid.
5. **ACKNOWLEDGMENT:** It is hereby acknowledged that we have gone through all the points listed under “Instructions & Special Conditions” outlined above, and those in the accompanying note on “Important Conditions”, and we agree to abide by them under the penalty of permanent disqualification for Tender participation and for related penal actions for non-abidance of the conditions.

Eligibility Criteria / TECHNICAL BID

S. No	Description	Submitted (Yes / No)
1	Registration Certificate	
2	PAN and GST Certificates	
3	Status of the Tenderer (attach documents, if registered company/ partnership /proprietorship)	
4	Whether OEM/representing foreign principle (attach copy of certificate/authorization)	
5	Details of key top official/authorized official with e -mail id and contact number	
6	Income Tax Returns of latest last three years	
7	Other documents like literature, catalogues etc.,(if any)	

NOTE:

- 1. Attach all relevant documents in the same serial order as above, properly indexed, duly signed and to be submitted in the TECHNICAL BID.**
- 2. The Price bid of that company/firm only will be opened which do technically qualify, for further consideration. Attach all relevant documents in the same serial order as above, properly indexed, duly signed and sealed.**

Signature and seal of the Bidder

DECLARATION

1. I, -----Son /Daughter of Shri -----
-----Proprietor/Partner/CEO/MD/Director/Authorized Signatory of M/s.-----
-----am competent to sign this declaration and execute this
tender document.
2. Tender ref no: _____ dt:_____. I have carefully read and
understood all the terms and conditions of the tender and hereby convey my acceptance of the
same.
3. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief.
4. I/we am/are well aware of the fact that furnishing of any false information/ fabricated
document would lead to rejection of my tender at any stage besides liabilities towards
prosecution under appropriate law.
5. Each page of the tender document and papers submitted by my Company is authenticated,
sealed and signed, and I take full responsibility for the entire documents submitted.
6. I/we hereby confirm and declare that I/we am/are not blacklisted /De-registered / debarred by any
Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we
have Executed/ Undertaken the works/ Services.

Signature of the Authorized Person

Date: -----

Full Name: -----

Place: -----

Company Seal: -----