

Water Works Section IIT, Khargapur

No. : IIT/WW/TEN/2018-19/15

Date: 29.06.2018

NOTICE INVITING TENDER

Last date for submission of Tender on 03.08.2018 upto 3:00 P.M & opening at 3:30 P.M. on same day.

The Sr. Executive Engineer, Water Works & Sanitary Section IIT Kharagpur, invites the sealed tender in two bids system from eligible Agency of the Indian Institute of Technology, Kharagpur / CPWD/PWD/MES/also in Govt. Academic Institutions for the following work.

SI No.	Name of work	Estimated cost (Rs.)	Earnest Money Deposit (Rs.)	Paper Cost (Rs.)	Completion time
1.	Operation & maintenance of Iron removal filters, activated carbon filters with water supply to its respective areas (Residential Campus & Halls).	21,72,900/-	43,458/-	1000/-	01 Year
Exemption for submission of Tender Fee & Earnest Money Deposit will be followed as per Government of India rules subject to submission of proper & valid necessary documents.					

Eligibility Criteria

The bidder should have executed any type of three water, Sanitary related works each of value 40% of the estimated cost or two water, sanitary related works each of value 60% of the estimated cost or one water, sanitary related work of value 80% of the estimated cost in the last seven years ending last day of the month previous to the one in which the tenders are invited credential in form of completion certificate as well as final bill copy to be enclosed. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to last date of applications for tenders.

The offer/bids to be submitted in two bids system i.e.1.Technical bid, & 2.Commercial bid. The technical bid must consists of all the details as specified above, as in a eligible criteria, the technical bid & commercial bid must be in separate envelopes duly sealed and marked as "Technical bid" & "Commercial bid" respectively.

Sealed Technical bid and commercial bid are to be put in a big size envelope. "Tender For Above Mentioned Work" is to be written on the left side of this envelope. The technical bid envelop should contains the cost of each Tender Paper Rs. 1,000.00 [Non refundable], (in the form of DD drawn in favour of IIT Kharagpur, payable at Kharagpur) & the EMD (in the form of DD drawn in favour of IIT Kharagpur, payable at Kharagpur) also in the same envelope.

Completion certificate issued by Competent Authority will only be considered as credential. If the Completion certificate issued by Competent Authority does not reflect the type of work, then Final bill / Schedule of quantity of the qualifying works also be attached along with the Completion certificates. Certificate from private individuals / Organisations for whom such works have been executed shall not be accepted.

The tenderer shall visit & inspect the site & obtain all information on his own responsibility & at own cost, which may be necessary for the purpose of quoting & submitting the tender. No excuse or ignorance as to site conditions & local information shall be accepted after awarding of the contract. All costs, charges & expenses that may be incurred in connection with the preparation of his tender shall be borne by him & the Institute accepts no liability what so ever therefore. If there is any clarification required, the tenderer shall submit the queries in writing 03 days before the last date & time of submission of the tender, to the Sr. Executive Engineer (W.W & Sanitary Section), IIT, Kharagpur.

The bid shall remain valid for a period of 90 days from the date of opening of the bid. If before expiry of the validity period or issue of work order, whichever is earlier, the bidder amends/modifies/withdraws his bid, making unacceptable to the institute, then the Earnest Money Deposit shall be liable to forfeiture at the option of the Institute.

The Rates quoted by the tenderer should be inclusive of all taxes, GST & duties, freight, cost for loading & unloading etc. & must hold good till the completion of work & shall not be subjected to escalation due to increase in local market rates of materials. No claim on this account what so ever shall be entertained at any stage including the extended period. The commercial bids should be inclusive of minimum wages, along with the ESI, PF and other benefits etc. for manpower's & all inclusive of machine, all the tools & plants , materials.

Each page of bid document shall have to be signed & stamped by the Bidder/ Authorised Signatory before submission. The bidders have to submit the tender documents & correspondences accompanying the tender with proper sign & stamp on each page along with the bid. The person/ officer signing the tender/bid should be delegated with an appropriate **Power of Attorney (duly endorsed by a Notary Public)** by the **owner / Proprietor/ Partner/ CEO/ MD/ Director** of the company to sign such documents.

The Intending bidders will have to produce documentary evidence in original in support of their credentials before the competent authority whenever demanded for verification. If any information furnished by the bidder found as false/fabricated then his bid will be rejected & treated as cancelled, even if the after signing of contract also it would lead to termination of contract at any stage besides liabilities towards prosecution under appropriate law. In such cases the bidder/ tenderer will be debarred from participation in future tendering process.

Corrigendum and addendum, if any would appear on the IIT Kharagpur website & CPP Portal only and not to be published in any news paper. IIT Kharagpur reserves the right to reject any or all the tenders in part or full without assigning any reasons thereof.

Tender document to be downloaded from the Institute website www.iitkgp.ac.in and the tender shall be submitted along with Demand Draft of Rs.1000/- (towards the cost of bid document non refundable) in favour of "IIT Kharagpur" and payable at kharagpur, otherwise the tender will be treated as cancelled.

The sealed envelope containing Commercial Bid of the Tenderers will not be opened if their Technical bids are found unacceptable by the Committee.

The tender papers can be submitted on all working days (except holidays) during office hours either by Speed Post/Registered Post addressed to the Sr. Executive Engineer (Water Works & Sanitary Section), IIT, Kharagpur, 721302 or by dropping the tender papers in the box to be kept in the office of the Sr. Executive Engineer (Water Works & Sanitary Section), IIT, Kharagpur, 721302, Latest by 3:00 PM on 03.08.2018 & it will be open on the same day at 3.30 p.m. In the event of this day being declared as a holiday, the tender papers may be submitted up to the afore-mentioned time on the next working day.

For all these details please visit Institute's website www.iitkgp.ac.in (Link: Tenders) as well as CPP portal also.

The Institute reserves the right to accept or reject the whole or a part of the lowest offer without showing any reason.

Sr. Executive Engineer
Water Works and Sanitary Section
On behalf of Indian Institute of Technology Kharagpur

WATER WORKS SECTION
IIT Kharagpur

TENDER PAPER ISSUED TO :

NAME OF WORK : Operation & maintenance of Iron removal filters, activated carbon filters with water supply to its respective areas (Residential Campus & Halls).

Submission of Tender Paper 03.08.2018 upto 3:00 P.M.

TECHNICAL BID DOCUMENT

FORMAT TO BE FILLED BY THE AGENCY OF THE INDIAN INSTITUTE OF TECHNOLOGY/ CPWD/PWD/MES/ ALSO IN GOVT. ACADEMIC INSTITUTIONS, SUBMITTING TENDER FOR SUPPLY FOR IIT KHARAGPUR

1. Name of the Tenderer :

2. Status of the Tenderer :
(attach documents, if registered company/partnership/propriety ship)

3. Whether OEM/representing foreign principle :
(attach copy of certificate/authorization)

4. Details of key top official/authorized official:
(attach details)

5. Details of tie-ups for supply/services, if an :
(Attach details, agreements, escalation matrix)

6. Income Tax and Service Tax returns of previous three assessment year (copy):

7. Financial status of bidder and/or his associates including Annual Report & Balance Sheet/Statement of Account of past three years with Registration of Companies (ROC) receipts duly authenticated by Chartered Accountant :

8. Current list/address of clients where similar material has been supplied and successfully working :

9. Name of the vendor's three largest clients, to whom similar products and services were extended & amount of transaction/annual bills to such clients :

10. Income Tax Permanent A/c No. (attach copy) :

11. Details of EMD/Bank Draft No., issuing branch and date:

12. GST Registration :

Certified that all above information are correct to the best of my/our information, knowledge and belief.

Dated signature & seal of the Authorized person of
OEM/Vendor

GENERAL TERMS & CONDITIONS

1. Period of validity: Bids shall remain valid for acceptance for a period of *Three months* (90 days) from the date of opening of Price Bids.
2. Conditional offer will not be accepted.
3. Late Tenders:- Tender received after the due date and time of submission as mentioned below shall not be accepted.
4. Indian Agents of Bidders or Indian Agents who are bidding on behalf of their principals are to enclose the following documents:
 - i. Current Sales Tax clearance certificates and PAN No.
 - ii. Banker's Solvency Certificate.
 - iii. Summary of Audited statement of Accounts for the last three years to be enclosed and financial highlights.
5. Customer satisfaction/ completion certificate from one such organization is to be attached with the technical bid.
6. All Tenders (unless otherwise specified) are to be submitted/handed over to *The Office, of Water Works Section , IIT Kharagpur-721 302.*
7. The person attending the bid opening session should be delegated with appropriate authorization from Company to sign such documents. Only two persons on behalf of each Company will be allowed to participate/attend the Bid opening session.
8. Bid once submitted shall be the property of IIT Kharagpur and shall not be returned to the vendor at any time.
9. A bid submitted with false information will not only be rejected but the vendor may also be debarred from participation in future tendering process.
10. Canvassing in any form not only invites disqualification in this tender but may also result in debarring the vendor from participation in the future tendering process.
11. Tender Paper cost & EMD to be paid by demand draft in favour of "IIT Kharagpur" on any nationalized Bank of India payable at Kharagpur Branch. Earnest Money will be converted to Security Deposit of successful tenderer.

OPERATION & MAINTENANCE OF IRON REMOVAL FILTERS, ACTIVATED CARBON FILTERS WITH WATER SUPPLY TO ITS RESPECTIVE AREAS (RESIDENTIAL CAMPUS & HALLS)					
Sl	Item	Quantity	Unit	Rate (Rs)	Amount (Rs.)
1	Operation of submersible pumps at following locations (<i>Tank-2,8,9,12,13, MMM Hall, Zakir Hussain Hall, Dandakaranya, Radder Tank, B.R Ambedkar Hall, Radder Tank, Nalanda Complex</i>) on two shift basis this includes operation of pumps & valves and all other related activities, including backwashing of Iron Removal Filtration Plants, Activated Carbon filters as per direction	365	Per day		
2	Clearing compound premises of shurbs, plants, jungles etc. by cutting and removing as directed (Specific permission of Engineer-in-Charge prior to execution will be necessary)	9799.60	Sq.m		
3	Replacement of filter media and MnO2 as and when basis per instruction of EIC	6	Each Filter		
4	Dismantling the filter part and refixing the same after cleaning & washing the internal part of the filter including removing the sludge etc.	6	Each Filter		
5	Removing the old media and replacing with new filter media by manually including supply of media gravel for lower part.	6	Each Filter		
6	Removing the old media and replacing with new filter media by manually including supply of media sand with screening the media sand etc.	6	Each Filter		
				Base Value :	
				CGST	
				SGST	
Rupees in words :				Net Total :	

Signature of the Contractor with date & Seal

